



TOWN OF LUDLOW  
2009  
ANNUAL TOWN REPORT



## ON THE COVER

The beautiful illustration of the Hubbard Memorial Library was painted in watercolor by Susan Tilton Pecora. In 2008 Ms. Pecora began a series of painting demonstrations for public libraries. In November Ms. Pecora had a program at the Library which was open to the public showcasing her talents supported in part by a grant from the Ludlow Cultural Council. The Library is able to display the watercolor painting or use it in other ways to promote themselves to the community.

Raised in Marblehead, Massachusetts Ms. Pecora grew to appreciate the intrinsic beauty of New England. She studied painting at Bay Path College and later taught the subject for ten years. She is a signature member of the New England Watercolor Society in Boston and former council member to many Associations.

Ms. Pecora has painted such subjects as Fenway Park, Heublein Tower in Connecticut, the Hancock Shaker Village, Norman Rockwell's Studio, Willie Nelson's Farm Aid calendar, a poster for First Night Northampton 2006, and was asked by Congressman Richard Neal to create an ornament to represent Massachusetts Second District for the White House Christmas Tree.

Ms. Pecora currently teaches painting at the Museum of Fine Arts in Springfield, MA, as well as her studio/gallery at the Thorndike Mill Art Center. Her workshops always include a step-by-step painting demonstration, encompassing various water color techniques.

### HUBBARD MEMORIAL LIBRARY

Hubbard Memorial Library's web site offers an insight to the original 1890 historic building that is one of the landmark treasures of our Town. Renovations were made to the building in 1990. The library's mission is to enable people to explore resources, to enrich their lives with information, knowledge and enjoyment.

Research and Database provide a selection of research and database links and have unlimited access to interactive skill building courses and a broad range of practice tests. The service is available 24/7 from any internet-enabled computer in the library or your home.

The Children's and Young Adult areas that comprise the Youth Services Department are both located on the second floor. The Youth Services collection features books, magazines, puzzles, internet computer services and word processing, free programs for pre-school aged children as well as for teens.

Judy Kelly, Executive Director of the Library has been a strong force of support to the program. She received a B.F.A. in Art from the University of Nebraska, and a M.L.S. from SUNY Albany. She resides in Northampton with her partner Paul Stramese and between them have three children and three grandchildren. July Siebecker, the Children's/Youth Services Librarian received her M.L.S. from Rutgers University in New Jersey. She and her husband and two children live in Florence, MA. Joan Robb, Children's/Youth Services assistant also resides in Florence with her husband David. Susan Piwowarczyk, Paula Nolan, Melissa Rickson and Amanda Ferreira are the backbone of the library, responsible for everything that keeps them running. Melissa Rickson manages the library's two book clubs and the chess club. She also develops and schedules adult programming. Amanda Ferreira and Melissa Rickson catalog and process adult materials. Susan Piwowarczyk handles inquires on overdue materials, and processes overdue billings. Paula Nolan does genealogy research for patrons and schedules monthly displays for the library's display case in the Circulation Lobby. Ms. Nolan also catalogs and processes juvenile materials. All staff work at the Circulation Desk, answer reference questions, and assist patrons with computer questions.

The Trustees of the Hubbard Memorial Library are an elected group of dedicated individuals who oversee the overall operation of the library. The Trustees are Chairman Christine Davis, Diane Goncalves and Elaine Karalekas.

## **IN MEMORIAM**



**William T. Avezzie**  
**09/11/20 – 04/14/09**

*William “Bill” Avezzie, passed away on April 14, 2009 at the age of eighty-eight. A Ludlow resident for most of his life, Mr. Avezzie graduated from the Ludlow school system, was an all star athlete, playing hockey, basketball and baseball and was inducted into the Ludlow High School Sports Hall of Fame.*

*He served for seven years on the Board of Selectmen and eighteen years as a Director-Commissioner to the Westover Metropolitan Development Commission. He was instrumental in bringing business and industry to Ludlow and Chicopee, creating jobs and tax revenues. Mr. Avezzie also served as the Secretary-Vice Chairman of the Ludlow High School Building and Survey Committee and was awarded the Paul Harris Good Fellow Distinguished Citizen’s Medal.*

*Bill was a communicant of St. Mary of Assumption Church and leaves three daughters, Mary, Peggy, Betty their spouses and six beautiful grandchildren and his companion Pauline. May he rest in peace.*



**Rene Bousquet**  
**09/07/20 – 04/03/09**

*Rene Bousquet the former Board of Selectmen member and Ludlow Plumbing Inspector passed away on April 3, 2009 after a long illness at the age of eighty-eight. Rene was well known within the municipality, devoting his time to many committees serving as a member of the Building Committee for the Chapin Street Elementary School and Chairman of the Bicentennial Celebration. He was a Corporator and Trustee of Ludlow Savings Bank, served as the Director of the Ludlow Chamber of Commerce, was a Corporator of the Ludlow Boys and Girls Club and involved with many civic organizations.*

*Mr. Bousquet served his country in the United States Navy in World War II, taking part in the invasion of the Marshall Islands. He was a member of the Veterans of Foreign War Post 3235 and the American Legion Post 52 of Ludlow. He was a communicant of St. John the Baptist parish, was a member of the League of the Sacred Heart and served on the Parish Council.*

*Mr. Bousquet is survived by his loving wife Ruth, son David (Patricia), daughters Lillian, Dianne (Jesse) and precious grandchildren and great grandchildren. He will be greatly missed by his family and his many friends. Peace be with him.*

## ***IN MEMORIAM***



***Marcia J. Kida***  
***07/19/51 – 07/11/09***

*Marcia Jane Kida passed away unexpectedly on July 11, 2009 at the age of fifty-seven. She served the Town as a member of the Conservation Commission for many years. Her vast knowledge of identifying different species of trees, leaves and vernal pools made her a valuable asset especially when conducting site inspections to preserve wetlands in Town. She enjoyed exploring the hidden beauty of nature and worked tirelessly to facilitate the acquisition of land, designated solely for the preservation of wild life.*

*Ms. Kida graduated from Agawam High School and attended Syracuse University in the fine arts program. She worked as a graphic art designer as well as many other supervisory positions in her field.*

*Ms. Kida is survived by her mother Betty, her sister Sheila and fiancé Daniel and many close friends  
May she rest in peace*



***Lenore Paul***  
***06/17/48 – 02/01/09***

*Lenore Paul passed away unexpectedly at home on February 1, 2009 at the age of sixty-one. A life long resident of Ludlow, she attended Ludlow High School, received her B.S. in elementary education, and Master's and CAGS from American International College. In 1970 she began her successful career in the Ludlow school system until her untimely death.*

*Ms. Paul had a strong commitment to municipal government evidenced by her many years as a precinct member and because of her strong commitment to environmental issues also served as Chairman of the Agricultural Commission and Open Space Planning Commission.*

*She was an active parishioner of St. Mary of the Assumption Church, Director of Religious Education for over 25 years, was a choir director and was the recipient of the Pius X Award.*

*Ms. Paul is survived by her sister Marilyn, her niece Rosaleen and nephew Kyle and godfather Roland.  
She will always be remembered as a dynamic educator who delighted and inspired her students. May she rest in eternal peace.*

## ***IN MEMORIAM***



***Manuel Leitao***  
***08/03/54 – 01/11/09***

*Sadly Manuel “Manny” Leitao passed away on January 11, 2009 at the age of fifty-four. A lifelong resident of Ludlow, Manny graduated from the Ludlow school system, received a Bachelor of Arts degree from Western New England College, and a Masters of Education from Springfield College. He was a teacher for many years and then co-founder of the Leitao Insurance Agency.*

*Always concerned with the well being of others, Manny was an advocate for the restoration of Haviland Beach. As Chairman of the Haviland Beach Study Committee and Pond Commission, its members safeguarded the beach, were instrumental in developing a program to rid the beach of Canadian Geese, and also used “Chap” the Border collie to relocate the geese to another area.*

*Manny was a very kind and generous individual who gave of his time and talents to take on the task as the Agent of Record for the Town of Ludlow for many years, per gratis making sure that all policies, insurance claims, and other provisions were taken to protect the town from risk.*

*Mr. Leitao is survived by his loving wife Mary, his beloved sons Christopher and Bryant, his parents Francisco and Maria Gracinda and his sister Kathleen (James) along with their three children and a host of many other family members.*

*His untimely death was not only devastating to his family and friends but also to the community. He will live on with memories to cherish for eternity.*

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## OUR TOWN

The Town of Ludlow is a suburban community located in the northwest corner of metropolitan Springfield. Boston is 84 miles east of Ludlow and Worcester is 47 miles eastward. The 20,714 Town residents believe that Ludlow has established itself as a target for industrial and retail growth while maintaining its pleasant community atmosphere.

Housing is available for the elderly, the handicapped and low income families. Ludlow provides two congregate living units accommodating a total of seven individuals, and has the largest Senior Center in Western Massachusetts. Ludlow Public Schools are comprised of five schools serving approximately 3,000 students in grades K-12. In addition, the district operates an Early Childhood Center through a separate facility. St. John the Baptist School is the private parochial school in town.

The Community Center provides the Latch Key program for children as well as a summer youth camp and other recreational activities. Club memberships are available for families to partake in their exercise program, pool and game room facilities.

The town also maintains six parks, two excellent golf courses and is only minutes away from cultural and entertainment facilities in the greater Springfield area with access to both the Massachusetts Turnpike and Route 91.

### GEOGRAPHY

<b>Total Area:</b>	28.33 sq. miles
<b>Land Area:</b>	27.15 sq. miles
<b>Population:</b>	20,714
<b>Density:</b>	693 per sq. mile
<b>County:</b>	Hampden

### FY'2010 TAXES as of January 1, 2009

<b>Residential:</b>	\$1,550,378,145
<b>Commercial:</b>	129,724,865
<b>Industrial:</b>	52,798,620
<b>Personal Prop.</b>	68,523,540

### TAX RATE:

For the period from July 1, 2009 – June 30, 2010  
Per \$1,000 of value  
\$14.82 – Residential and Commercial

### TAX BILLS:

Tax bills are mailed twice a year and payable quarterly. Payments are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup>, and May 1<sup>st</sup>. If unpaid by due date, interest will be added according to law from the date due to the date payment is made. Motor Vehicle Excise is due the date of issuance.

### FY'2010 CHERRY SHEET ESTIMATED STATE AID: (June 30, 2009 through July 1, 2010)

<b>Education Aid:</b>	\$13,292,155
<b>General:</b>	2,963,151
<b>Total Receipts:</b>	16,255,306

### TOWN HALL:

Built in 1974  
Incorporated as a Town, 1774

### FORM OF GOVERNMENT:

Board of Selectmen  
Town Administrator  
Representative Town Meeting  
Annual Town Meeting held the second Monday in May.  
Special Town Meeting held the first Monday in October.

**VOTING:**

Town Elections are held on the fourth Monday in March.

The qualifications for registration as voters – Individuals must be eighteen years of age and a United States Citizen. Registration at the Town Clerk’s Office, Monday through Friday, 8:30 a.m. – 4:30 p.m. Special evening registration of Registrars held preceding elections. Absentee voting is also available.

**REGISTERED VOTERS, as of December 31, 2009:**

<b>Democrats</b>	6,083
<b>Republicans</b>	1,607
<b>Grn./Lib./3<sup>rd</sup>/Reform</b>	77
<b>Un-enrolled Voters</b>	6,101
<b>Total Registered</b>	<b>13,868</b>

**PASSPORTS:**

The Town Clerk’s Office is an agent for passport services. Anyone wishing to apply for a passport may obtain an application in the Town Clerk’s Office.

**DOG LICENSES:**

All dogs must be licensed annually by April 1<sup>st</sup>. A dog should be licensed when six months old and vaccinated for rabies. Proof of rabies vaccination is required.

<b>Fees: Spay/Neutered Dogs</b>	\$10.00
<b>Un-altered Dogs</b>	15.00

**TOWN OF LUDLOW WEBSITE:**

[www.ludlow.ma.us](http://www.ludlow.ma.us)

**TRANSPORTATION AND ACCESS**

Ludlow is located in the Pioneer Valley, known as the crossroads of New England because of its strategic position along the Connecticut River and its excellent transportation facilities.

The Massachusetts Turnpike connects the region to Boston and to Albany, New York. Interstate 91 provides direct access to Hartford Connecticut, and to Brattleboro and points north in Vermont.

The principal highway is Interstate 90, the Massachusetts Turnpike. Passenger service is available on Amtrak in neighboring Springfield. Freight rail service is available from Conrail.

Ludlow is a member of the Pioneer Valley Transit Authority (PVTA), which provides fixed route service to Springfield. The PVTA also offers para transit services to the elderly and disabled through the Council on Aging.

Westover Metropolitan Airport, a General Aviation facility located in neighboring Chicopee, has two asphalt and concrete runways 7,050’ and 11,600’ long.

**LUDLOW COMMUNITY TV**

Ludlow Community TV is a volunteer based operation created to promote, encourage and facilitate Ludlow Community involvement in the production of locally originated television, and to meet and manage the contractual and regulatory commitments to public educational and governmental access of the cable provider for the Town of Ludlow.

For several years LCTV has been providing Ludlow residents with an ever growing list of programs and volunteer producers. They provide weekly live coverage of the Board of Selectmen’s meetings in addition to broadcasting meetings of the School Committee, Planning Board, Board of Health and all other department public meetings.

The commitment of LCTV is to involve and train people of all ages who live or work in the town to become involved and/or program producers, bringing issues and events of the area to all Ludlow viewers. Hours of operation is Monday-Friday, 8:30 a.m. – 4:30 p.m. The studio is presently located at Ludlow High School.

## **PUBLIC SCHOOL DISTRICT**

### **Public Schools**

Chapin Elementary School

East Street School

Ludlow Early Childhood Center

Ludlow Senior High School

Paul R. Baird Middle School

Veterans Park Elementary School

### **Private School**

St. John the Baptist School

## **VETERANS' SERVICES**

The mission of the Ludlow Veterans' Services office is to advocate on behalf of all Ludlow veterans and provide them with quality support services, and to direct an emergency financial assistance program for those veterans and their dependents in need.

The primary function of the Veterans' Services office is to provide aid and assistance to veterans and their dependents that qualify in order to ensure their life sustaining needs. Chapter 115 of the M.G.L. governs these benefits. Office hours are Monday-Friday, 8:30 a.m. – 4:30 p.m. The office is located on the first floor of the Town Hall. Director Donald Couture is available to answer any questions that pertain to veterans services.

***ELECTED TOWN OFFICIALS***

	<b>Term Expires</b>		<b>Term Expires</b>
<b>Assessors, Board of</b>		<b>Public Works, Board of</b>	
Beverly A. Barry, Chair.	2010	Carlos Chaves, Chair	2010
Edward P. Mazur	2011	Thomas Haluch, Chair	2011
Donald J. Lake	2012	Barry Linton	2012
		Brian D. Martell	2010
		William Ayers	2011
<b>Collector of Taxes</b>		<b>Recreation Commission</b>	
Fred Pereira	2011	Sean McBride, Chair	2010
		Donald R. Cameron	2012
		Gino Torretti	2011
<b>Health, Board of</b>		<b>School Committee</b>	
Dr. Bruce R. Dziura, Chair	2010	Joseph A. Santos, Chair.	2010
Carol Szczebak	2011	James (Chip) Harrington	2011
Neil Paquette	2012	Jacob Oliveira	2012
		Susan Gove	2011
		Natalina Tulik	2010
<b>Housing Authority</b>		<b>Selectmen, Board of</b>	
Carol Ann Romaniak, Chair	2014	Darlene H. Cincone, Chair.	2010
Betty K. Socha	2011	William E. Rooney	2011
Arthur Augusto	2010	John P. DaCruz	2012
Paul Chrzan	2013	Antonio E. Dos Santos	2012
Carolyn Muzzi, State Apt.		Aaron L. Saunders	2010
Sidney Chevalier, Ex. Director			
<b>Library Trustees</b>		<b>Town Clerk</b>	
Christine A. Davis, Chair	2012	Laurie Gibbons	2011
Diane H. Goncalves	2011		
Elaine M. Karalekas	2010		
<b>Moderator</b>		<b>Town Treasurer</b>	
James V. Thompson	2011	Candida Batista	2012
<b>Planning Board</b>			
Edgar R. Minnie, II, Chair.	2011		
Joseph Queiroga	2012		
Christopher Coelho	2014		
Raymond Phoenix, II	2011		
Kathleen Houle	2013		

## ***APPOINTED TOWN OFFICIALS***

### **Affirmative Action/Equal Opportunity Officer**

Ellie Villano

### **Agricultural Commission**

Karen Pilon, Chairperson  
Lenore Paul, deceased  
Don Roberts  
John B. Chenier  
William Ellison  
Eric Gregoire, Alternate  
Michael C. Hogan  
Ann Whitworth  
Betty Kibbe  
Mark Casimiro

### **American with Disabilities Act Coordinator**

Donald Couture

### **Agent of Record**

Manuel Leitao, deceased  
James Bernardo

### **Airport Master Plan Consulting Committee**

Joseph Queiroga

### **Assistant Assessor/Appraiser**

Juanita Testori

### **Associate Assessor**

Jose Alves

### **Ambulance Abatement Committee**

Fred Pereira, Chair  
Chief Mark Babineau  
Anthony Jarvis  
Lori Barbeau

### **Animal Control Officer**

Gilles Turcotte  
Anne Turotte, Volunteer

### **Audit Committee**

Sandra Kane  
William Farrell

### **Board of Appeals**

Anthony Jarvis, Chair  
Kathleen Bernardo  
Patricia Campagnari  
Paul A. Zielinski  
Albert LeMay, Jr.  
Frank Siva, Alternate

### **Board of Registrars**

Laurie Gibbons  
Maria McSwain  
Howard Vincent  
Timothy Collins

### **Building Commissioner/Zoning Enforcement Officer**

Brien Laporte

### **Local Building Inspector**

Justin Larivee, Local Building Inspector  
Donald Demers, Loc. Bldg. Insp. on call

### **Cable Commission**

Laurence Langevin, Chair  
Aaron Lavoie  
Connie O'Brien  
Timothy Collins  
William Koss  
Don Dube  
William M. Neylon  
Richard Coache

### **Cable Operations Manager**

Michael Hill

### **Call Firefighters**

Earl Dunbar, Jr.

### **Capital Improvement Planning Committee**

Darlene Cincone, Chairperson  
Luis Vitorino  
Edgar R. Minnie, II  
David Irvine  
Camie Lamica, resigned  
William Nicoll  
James Young, Ex-Officio  
Ellie Villano, Ex-Officio

### **Celebrate Ludlow Committee**

William E. Rooney, Chair. resigned  
Joan Haney  
Elizabeth Rustic  
William J. Shea  
Maureen Rooney  
Denise Zarakas  
Lisa Martin  
Christine Ward  
Sylvester Rogowski  
Maxine Mazur, resigned  
Linda Koss

**Celebrate Ludlow Cont.**

William Koss  
Lynn Pollard  
Toni Marcus  
Denise Evans  
Tina Ziencina  
Kathy Ouimette

**Cemetery Committee**

Antonio Dos Santos  
William Ayers  
James Goodreau  
Douglas Stefancik  
Edgar Minnie  
Ellie Villano  
Beverly Barry  
Kelly McKenney  
Edward Mazur  
Joe Chaves  
Joanne Martin

**Chief Procurement Officer**

Ellie Villano

**Commission on Disabilities**

Andrew Bristol, Chair  
Beverly Barry  
Lizbeth Boulanger  
Joanne Odat-Staeb  
Jack Ollson

**Communications Officer**

Ellie Villano

**Computer Advisory Committee**

Joe Alves, Bd. of Assessors, Chair  
Ellie Villano, Town Administrator  
James Young, Town Accountant  
Candida Batista, Treasurer  
James Harrington, School Comm.  
James Goodreau, Rep. DPW  
Fred Pereira, Collector  
Gary Blanchard, I T Manager

**Conservation Commission**

Jason Barroso, Chair  
Jason Martowski  
Angela Tierney  
Marcia Kida, deceased  
John Dryjowicz, resigned  
Ann Marie Visconti

**Constables**

Laurie Gibbons  
Det. David Kornacki

**Constable for Tax Collector**

Reid Jeffrey  
Christine Jeffrey

**Contract Compliance Officer**

Ellie Villano

**Council on Aging**

Fred Lafayette, Chair  
Albert Lemay  
Wanda Karczmarczyk  
Diane Goncalves  
Francis Bissailon  
Richard Belisle  
Nancy Pauze  
Phillip Tierney  
Lucille Carneiro  
Walter Sheaff

**Custodian of Insurance Records**

Candida Batista

**Custodian of Tax Possession**

Candida Batista

**Economic Development Coordinator**

William Rooney

**Electrical Inspector**

Antonio Portelada

**Interim Asst. Inspector of Wires – On Call**

Stephen Trembley

**Director of Emergency Management**

Chief Mark Babineau

**Equal Opportunity Employment Officer**

Ellie Villano

**Fair Housing Committee**

Raymond Phoenix  
Chester Giza  
Ellie Villano, Ex-Officio

**Finance Committee**

William Nicoll, Chair  
Betty Landry  
Suzanne Boyea  
Albert Lemay, Jr  
Albert Fabbre  
Heidi Fogg  
Joan Cavallo  
Maureen “Kim” Downing  
Jim Young, Ex-Officio

**First Meeting House Committee**

Jeremy Kavka, Chair  
Thomas Haluch  
Agnes Kibbe  
Elsie Hiersche  
Donald Kibbe  
Marilyn Paul-Lewis  
Bert Ramage  
Karen Cuthbert

**Graves Registration Officer**

William Shea  
Alfred Graveline

**Harassment Officer**

Michael Szlosek

**Haviland Beach Study Committee**

Manuel Leitao, Chair, deceased  
Darlene Kennedy  
Chester Giza  
Michael Olenick  
Jeanne Olenick

**Hazardous Material Coordinator**

Capt. Joseph Crowley

**Historian**

Marilyn Paul-Lewis

**Historical Commission**

Agnes E. Kibbe, Chair  
Craig Spice  
Elsie Hiersche  
Karen Pilon

**Historic District Study Committee**

Sandra Stanek

**Information Officer**

Ellie Villano

**Information Technology Manager**

Gary Blanchard

**Industrial Finance Authority**

John D. DeBarge

**Insurance Advisory Committee**

Francine Rusiecki  
Melissa Rickson  
Dale Gagne  
Officer Jerome Mayou  
Brian Bylicki  
Edward Difiore  
Camie Lamica, resigned

**Insurance Advisory Comm. Cont.**

Royal Moore  
Cpt. James Machado  
Pvt. Jeffrey Lavoie, Alternate  
Ellie Villano, Ex-Officio

**License Agent for the Board of Selectmen**

Det. David Kornacki

**Ludlow Cultural Council**

William Nowak, Chairman  
Terri Colelli  
Olindo Dragone  
Carmina Fernandes  
Patricia A. Gregoire  
James Martin  
James Warren

**Matrons (Police)**

Mary Morcavage  
Shelby Anderson  
Linda Kelleher-Zina  
Tammy Turcotte  
Penny Silveira  
Elisabete Goncalves

**Mobile Home Rent Control Board**

Bert Ramage, Chair  
Mary Evangelista  
Jean Gibb, resigned  
Marilyn Valenti, resigned  
Michael Bingle  
Michael Szlosek

**Municipal Hearing Officer**

Michael A. Szlosek

**MMWEC Board of Directors**

Luis Vitorino

**MWRA Working Group**

Carlton W. Leonard, III

**Open Space Planning**

Lenore Paul, deceased  
Marcia Kida, deceased  
Ellie Villano, Ex-Officio

**Parking Hearing Officer**

Darlene Cincone

**Permitting Authority Trench Reg.**

Brien Laporte

**Personnel Board**

William Dzierwinski, Chairman

**Personal Board Cont.**

Joan Auclair  
David Bedore  
Amy Trombly  
Joanne Ollson  
Suzanne Velozo, Alternate

**Physicians**

Dr. Fernando Jayma  
Dr. Shaukat Matin  
Dr. Gino Mercadante

**Pioneer Valley Planning Commission**

Christopher Coelho  
Raymond Phoenix, Alternate

**Pioneer Valley Transit Authority**

Darlene Cincone  
John DaCruz, Alternate

**Plumbing/Gas Inspector**

Joseph Kozicki

**Asst. Plumbing/Gas Inspector**

Kevin Douville

**Pond Management Committee**

Manuel Leitao, Chair, deceased  
Jeanne Olenick  
Michael Olenick  
Chester Giza

**Police, Auxiliary**

David Fernandes  
Bradley Hann  
Todd La Casse  
Jacob Stokowski  
Lt. Fernando Pina  
Lt. David Salvador  
Sgt. Wendell Prior  
Sgt. Raymond Robbins  
Sgt. Penny Label  
Sgt. Raymond Parylak  
Christopher Silveira  
Armando Saraiva  
Thomas Kurpaska  
Nicholas Verteramo  
Patrick Gaughan  
Jose Branco  
James Banas  
Michel Lebel  
Jose Carvalho  
Eric Blair  
Jonathan Kuc  
James Nowakowski

**Police, Special Cont.**

Norman Picard  
Linda Zina  
Steven Prior  
Fernando Ribeiro

**Recreation Commission**

Sean McBride, Chairman  
Donald Cameron  
Gino Torretti

**Safety Committee**

Sgt. Frank Nowak, Chair  
William F. DiCarlo, Retired  
Brien Laporte  
Phillip McBride  
Penny Silveira  
Barry Linton  
Edgar R. Minnie, II  
Chief Mark Babineau  
Sgt. Louis Tulik, Alt.  
Captain Joseph Crowley

**School Crossing Guards**

Janice Chrzan  
Irene Setterstrom  
Patricia J. Houle  
Margaret Lavoie, retired  
Debra Ann Forcum  
Stanley Witowski  
James Houle  
Jeanne Marie Bal, sub.  
Amy Sarlan, sub.

**Sealer Weights & Measures**

Douglas J. Wilk

**Sworn Weigher**

Joanne Martins

**Town Accountant**

James Young

**Town Administrator**

Ellie Villano

**Town Auctioneer**

John Kobjack

**Town Counsel**

Attorney David Martel

**Town Engineer/Director of  
Public Works**

Paul Dzubek

**Town Negotiator**  
Collins & Weinberg

**Town Planner**  
Douglas Stefancik

**Veteran's Services Officer**  
Donald Couture

**Veterans' Memorial Committee**  
James Peacey, Chair.  
Walter Craven  
Donald Couture  
Cazimess Boduch  
William Shea  
Timothy Donnelly  
Roland Savoie  
Roger Savoie  
Lou Casagrande

**Westover Advisory Commission**  
Barbara Hurst  
Jack Moriarty, Ex-Officio  
Gary Coelho, Site Inspector  
Andrew Milroy, Alt.

**Westover Municipal Golf Commission**  
Sean McBride, Chair  
Anthony Campagnari  
Janet Soja  
Joseph O'Brien  
Donald Cameron  
Gino Torretti  
David Young

**Westover Municipal Development Corp.  
(WMDC)**  
Raymond Evans  
William E. Rooney

## ***PRECINCT MEMBERS - 2009***

### **PRECINCT ONE**

2012 – Walter Craven, 292 West St.  
2012 – Debora M. Johnson, 142 Cady St.  
2012 – Daniel J. Jordan, 192 Erin Ln.  
2012 – Michael J. Kelliher, 108 Wedgewood Dr.  
2012 – Stephen F. Mello, 129 Pond St.  
2011 – Timothy S. Donnelly, 39 Arnold St.  
2011 – David A. Gamache, 211 Wedgewood Dr.  
2011 – William J. Jolivet, Jr., 37 Gamache Dr.  
2011 – William A. Koss, 203 West St.  
2011 – Walter J. Peacey Jr., 7 Wenonah Dr.  
2010 – Alan E. Gregoire, 93 Cady St.  
2010 – Carl V. Gregoire, 46 Bruni Ave.  
2010 – Betty E. Landry, 40 W. Belmont St.  
2010 – Albert H. LeMay, Jr., 170 Cady St.  
2010 - Christine D. Peacey, 7 Wenonah Dr.

### **PRECINCT THREE**

2012 – Stephen M. Breslin, 580 Fuller St.  
2012 – John B. Chenier, 501 Munsing St.  
2012 – Jose F. Nogueira, 1094 East St.  
2012 – Richard Paixao, 76 Windwood Dr.  
\*\*Brien Bylicki\*\* next election  
2011 – James H. Bernard, 330 Ventura St.  
2011 – Ann E. Chenier, 590 Lyon St.  
2011 – vacancy  
2011 – Brian T. Connery, 29 Tower Rd.  
2011 – John M. Diotalevi, 181 Cislak Dr.  
2010 – Edward R. Godin, 1071 Center St.  
2010 – Walter J. Kiel, Jr., 68 James St.  
2010 – Carlton W. Leonard III, 84 Westerly Cir.  
2010 – Shane Mortimer, 184 Church St.  
2010 – Mark A. Witowski, 53 Colonial Dr.

### **PRECINCT FIVE**

2012 – Kenneth J. Batista, 12 Valley View Dr.  
2012 – Joanne R. Martin, 82 Michael St.  
2012 – Dianne M. Ollari, 83 Michael St.  
2012 – Walter F. Targonski, 33 Holy Cross Cir.  
2012 – Kathleen A. Ouimette, 58 Homestretch Dr.  
2011 – Clayton S. Dimock, 112 Overlook Dr.  
2011 – Brian M. Mannix, 66 Tilley St.  
2011 – (vacancy)  
2011 – Lisa M. Pina, 68 Overlook Dr.  
2011 – (vacancy)  
2011 – Karen L. Audette, 42 Holy Cross Cir.  
2010 – (vacancy)  
2010 – Barbara J. Picard, 156 Nash Hill Road  
2010 – Christopher P. Silveira, 26 Old West St.  
\*\*Gail F. LaBelle, until next election

### **PRECINCT TWO**

2012 – Thomas Czapienski, 127 Cedar St.  
2012 – Jean S. Martins, 92 Lockland St.  
2012 – Michael Mertzic, 16 Noel St.  
2012 – Frank Silva, 311 Howard St.  
\*\*Adam Lesniowski, 174 Sewall St.  
2011 – Anna S. Amaral, 307 Howard St.  
2011 – Samantha G. Dias, 889 East St.  
2011 – Denise Gibson, 277 Howard St.  
2011 – Chester J. Giza, 134 Yale St.  
2011 – John A. Portelada, 168 Lockland St.  
2010 – Lorraine Czapienski, 127 Cedar St.  
2010 – Donald Labrecque, 191 Pine St.  
2010 – Antonio Portelada, 168 Lockland St.  
2010 – Anna Maria Ribas-Dias, 889 East St.  
2010 - vacancy

### **PRECINCT FOUR**

2012 – Fernando Barroso, 32 Fairway Dr.  
2012 – Rosa Fraga, 39 Essex St.  
2012 – James K. Goodreau, 201 Stevens St.  
2012 – Julieta Hoeckh, 423 Winsor St.  
2012 – Mary C. Evangelista – 64 Franklin St.  
2011 – Gregory Bonzek, 120 Green St.  
2011 – Ross J. Dominique, Sr., 848 East St.  
2011 – Thomas F. Fidalgo, 122 McLean Pky.  
2011 – Nicole A. Santos, 3 Brimfield, St.  
2011 – James Warren, 12 Harlan St.  
2010 – Morrison G. Ferrier, 339 Chapin St.  
2010 – James L. Goodreau, 90 Posner Cir.  
2010 – Isabel Martins, 32 Fairway Dr.  
2010 – Robert A. Silva, 30 Stevens St.  
2010 – Raymond E. Williamson, 69 McLean Pky.

### **PRECINCT SIX**

2012 – Chris Chartrand, 156 Pinewood Rd.  
2012 – Tim Collins, 97 Chapin Greene Dr.  
2012 – vacancy  
2012 – Brenda S. Lelievre, 301 Blisswood Dr.  
2012 – Edward J. Perreault, 19 Beachside Dr.  
2011 – William J. Ellison, 555 Miller St.  
2011 – vacancy  
2011 – Peter C. Karalekas, Jr., 35 Old Coach Cir.  
2011 – Timothy Mullins, 150 Clover Rd.  
2011 – Michele Thompson, 170 Pinewood Rd.  
2010 – William M. Neylon Jr., 794 Chapin St.  
2010 – Leonard C. Robbins, 549 Chapin St.  
2010 – vacancy  
2010 – Christine A. Ward, 892 Center St.  
2010 – vacancy

## ***MEMBERS AT LARGE***

Darlene H. Cincone	177 Poole St., Chairman, Board of Selectmen
William E. Rooney	86 Pinewood Rd., Board of Selectmen
John P. DaCruz	292 Woodland Cir., Board of Selectmen
Antonio E. DosSantos	3 McLean Pky., Board of Selectmen
Aaron L. Saunders	88 Fuller St. #18, Board of Selectmen
Attorney James V. Thompson	110 McLean Pky., Town Moderator
Candida Batista	134 Reynolds St., Town Treasurer
Fred Pereira	201 Stivens Ter., Town Collector
Laurie Gibbons	32 Applewood Dr., Town Clerk
Beverly A. Barry	921 West St. Chairwoman, Board of Assessors
William Dzierwinski	34 Longview Cir., Chairman, Personnel Board
Christine Davis	193 Chapin St., Chairwoman, Hubbard Memorial Lib.
Carlos Chaves	101 Paulding Road., Chairman, Board of Public Works
Anthony Jarvis	3 Andrew St., Chairman, Board of Appeals
Edgar R. Minnie, II	975 Lyon St., Chairman, Planning Board
Carol A. Romaniak	418 Munsing St., Chairwoman, Housing Authority
Francis Bissailon	58 Stivens Ter., Chairman, Council on Aging
William Nicoll	41 Roy St., Chairman, Finance Committee
Sean McBride	78 Homestretch Dr., Chairman, Westover Golf Comm.
Dr. Bruce Dziura	42 Longfellow Dr., Chairman, Board of Health
Jason J. Barroso	242 Holy Cross Cir., Chairman, Conservation Comm.
Sean McBride	78 Homestretch Dr. Chairman, Recreation Commission
Joseph A. Santos	3 Brimfield St., Chairman, School Committee
Attorney David J. Martel	Town Counsel Doherty, Wallace, Pillsbury, Murphy PC One Monarch Place, Suite 1900 Springfield, MA 01144-1900

## BOARD OF SELECTMEN

The year 2009 was a year of economic downturn in the Commonwealth of Massachusetts which led to fiscal uncertainty at the time of budget preparations for Fiscal Year 2010. The Town's departments all worked with the Board of Selectmen to come to a solution. Every department, board and, most importantly, every employee made it a priority to maintain a high level of service to the residents of Ludlow.

The Town was fortunate to purchase a piece of property adjacent to the West Street Park which allowed for a much needed expansion of the park. This expansion will fulfill the need for additional recreation space in the west end of Town.

The Department of Public Works was able to open up additional space at Island Pond Cemetery for the perpetual rest of Ludlow residents. As we prepare to go to print with this Annual Report, the Board of Selectmen is in the process of looking for an appropriate parcel of land to house a new town cemetery.

Last year the Board of Selectmen hired Mr. Michael Hill as the LCTV Manager. Under Mr. Hill's direction, the Cable Committee undertook the building of a new state-of-art cable studio in the high school.

March, 2009, brought the re-election of two members of the Board of Selectmen, Antonio Dos Santos and John DaCruz. I was honored to be elected Chairman of the Board and William Rooney was elected Vice-Chairman.

This has been an interesting year for me as Chairman. It has been an honor to represent the residents of such a wonderful place these last three years. The Town has accomplished many great things in this past year and I am thrilled to say I was along for the ride.

Lastly, I would like to thank Ms. Ellie Villano, our Town Administrator, and the dedicated staff of the Selectmen's Office – Ms. Bev Tokarz, Ms. Denise Tomlinson and Ms. Lori LeDuc – without whom the members of the Board would be at a loss. They, as all of our dedicated employees, are an asset and represent the best that the Town of Ludlow has to offer.

Respectfully submitted,  
Darlene H. Cincone, Chairman  
Ludlow Board of Selectmen



## **MODERATOR**

The year 2009 continued to be a period of tight budgeting and limited growth. The national recession and rise in unemployment had obvious an impact on Ludlow's ability to provide services. Financial aid from the Commonwealth of Massachusetts did not grow as state government lost revenue.

Great efforts by the Finance Committee and department heads led to a budget that continued to provide needed services without large scale layoffs of public employees.

Precinct voters in large part, supported the recommendation of the Finance Committee as agreed to by department heads.

It is, I believe, evident that these budgetary policies cannot continue indefinitely. At some point, without revenue increases, Town Meeting will be forced to reduce services. This will prove to be painful and difficult.

Again, after seventeen years, I express my appreciation to the Finance committee for its thankless efforts and for the cooperation of the professionals in the Selectmen's office, all who make the role of Moderator less difficult.

Respectfully submitted,  
James V. Thompson  
Moderator

## **FINANCE**

### **BOARD OF ASSESSORS**

Donald J Lake was re-elected to a three year term on the Board. Beverly Barry and Edward P. Mazur once again completed the three member Board and Ms. Barry was appointed chairman.

Sales data for the year of 2008 was reviewed and analyzed to determine what the valuations would be as of January 1, 2009, keeping all assessment levels by class in line. Most property homeowners saw a decrease in the valuation of their property due to the slight decline that Ludlow has seen in the real estate market. The taxes based on the valuation of an average single family home dropped slightly.

Once the Fiscal 2010 valuations were completed the Fiscal 2010 tax rate of \$14.82 per thousand was set and approved by the Department of Revenue.

Due to cuts in state aid all departments were requested to make departmental cuts within all line items. A cut in staff would have created a hardship in our department. Assistant Assessor Juanita Testori requested to the Finance Committee that the staffing in the financial departments not be cut due to the adverse affect it could have on the finances of the Town. We would like to thank the Finance Committee and Board of Selectmen for considering her request and allowing the financial departments to keep their staffing. By providing us with a full staff we were able to set a timely tax rate and the tax bills were mailed out on schedule.

Even though the Board of Assessors sets the tax rate, Town Accountant Jim Young is the one responsible for producing most of the documentation that is required in order to get a tax rate approved. We would like to thank him for the time and effort that he puts into this process and Tax Collector, Fred Pereira and his staff for mailing out the tax bills timely.

The Board would also like to thank Assistant Assessor, Juanita Testori, Associate Assessor, Joe Alves, and Cynthia Poirier for the work they performed for the department and making it possible for the Board to meet all department deadlines and to welcome back Lori Leduc to their department and thank her for her contribution to the department.

Respectfully submitted by,  
Beverly Barry, Chairman

**TAX RATE FIGURES**

Fiscal Year	Tax Rate	Personal Property Valuation	Real Estate Valuation	Total Valuation	Gross Amount Appropriated	Net Amount to be Raised by Taxation
2009	\$14.28	\$66,767,800	\$1,809,910,880	\$1,876,676,680	\$57,327,040.55	\$26,798,971.55
2010	\$14.82	\$68,523,540	\$1,732,901,630	\$1,801,425,170	\$54,468,681.02	\$26,697,121.02

**ABATEMENTS**

Fiscal Year	Real Estate		Personal Property		Senior Work-off	
2008	48	\$20,033.54	10	\$2,077.50	52	\$26,000
2009	51	\$19,117.85	4	\$1,288.91	59	\$29,500

**EXEMPTIONS**

Fiscal Year	Cl.22 Vets Exemptions	Cl.37A Blind Exemptions	Cl.41C (over 70) Exemptions	Total Amount Exempted
2008	154	31	44	\$115,250.00
2009	156	28	41	\$117,400

**MOTOR VEHICLE EXCISE**

Commitment Year	Levy Year	Number of Bills	Tax Amounts	Number of Abatements	Amounts
2008	2005	0	0	5	\$371.97
	2006	0	0	16	\$930.46
	2007	569	\$34,234.24	85	\$4,353.81
2009	2008	21,900	\$2,040,955.10	668	\$44,127.09
	2006	3	\$55.94	1	\$47.50
	2007	1	\$123.75	14	\$1,435.72
	2008	1,094	\$61,991.07	73	\$4,394.34
	2009	22,682	\$2,008,224.96	657	\$41,535.61

**Supplemental Tax Billing Billed in 2009**

Fiscal Year	# of Bills	Amount Billed	# of Abatements	Amount Abated
2008	13	\$37,249.49	1	\$1,609.73
2009	18	\$43,586.95	5	\$1,73.29

**Miscellaneous**

Deeds		Building Permits	
2008	442	2008	Approx. 779
2009	417	2009	Approx 716

## **FINANCE COMMITTEE**

The basic role of the Finance Committee is to act as the official fiscal advisor to the Town. The primary duties of a Finance committee are to advise and make recommendations to Town Meeting on budgets and other areas of finance. In addition, it has authority to make transfers from the Town's reserve fund to departmental budgets for extraordinary or unforeseen occurrences.

The Finance Committee is commonly involved in the budget preparation and review of budgets in preparation for the Annual Town Meeting. Once department budgets are established, the committee reviews them and will make recommendations on these requests to Town Meeting. Prior to the Town Meeting, the Finance Committee often

In an effort to improve the budget preparation hearings and to keep the lines of communications flowing between the Finance Committee and Town Department Heads, we have voted to assign members from the committee to act as a liaison and participate in the budget preparation process within the different Town departments.

As a process improvement initiative, the Finance Committee also reviewed the process in which transfer requests are implemented and approved. For all future transfer requests, the following will be requested of all department heads in an effort to avoid turning back the requests due to the Finance Committee not having sufficient information that is needed to allow a decision to be voted on. 1. A request for transfer from the Finance Committee Reserve Fund must be filled out and submitted in accordance with the Finance Committee bylaws. Section 4.0. 2. A basis of estimate, official quotes, along with any additional justification or documentation that supports the requested dollar amount being submitted in the request for transfer. 3. A breakdown of all current budgets and current status with actuals spent to date. The committee requests that department heads perform an analysis within their total budget and project/estimate if the requested costs can be covered within other accounts on May 1<sup>st</sup> when budgets are allowed to be shifted from one account to another.

The Ludlow Finance Committee meets on the third Wednesday of each month in the Finance Committee room of the Ludlow Town Hall. Meetings are scheduled from September through June with a recess during July and August. Emergency meetings can be called during the recess to handle necessary town financial business. All meetings are posted with the Town Clerk with as much advance notice as possible.

Respectfully submitted,  
William A. Nicoll, Chairman  
Ludlow Finance Committee

## **TOWN COLLECTOR**

### **REAL ESTATE & PERSONAL PROPERTY**

Real estate and personal property bills for the Town of Ludlow continue to be due on the quarterly basis: August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup>. The 2009F tax rate was set by the Board of Assessors in December of 2008. The Board of Selectmen voted to adopt a single tax rate of \$14.28 per thousand for both residential and commercial properties. The amount of \$25,846,658.35 was committed to us for collection. Over 8500 real estate bills were printed, processed and mailed by December 31<sup>st</sup>, 2008. By the end of the fiscal year, we had collected or abated approx. \$25,362,803.82 or 98% of the amount committed. Additionally we received \$242,355.51 in payments for 2008F real estate, \$13,902.04 for 2007f and \$5,014.33 for 2006F leaving a balance of \$88,637.53, \$7.98, and \$7.05 respectively.

Additionally, we received commitments for 2008f supplemental taxes in the amount of \$68,413.86. By the end of the fiscal year, we had collected or abated \$64,657.97 or 94% leaving a balance of \$3,755.89.

Approximately 800 personal property bills totaling \$953,444.21 was committed to us for collection. By the end of the fiscal year, we collected or abated \$935,836.44 or 98% of the amount committed to us leaving a balance of \$17,607.77. Additionally, we collected \$8,850.27 for prior years dating back to 2005F.

To accommodate our residents, real estate and personal property taxes for the Town of Ludlow may now be paid online. We realize the importance of keeping with the times and offering this new online payment option. This new payment method serves to accommodate those Ludlow residents who want the convenience of paying their taxes online, anytime day or night. We are fortunate to have found a banking partner, who has years of financial experience and who adheres to strict security methods to protect our residents' personal information. UniBank uses state-of-the industry encryption methods which safely handle these transactions so that town employees never gain access to bank account information. The process for residents to pay online is simple: with your bill and checkbook in hand,

- 1) Go to: **www.ludlow.ma.us**
- 2) Click on: **On-Line Payments**
- 3) Complete each screen to process payment

**Online payments will not be accepted after their due date.** If using a credit card (master card or discover) a fee will be assessed by the credit card service provider.

### **MOTOR VEHICLE EXCISE**

Over 23,000 vehicle excise bills totaling \$2,183,394.07million dollars were printed processed and mailed from the Collector's Office throughout the year. Payments of auto excise are due 30 days from the date the tax notice is mailed. 90% of the committed bills are paid by their due date. Automobile owners are advised not to ignore their bills for a \$5.00 tax bill can jump to \$70.00, loss of license and registration within two months if late notices go unanswered. According to Chapter 60A of the Massachusetts General Laws, "failure to receive a notice shall not affect the validity of the excise". Thus, a person who does not receive a bill is still liable for the tax plus interest and charges accrued. Therefore, it is important to keep the Registry and Post Office informed of your current name and address so that your tax bills can be delivered promptly. The Registry will be notified of any excise bill that remains outstanding. The Registrar then marks the individual's registration preventing the renewal of his (hers) motor vehicle registration and the owner's driver's license until such time as the Registrar is notified that full and final payment has been made to the Town of Ludlow. During fiscal year 2009 over 500 licenses and registrations were marked for non-payment of their excise tax. This continues to be a successful collection tool as monies were collected for delinquent accounts dating back to 1987.

As with real estate and personal property bills, to accommodate our residents, timely motor vehicle excise payments are now being accepted online. **Late payments will not be accepted online.**

### **SEWER USAGE FEES**

The Board of Public Works, in November of 2008 set the rate of \$2.00 per 100 cubic feet of water used. Approximately 4,500 sewer usage bills totaling \$1,241,350.84 were printed, processed and mailed from the Collector's Office in November of 2008. By the end of the June 30, 2009, we had collected or abated \$1,175,577.26 or 94% of the amount committed to us for collection leaving a balance of \$65,773.58. Any amounts outstanding for previous years were certified to the Board of Assessors in November of 2008 and added to the owner's 2009F real estate bills. All sewer usage accounts for 2007F and prior years have now been collected in full as reflected by the -0- balance for those accounts. Sewer bills are due 60 days from the mailing date. Sewer payments received after their due date are assessed a \$5.00 Demand plus a 10% penalty in accordance with Town By-Laws.

## DEPARTMENTAL ACCOUNTS

Each year the Collector is responsible for the collection of over 2.5 million dollars in “In Lieu of Taxes” and the following departmental accounts:

AMBULANCE  
CEMETERY  
TRAILER PARKS  
BOARD OF HEALTH - NURSING  
BOARD OF SELECTMEN  
ROLL BACK TAXES  
HIGHWAY DEPARTMENT

During the past fiscal year \$2,860,737.86 was committed to us for collection by the above departments. By June 30<sup>th</sup>, 2009 we collected or abated \$2,613,243.48 or 92% of the amount committed. Of the above accounts, ambulance bills continue to be the most sensitive and most difficult to collect. Effective November 1, 2005 the ambulance records have been computerized by the Collector’s Office under a “General Billing Program”. The computerization of these records has allowed us to abandon the time consuming practice of manual posting and record keeping. As a result, this has improved efficiency and productivity in the Collector’s Office.

## MUNICIPAL LIEN CERTIFICATES

Upon written request from attorneys, banks, mortgage companies and real estate agencies, the Collector shall furnish a certificate of all outstanding taxes and other assessments and charges which constitute a lien on a parcel of land. The Collector consults with the Board of Assessors, DPW and other departments to secure required information. In accordance with Mass General laws, a \$25.00 fee is charged for each certificate prepared. Once again many hours were spent researching and preparing these certificates. During fiscal year 2009, we received over 600 written requests bringing in approximately \$16,000 of additional revenue. We ask attorneys and other agencies requesting such information to cooperate and mail their application to us as early as possible so that we can complete and return them in a timely manner.

Office hours continue to be 8:30 to 4:30, Monday through Friday. Additionally, to accommodate those Ludlow residents who want the convenience of paying their taxes online, day or night, we are offering a new online payment option. **Late payments will not be accepted online.** Once again, I am grateful to Mrs. Alice Bolow, Janice Ouimette, Victorina Robbins and Carmen Desrochers for their assistance. Additionally, I’d like to express my gratitude to all department heads, town employees and residents for their support and cooperation. For more up to date information, please visit the Town of Ludlow website at [www.ludlow.ma.us](http://www.ludlow.ma.us).

Respectfully submitted  
Fred Pereira  
Town Collector









FOR 2009 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
122 SELECTMEN	0	-6,000	-6,000	-6,533.58	.00	533.58	108.9%
141 BOARD OF ASSESSORS DEPT.	0	0	0	-1,272.00	.00	1,272.00	100.0%
145 TOWN TREASURER'S DEPT.	0	-4,226,129	-4,226,129	-3,928,887.48	.00	-297,241.52	93.0%
146 TOWN COLLECTOR'S DEPT.	0	-31,600,329	-31,600,329	-31,474,984.78	.00	-125,344.22	99.6%
161 TOWN CLERK'S DEPT.	0	-53,000	-53,000	-44,989.16	.00	-8,010.84	84.9%
171 CONSERVATION COMMISSION	0	0	0	-9.60	.00	9.60	100.0%
175 PLANNING BOARD	0	-40,000	-40,000	-51,647.70	.00	11,647.70	129.1%
176 BOARD OF APPEALS	0	0	0	-300.00	.00	300.00	100.0%
210 POLICE DEPARTMENT	0	-217,516	-217,516	-188,354.00	.00	-29,162.00	86.6%
220 FIRE DEPARTMENT	0	-20,000	-20,000	-14,604.55	.00	-5,395.45	73.0%
241 BUILDING INSPECTOR'S DEPT.	0	-150,000	-150,000	-175,112.82	.00	25,112.82	116.7%
244 SEALER OF WEIGHTS & MEASURES	0	-4,000	-4,000	-3,619.00	.00	-381.00	90.5%
300 SCHOOL DEPARTMENT	0	-14,321,337	-14,321,337	-13,185,255.12	.00	-1,136,081.88	92.1%
410 DEPARTMENT OF PUBLIC WORKS	0	-72,000	-72,000	-114,996.90	.00	42,996.90	159.7%
510 HEALTH DEPARTMENT	0	-51,000	-51,000	-66,202.72	.00	15,202.72	129.8%
541 COUNCIL ON AGING	0	-30,000	-30,000	-44,647.50	.00	14,647.50	148.8%
610 HUBBARD MEMORIAL LIBRARY	0	-8,000	-8,000	-6,079.95	.00	-1,920.05	76.0%
630 RECREATION COMMISSION	0	-70,000	-70,000	-52,574.40	.00	-17,425.60	75.1%
660 WESTOVER MUNICIPAL GOLF COURSE	0	0	0	-380,300.00	.00	380,300.00	100.0%
TOTAL GENERAL FUND	0	-50,869,311	-50,869,311	-49,740,371.26	.00	-1,128,939.74	97.8%

FOR 2009 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
114 MODERATOR	453	0	453	453.00	.00	.00	100.0%
122 SELECTMEN	250,380	2,196	252,576	230,984.49	3,500.00	18,091.51	92.8%
129 CHARTER COMMISSION 3/27/2006	0	0	0	.00	.00	.00	.0%
131 FINANCE COMMITTEE	127,792	-115,363	12,429	2,535.00	.00	9,894.00	20.4%
135 TOWN ACCOUNTANT'S DEPT.	135,931	3,928	139,859	128,093.66	.00	11,765.34	91.6%
141 BOARD OF ASSESSORS DEPT.	190,488	7,362	197,850	177,179.20	.00	20,670.47	89.6%
145 TOWN TREASURER'S DEPT.	196,877	11,387	208,264	201,682.39	.00	6,581.61	96.8%
146 TOWN COLLECTOR'S DEPT.	197,604	18,105	215,709	208,116.03	338.00	7,254.97	96.6%
151 TOWN COUNSEL'S DEPT.	109,250	2,750	112,000	102,589.16	224.00	9,186.84	91.8%
152 PERSONNEL BOARD	1,676	0	1,676	1,257.50	.00	418.50	75.0%
155 DATA PROCESSING SERVICES	211,645	0	211,645	208,352.48	.00	3,292.52	98.4%
161 TOWN CLERK'S DEPT.	103,230	3,069	106,299	105,835.45	.00	463.25	99.6%
162 ELECTIONS & REGISTRATIONS DEPT	66,956	1,588	68,544	65,266.83	.00	3,277.37	95.2%
171 CONSERVATION COMMISSION	22,820	3,466	26,286	24,950.88	.00	1,335.12	94.9%
175 PLANNING BOARD	110,003	1,069	111,072	107,357.39	.00	3,714.61	96.7%
176 BOARD OF APPEALS	3,473	0	3,473	1,962.56	99.00	1,411.44	59.4%
192 PUBLIC BUILDINGS/PROPERTIES	693,801	-20,177	673,624	613,068.44	3,156.00	57,399.42	91.5%
193 PROPERTY & LIABILITY INSURANCE	259,694	-33,000	226,694	225,307.00	.00	1,387.00	99.4%
210 POLICE DEPARTMENT	2,964,170	32,865	2,997,035	2,838,714.68	4,480.00	153,840.32	94.9%
220 FIRE DEPARTMENT	2,038,261	-90,431	1,947,830	1,859,964.09	.00	87,865.91	95.5%
231 AMBULANCE - EMT DIVISION	519,455	120,167	639,622	618,862.76	.00	20,759.24	96.8%
241 BUILDING INSPECTOR'S DEPT.	189,735	1,069	190,804	186,540.09	.00	4,263.91	97.8%
244 SEALER OF WEIGHTS & MEASURES	3,598	0	3,598	3,523.00	.00	75.00	97.9%
291 EMERGENCY MANAGEMENT	500	0	500	.00	.00	500.00	.0%
292 ANIMAL CONTROL DEPT.	22,910	0	22,910	21,110.04	.00	1,799.96	92.1%
299 SAFETY COMMITTEE	2,037	0	2,037	1,826.68	.00	210.32	89.7%
300 SCHOOL DEPARTMENT	15,398,580	202,878	15,601,458	14,837,431.75	10,642.16	753,383.62	95.2%
310 HIGH SCHOOL	4,346,757	-1,092	4,345,665	4,188,211.53	573.15	156,880.30	96.4%
311 ATHLETICS	332,637	-44,153	288,484	284,967.42	150.00	3,366.58	98.8%
320 BAIRD MIDDLE SCHOOL	0	9,500	9,500	8,964.00	.00	536.00	94.4%
330 CHAPIN ST. ELEMENTARY SCHOOL	64,093	0	64,093	61,854.76	.00	2,238.24	96.5%
340 EAST ST. ELEMENTARY SCHOOL	0	0	0	1,530.00	.00	-1,530.00	100.0%
360 TECHNOLOGY	322,042	54,826	376,868	357,730.98	736.00	18,400.78	95.1%
370 SPECIAL EDUCATION	5,311,570	189,452	5,501,022	5,358,590.01	4,096.46	138,335.84	97.5%
390 TRANSITIONAL BI-LINGUAL	102,209	-2,000	100,209	100,829.11	.00	-620.11	100.6%
410 DEPARTMENT OF PUBLIC WORKS	3,127,310	121,785	3,249,095	3,061,616.76	30,952.86	156,525.65	95.2%
423 DPW - SNOW & ICE REMOVAL DIV.	164,250	0	164,250	456,073.76	.00	-291,823.76	277.7%
424 STREET & TRAFFIC LIGHTING	265,625	88,000	353,625	341,144.82	9,530.00	2,950.18	99.2%
510 HEALTH DEPARTMENT	253,951	3,768	257,719	246,646.83	.00	11,072.17	95.7%
541 COUNCIL ON AGING	291,258	20,480	311,738	295,888.93	.00	15,849.07	94.9%
543 VETERAN'S SERVICES DEPT.	146,935	75,655	222,590	219,384.32	.00	3,205.68	98.6%
610 HUBBARD MEMORIAL LIBRARY	384,212	15,500	399,712	373,092.86	.00	26,619.14	93.3%
630 RECREATION COMMISSION	247,819	0	247,819	208,754.85	496.00	38,568.15	84.4%
691 HISTORICAL COMMISSION	1,420	0	1,420	147.40	.00	1,272.60	10.4%

FOR 2009 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
701 GENERAL DEBT AND INTEREST	3,435,386	-79,273	3,356,113	3,330,389.13	.00	25,723.77	99.2%
801 GOVERNMENT ASSESSMENTS	0	290,206	290,206	248,680.10	.00	41,525.90	85.7%
910 FRINGE BENEFITS FOR EMPLOYEES	8,786,617	60,973	8,847,590	7,587,944.17	.00	1,259,645.93	85.8%
TOTAL GENERAL FUND	51,405,410	956,555	52,361,964	49,505,406.29	68,973.63	2,787,584.36	94.7%

FOR 2009 13

ACCOUNTS FOR: 64 LANDFILL ENTERPRISE FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>145 TOWN TREASURER'S DEPT.</u>							
6401145 482010 INTEREST ON DEPOSITS	0	0	0	-2,040.68	.00	2,040.68	100.0%
TOTAL TOWN TREASURER'S DEPT.	0	0	0	-2,040.68	.00	2,040.68	100.0%
<u>410 DEPARTMENT OF PUBLIC WORKS</u>							
644108 520000 PURCHASED/CONTRACTUAL	10,000	0	0	4,990.00	.00	-4,990.00	100.0%*
TOTAL DEPARTMENT OF PUBLIC WORKS	10,000	0	0	4,990.00	.00	-4,990.00	100.0%
TOTAL LANDFILL ENTERPRISE FUND	10,000	0	0	2,949.32	.00	-2,949.32	100.0%
TOTAL REVENUES	0	0	0	-2,040.68	.00	2,040.68	
TOTAL EXPENSES	10,000	0	0	4,990.00	.00	-4,990.00	

FOR 2009 13

ACCOUNTS FOR:  
66 GOLF COURSE ENTERPRISE FUND

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
660 WESTOVER MUNICIPAL GOLF COURSE							
666600 WESTOVER MUNICIPAL GOLF COURSE							
666600 426005 GOLF ROUNDS RECEIPTS	0	-590,385	-590,385	-513,223.10	.00	-77,161.90	86.9%*
666600 426007 DRIVING RANGE RECEIPT	0	-3,000	-3,000	.00	.00	-3,000.00	.0%*
666600 426010 GOLF CART RENTAL RECE	0	-226,120	-226,120	-224,810.52	.00	-1,309.48	99.4%*
666600 436030 GOLF CONCESSION RIGHT	0	-20,000	-20,000	-26,497.36	.00	6,497.36	132.5%*
666600 480600 GOLF OTHER RECEIPTS	0	-15,000	-15,000	-10,992.33	.00	-4,007.67	73.3%*
666600 482010 INTEREST ON DEPOSITS	0	-30,000	-30,000	-18,079.30	.00	-11,920.70	60.3%*
TOTAL WESTOVER MUNICIPAL GOLF COURSE	0	-884,505	-884,505	-793,602.61	.00	-90,902.39	89.7%
TOTAL WESTOVER MUNICIPAL GOLF COURSE	0	-884,505	-884,505	-793,602.61	.00	-90,902.39	89.7%
TOTAL GOLF COURSE ENTERPRISE FUND	0	-884,505	-884,505	-793,602.61	.00	-90,902.39	89.7%
TOTAL REVENUES	0	-884,505	-884,505	-793,602.61	.00	-90,902.39	

FOR 2009 13

ACCOUNTS FOR:  
66 GOLF COURSE ENTERPRISE FUND

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
660 WESTOVER MUNICIPAL GOLF COURSE							
666601 GOLF COURSE - PERSONAL SERVI	309,850	1,286	311,136	301,300.87	.00	9,835.13	96.8%
666603 GOLF COURSE - GENERAL EXPENS	403,405	500	403,905	364,884.55	11,642.55	27,377.90	93.2%
666606 GOLF COURSE SHARED SERVICES	142,500	0	142,500	142,500.00	.00	100.0%	100.0%
666608 GOLF COURSE - CAPITAL OUTLAY	8,750	1,200	9,950	4,831.93	3,000.00	2,118.07	78.7%
6686016 RESERVE FUND	20,000	0	20,000	20,000.00	.00	20,000.00	.0%
6686023 A-31 5/12/03 CIP-GOLF COUR	0	26,950	26,950	282.50	.00	26,667.50	1.0%
6686030 ATM 5/12/2008 ART#58 FY'20	0	159,526	159,526	159,403.43	.00	122.57	99.9%
TOTAL WESTOVER MUNICIPAL GOLF COURSE	884,505	189,462	1,073,967	973,203.28	14,642.55	86,121.17	92.0%
TOTAL GOLF COURSE ENTERPRISE FUND	884,505	189,462	1,073,967	973,203.28	14,642.55	86,121.17	92.0%

TOTAL EXPENSES

Transfer from 020 ARTICLES (107,647)

From Year Transfer - (51,709)

OPERATIONS (Loss) (34,977)

Aug 3/31/10

TOWN OF LUDLOW, MASSACHUSETTS  
BALANCE SHEET (UNAUDITED)

JUNE 30, 2009

ASSETS	General Fund	Special Revenue Funds	Golf Enterprise Fund	Sewer Enterprise Fund	Landfill Enterprise Fund
Cash and short-term investments	\$ 8,554,785	\$ 2,486,091	\$ 661,512	\$ (79,026)	\$ 86,461
Receivables:					
Real estate and personal property	618,446	-	-	-	-
Tax liens and foreclosures	399,244	-	-	-	-
Excises	179,402	-	-	-	-
Beiterments	7,038	-	-	-	-
Ambulance	231,642	-	-	-	-
Veterans benefits	141,828	-	-	-	-
Other departmental	35,768	850	-	-	-
User fees	-	-	-	65,774	-
Utility liens	854	-	-	20,040	-
Due from other governments	133,071	-	-	512,423	-
Due from other funds	-	-	-	-	-
Amount to be provided for debt retirement	-	-	-	-	-
Fixed assets, net of accumulated depreciation	-	-	2,158,763	-	-
<b>TOTAL ASSETS</b>	<b>\$ 10,302,078</b>	<b>\$ 2,486,941</b>	<b>\$ 2,820,275</b>	<b>\$ 519,211</b>	<b>\$ 86,461</b>

LIABILITIES AND FUND BALANCES	General Fund	Special Revenue Funds	Golf Enterprise Fund	Sewer Enterprise Fund	Landfill Enterprise Fund
Liabilities:					
Warrants payable	\$ 325,353	-	-	-	-
Accrued payroll and withholdings	2,063,695	146,378	-	-	-
Deferred revenues	1,144,767	850	-	85,814	-
Allowance for abatement and exemptions	469,455	-	-	-	-
Deposits held in custody	-	-	-	-	-
Due to other funds	-	-	-	-	-
Bonds payable	-	-	-	-	-
Other liabilities	5,935	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>4,009,205</b>	<b>147,228</b>	<b>-</b>	<b>85,814</b>	<b>-</b>
Fund Balances:					
Reserved for:					
Reserved for encumbrances	1,469,458	14,000	14,643	220,034	-
Reserved for expenditure	875,000	-	36,772	-	5,000
Reserved for future debt service	1,347,840	-	-	-	-
Reserved for non-expendable trust funds	-	-	-	-	-
Reserved for fixed assets	145,995	-	2,158,763	-	-
Reserved for appropriation deficit	(291,824)	-	-	-	-
Undesignated	2,746,404	2,325,713	610,097	213,363	81,461
<b>TOTAL FUND BALANCES</b>	<b>6,292,873</b>	<b>2,339,713</b>	<b>2,820,275</b>	<b>433,397</b>	<b>86,461</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 10,302,078</b>	<b>\$ 2,486,941</b>	<b>\$ 2,820,275</b>	<b>\$ 519,211</b>	<b>\$ 86,461</b>



Town of Ludlow  
 FY'2009 Capital Request  
 Final Review  
 April 17, 2008

<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Approve</u>	<u>Deny</u>	<u>Funding Source</u>
Police	Building Access Control System	\$25,000	\$25,000		Overlay Surplus
	Utility Pickup Truck - 4 Passenger	32,000		X	
	Administrative Cruiser	26,000	26,000		Overlay Surplus
Fire	Ambulance	175,000	175,000		Ambulance Fund/Overlay Surplus
	Fire Engine	450,000		X	
Community Center	Nanatorium Cleaning/Resealing	100,000		X	
DPW	Aerial Bucket Truck	150,000	150,000		Old Articles(Sel/Build) & Free Cash
	Replace 1988 GMC Pickup	31,000		X	
	Replace 1995 Ford Pickup	31,000		X	
	Engine/Admin. Ford Explorer	26,000		X	
	Garage Automotive Repair Lift	31,000	31,000		Free Cash
	West St. Bridge Consulting Fee	47,500		X	
School	Baird - Exterior Brick Repair Work	50,000	50,000		Free Cash
	Chapin - Asbestos Tile Replace	98,000	98,000		Old Article/Free Cash
	East St.- Cafeteria Tables (20)	26,000	26,000		Free Cash
	Technology Bundle - Smartboards	126,000	75,000		Old Article/Free Cash
	Computer Carts & Replacements				
Golf	4 Wheel Workman Vehicle	23,280	23,280		Old Articles
	Triplex Mower	27,455	27,455		Old Articles
	Rotary Mower	21,792	21,792		Old Articles
	Golf Cart Replacements (9)	25,380	25,380		Old Articles
	Holland TC48A Tractor	16,854	16,854		Old Article/Free Cash
	Toro Fairway Mower	44,765	44,765		Golf Free Cash
<b>Totals</b>		<b>\$1,584,026</b>	<b>\$815,526</b>		

**Town of Ludlow**  
 Tax Commitments Analysis  
 7/1/2008-6/30/2009

<u>Period #</u>	<u>Date</u>	<u>Commitment #</u>	<u>#1211XX</u>	<u>Personal Property</u>	<u>#1221XX</u>	<u>Real Estate</u>	<u>#1261XX</u>	<u>Motor Vehicle</u>	<u>All Other</u>
1	7/1/2008	FY'2009 Estimate		392,824.57					
		Commercial			1,231,757.96				
		Residential			10,736,615.19				
	7/8/2008	FY'2007 - 9					7415.64		
		FY'2008 - 3					171,199.16		
2	8/12/2008	Supplemental 2008-1			12,102.55				
		Supplemental 2008-2			56,311.31				
		Supplemental 2008-3			2,851.52				
		Supplemental 2007-4			33,445.87				
		FY'2007 - 10					262.50		
		FY'2008 - 4					112,054.20		
		FY'2008 - 5					20,568.75		7,658.84
3	9/9/2008	Rollback Tax Chp.61							
4	10/14/2008	FY'2008 - 5					63,874.56		
		FY'2007 - 11					4,427.52		
5	11/4/2008	FY'2009 Farm Animal							1,059.83
6	12/5/2008	FY'2009 Sewer Usage							1,241,350.84
7	1/1/2009	FY'2009 Final		560,619.64					
		Commercial			1,405,199.26				
		Residential			12,471,954.97				
8	2/20/2009	FY'2009 - 1					1,386,926.25		
	2/13/2009	FY'2008 - 6					35,816.44		
9	3/13/2009	FY'2008 - 7					14,157.63		
10	4/17/2009	FY'2008 - 8					7,200.32		
	4/17/2009	FY'2009 - 2					273,289.20		
	5/15/2009	FY'2009 - 3					85,756.28		
11	5/15/2009	FY'2008 - 9					445.62		
	5/15/2009	FY'2009 Boat						4,668.00	
<b>Totals</b>				<b>953,444.21</b>	<b>25,950,238.63</b>	<b>2,183,394.07</b>	<b>1,254,737.51</b>		

Town of Ludlow  
Debt Budget Analysis  
7/1/2008-6/30/09

Loan Description	Debt Type	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY'2009	
														Actual	Actual
<u>Multi-Purpose 10/15/02</u>															
Sewer - Sports.Rd. \$250,000	Principal - FY'2009				14,000										14,000
Community Ctr - \$6,000,000					333,000										333,000
Platform Truck - \$682,000					49,000										49,000
Transfer Station - \$ 250,000					14,000										14,000
	Total				410,000										410,000
Payable to:	Interest - FY'2009				3,168						2,954				6,122
Wachovia Bank					76,427						71,432				147,859
					7,251						6,523				13,774
					3,168						2,954				6,122
	Total				90,014						83,863				173,877
<u>Library Expansion 10/15/89</u>															
Original Loan - \$1,907,500	Principal - FY'2009				100,000										100,000
Payable to: US Bank	Interest - FY'2009				3,450						0				3,450
	Total				103,450										103,450
<u>East St. School Expansion</u>															
11/1/1990 \$4,515,000	Principal - FY'2009				210,000										210,000
Payable to: US Bank	Interest - FY'2009				15,435						7,770				23,205
	Total				225,435										225,435
<u>School Construction - 6/15/01</u>															
High School - \$21,987,000	Principal - FY'2009												1,098,000		1,098,000
Baird Middle - \$640,000													32,000		32,000
Payable to:	Total												1,130,000		1,130,000
Wachovia Bank	Interest - FY'2009				222,281								444,562		444,562
					6,403								6,403		12,806
	Total				228,684								228,684		457,368
<u>Bank of America - 2/21/2007</u>															
Refinancing	Principal				96,902								20,000		20,000
	Interest				96,902								96,902		193,802
	Total				96,902								116,900		213,802
<u>Multi-Purpose 11/20/2007</u>															
Fiber Optic Network - \$180,000	Principal - FY'2009				13,777										13,777
DPW Transfer Station - 225,000					17,221										17,221
School Roof (2) \$1,080,000					82,714										82,714
Swr - Vacuum Truck - 318,000					24,288										24,288
Total Borrowing - \$1,803,000	Total				138,000										138,000
Payable to:	Interest - FY'2009				5,400										8,600
US Bank					6,750										10,638
					32,400										52,812
					9,540										15,340
	Total				54,090										87,390
<u>Water Pollution Abatement</u>															
8/1/95 - \$2,508,826	Principal - FY'2009														141,727
Payable to: Mass. Water Poll.	Interest - FY'2009				17,196										30,727
	Total				17,196										172,454
<u>School Construction - 10/1/04</u>															
Baird M/S Phase II - \$2,530,000	Principal - FY'2009				130,000										130,000
Payable to: Wachovia Bank	Interest - FY'2009				40,258										78,484
	Total				170,258										208,484
	Principal Total														2,279,727
	Interest Total														1,048,303

**Town of Ludlow**  
**Free Cash Analysis**  
**FY'2006 thru FY'2009**  
**February 23, 2010**

<u>Date</u>	<u>Description</u>	<u>FY'2006 Amount</u>	<u>FY'2007 Amount</u>	<u>FY'2008 Amount</u>	<u>FY'2009 Amount</u>
7/1/2005	DOR Certification	\$1,522,162			
7/1/2006	DOR Certification		\$ 2,951,586		
7/1/2007	DOR Certification			\$2,286,384	
7/1/2008	DOR Certification				\$ 898,228
10/3/2005	Previous Years Bills	-13,706			
11/14/2005	Fire Dept. Raises	-44,276			
5/8/2006	Reserve Fund	-100,000			
	Unpaid Bills - P/Y	-634			
5/14/2007	School Space Study		-50,000		
	FY'2008 Capital Bud		-250,000		
	Reserve Fund		-100,000		
	Transfer to Stab.Fund		-250,000		
	Unpaid Bills - P/Y		-1,332		
	Conrail Prop.Survey		-7,000		
	DEP Environ/Lien		-40,000		
5/12/2008	Unpaid Bills - P/Y			-5,775	
	East St.- Phase IV			-40,000	
	FY'2009 Capital Bud			-238,623	
	Reserve Fund			-125,000	
	Reduce Tax Levy	-1,200,000	-1,500,000	-1,375,000	-875,000
	<b>Total Transfers Out</b>	<b>-1,358,616</b>	<b>(2,198,332)</b>	<b>(1,784,398)</b>	<b>(875,000)</b>
	<b>Balance</b>	<b>\$163,546</b>	<b>\$ 753,254</b>	<b>\$501,986</b>	<b>\$ 23,228</b>
	Excess Levy Capacity	580,599	1,008,964	965,046	71,850
				FY'2010	1,183,350

**Town of Ludlow**  
 Stabilization Fund Analysis  
 FY'2003- FY'2009

<u>Date</u>	<u>Description</u>	<u>Activity</u>	<u>Balance</u>
7/1/2002	Beginning Balance		\$1,391,307
	Investment Income	92,023	
6/30/2003	Ending Balance		<b>1,483,330</b>
7/1/2003	Beginning Balance		1,483,330
	Loss on Investments	-7,460	
6/30/2004	Ending Balance		<b>1,475,870</b>
7/1/2004	Beginning Balance		1,475,870
	ATM 5/04 Transfer In	500,000	
	Interest - Citizens	7,850	
	Investment Income:		
	Merrill Lynch	50,005	
6/30/2005	Ending Balance		<b>2,033,725</b>
	STM 11/14 Transfer Out		
	Storm Drainage System		
	Electric Park Section	-200,000	
	Computer Network	-47,000	
	Investment Income	37,243	
6/30/2006	Ending Balance		<b>1,823,968</b>
	Investment Income	73,693	
6/30/2007	Ending Balance		<b>1,897,661</b>
	ATM 5/07 Transfer In	250,000	
	Investment Income	98,428	
6/30/2008	Ending Balance		<b>2,246,089</b>
	ATM 5/11/09		
	Transfer Out - Tax Levy	-500,000	
	Investment Income	22,874	
6/30/2009	Ending balance		<b>1,768,963</b>

TOWN OF LUDLOW  
SPECIAL ARTICLE - FUND 02  
6/30/09

	DEPARTMENT	Balance remaining for 6/08	FY 09 approp	FY 09 expense	FY 09 Bud Adj	FY09 Closeout	Balance remaining 6/30/09
<b>SELECTMEN</b>							
	HEPATITUS IMMUNIZATION 12/12/88	1,652				1,652	0
	STREET ACCEPTANCES/LAND AQUISTNS	647					647
	FULLER ST. EMINENT DOMAIN 5/8/00	11,000				11,000	0
	CIRCUIT AVE STUDY 4/14/97	10,620				10,620	0
	TOWN ORGANIZATION 5/8/00	6,800				6,800	0
	COMMUNITY CENTER COMM 10/5/98	1,924				1,924	0
	CHAPIN/CENTER ST ACQUISITION 4/12/99	16,465				16,465	0
	CIP 5/8/00-REPLACE CHILLER TOWN OFF.	4,013				4,013	0
	UNSAFE BUILDINGS 5/14/01	19,506		1,251			18,255
	Art # 4 - Community ctr. Gym Lighting 2/7/05	7,650				7,650	0
	Art # 9 5/04 ATM - Abandon/unsafe buildings	10,000					10,000
	Art # 47 ATM 5/9/05 Public way	1					1
	CIP 5/9/05 - COMP STUDY (in COA in GL)	2,720					2,720
	CIP 5/9/05 - OPEN SPACE (in COA in GL)	765					765
	Art # 33 STM 10/3/05 Public way	24					24
	A-40/41 10/2/06 Public ways (2)	2					2
	A-1 5/14/07 STM Unpaid bills	1,332					1,332
	A-4 5/14/07 STM Surveyor (plan for former conrail right of way)	2,190				2,190	0
<b>ACCOUNTANT</b>							
FY 08 Meeting Articles:							
ATM 5/07:							
	Art 8 Telephone System - Police	544					544
	Art 28 School Space Study	24,804		20,000		4,804	0
	Art 38 New Cemetery Study	25,000		1,100			23,900
	Art 40 Taxes for land to be purchased (Cummings)	325					325
	Art 42 Appraisal - Rouleau Easement - Selectmen	20,000					20,000
	Art 44 Eminent Domain - East/Chapin - DPW	32,600	2,190	34,250			540
	Art 47 - 49 Public ways (3)	3					3
	Art 64 COA Passenger van	5,345					5,345
	Art 64 DPW dump truck / sander	0					0
	Art 64 Wade Lake Dam repair	10,000					10,000
	Art 64 Harris Pond Dam repair	11,500					11,500
	Art 64 East St bridge repair	17,000		18,000			(1,000)
	Art 64 Vets Park gym floor - School	0					0
	Art 64 Vets Park parking lot - School	75,000					75,000
	Art 64 Reserve for future capital	250,000		100,830			149,170
STM 10/07:							
	Art 1 Unpaid bills	200					200
	Art 2 First Meeting House Cleaning - Selectmen	3,135		6,050			(2,915)
	Art 3 First Meeting House Arch/Serv. - Selectmen	200		429			(229)
	Art 11 Public way	1					1
FY 09 Meeting Articles:							
ATM 5/08:							
	Art 9 Master Plan		125,000	10,686			114,314
	Art 18 Police Space Saver Storage Unit		6,050	6,050			0
	Art 19 Haviland Pond Lifeguard Chairs		3,500	3,105			395
	Art 21 Fire Substation Study		15,000	0			15,000
	Art 35 DPW - Center Street Study		150,000	108,785			41,215
	Art 36 West St. Bridge Repair		50,000				50,000
	Art 44 Community Center - Pool Equipment		18,748	16,561			2,187
	Art 58 Police Building Access System		25,000	23,537			1,463
	Art 58 Police Administrative Cruiser		26,000	25,799			201
	Art 58 Fire Dept. - Ambulance		175,000	175,000			0
	Art 58 DPW - Garage Repair Lift		31,000	1,184			29,816
	Art 58 Baird School - Brick Repair		50,000	3,812			46,188
	Art 58 Chapin St. School - Asbestos Tile Replaced		98,000	98,000			0
	Art 58 East St. School - Cafeteria Tables (20)		26,000	9,302			16,698
	Art 58 School - Technology Bundle		75,000	75,000			0
	Art 58 First Meeting House Grant (Handicap Access)		90,000			90,000	0
STM 10/08							
	Art 1 Unpaid Bills		32,813	32,709			104
	Art 11 First Meeting House Repairs		68,900	1,017			67,883
	Art 12 East St. Holiday Decorations		15,000			15,000	0
	Art 29 Purchase 223 Cady St. Property		115,000	113,456			1,544
<b>BD OF ASSESSORS</b>							
	Art 19 5/8/06 - Prof appraiser WMECO	25,000				25,000	0
<b>DATA PROCESSING</b>							
	Computer equip. Art 8 STM 11/14/05	3,947				3,947	0
<b>PLANNING BOARD</b>							
	A-44 EAST ST REZONING PROJECT	2,341				2,341	0
<b>WESTOVER ADVISORY COMMISSION</b>							

TOWN OF LUDLOW  
SPECIAL ARTICLE - FUND 02  
6/30/09

DEPARTMENT	Balance remaining for 6/08	FY 09 approp	FY 09 expense	FY 09 Bud Adj	FY09 Closeout	Balance remaining 6/30/09
WESTOVER TRAILS 10/7/96	204				204	0
<b>PUBLIC BUILDINGS</b>						
TOWN OFFICE PORTICO/STAIRS	5,900				5,900	0
1ST MEETINGHOUSE PARKING LOT 10/2/00	3,494				3,494	0
CIP A-38 5/13/02 T.O.B. CHIMNEY REPL	10,160				10,160	0
CIP A-38 5/13/02 T.O.B. INTERIOR GUARDRAILS	8,000				8,000	0
A-5 5/13/03 SENIOR CENTER HEATING/AIR CONDITION	26,585				26,585	0
A-13 10/6/03 SENIOR CENTER CHILLER	15,610				15,610	0
A-8 5/8/06 Abandoned buildings	12,750					12,750
<b>TOTAL GENERAL GOVERNMENT</b>	<b>686,959</b>	<b>1,198,201</b>	<b>885,913</b>	<b>0</b>	<b>273,359</b>	<b>725,888</b>
<b>POLICE DEPARTMENT</b>						
ART 20 - POLICE RADIO SYSTEM 5/10/05	4,499					4,499
STM 10/3/05 - LAPTOP COMPUTERS - POLICE	3,408					3,408
<b>FIRE DEPARTMENT</b>						
CIP 5/14/01-AIRPACK REPL. (FINAL)	6,845					6,845
<b>AMBULANCE EMT DIVISION</b>						
EMT I TRAINING 10/2/95	(7,805)					(7,805)
EMT PARAMEDIC TRAINING O.T.	25,141					25,141
<b>TOTAL PUBLIC SAFETY</b>	<b>32,088</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,088</b>
<b>SCHOOL DEPARTMENT</b>						
CIP 5/8/00-TECHNOLOGY PLAN	(2,769)					(2,769)
CIP 5/8/00-SOUND SYSTEM/ACOUSTICS-EAST	(3,760)					(3,760)
CIP 5/14/01-REPLACE CAFÉ TABLES-EAST	9,281				9,281	0
ART # 34 Replace Tiles Chapin St 5/10/04 CIP	16,792				16,792	0
<b>TOTAL EDUCATION</b>	<b>19,544</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,073</b>	<b>(6,529)</b>
<b>DEPARTMENT OF PUBLIC WORKS</b>						
MILLER STREET BRIDGE ENGINEERING 5/10/2004	435					435
WEST@ROY BRIDGE REPAIR	2,846					2,846
A-36 FUELING STATION UPGRADE 5/14/01	23,040		675		22,640	(275)
CIP 4/12/99-GIS SYSTEM	6,472		945		6,472	(945)
CIP 5/8/00-MOTYKA STREET SEWER	0					0
CIP 5/8/00-3/4 TON 4WH DRIVE PICKUP	(653)					(653)
CIP 5/14/01-SIMONDS ST RECONSTRUCTION	54,100		54,100			0
CIP 5/14/01-GIS EQUIP W/ACCESSORIES	9,432				9,432	0
CIP 5/14/01-REPL F450 PICKUP	0					0
CIP 5/13/02 BRIDGE IMPROVEMENTS	8,425				8,425	0
CIP 5/13/02-SILVA FIELD IMPROVEMENTS	50,000					50,000
ART # 34 - East/Chapin St Intersection 5/10/04 CIP	2,242					2,242
Electric Park storm drain STM 11/14/05 (in data proc on GL)	184,763		108,993			75,770
Art # 53 (CIP) 5/9/05 ATM - Metal Storage building	17,680		1,722			15,958
<b>TOTAL PUBLIC WORKS</b>	<b>358,782</b>	<b>0</b>	<b>166,435</b>	<b>0</b>	<b>46,969</b>	<b>145,378</b>
<b>COUNCIL ON AGING</b>						
CIP 5/9/05 - COA RANGE/OVEN	2,336				2,336	0
<b>TOTAL HEALTH AND HUMAN SERVICE</b>	<b>2,336</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ 2,336</b>	<b>0</b>
<b>RECREATION COMMISSION</b>						
CIP 4/12/99-WHITNEY PARK PLAYGROUND	2,771					2,771
CIP 5/8/00-WEST STREET PLAYGROUND	2,027					2,027
<b>TOTAL CULTURE AND RECREATION</b>	<b>4,798</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,798</b>
<b>ARTICLES OMITTED FROM CY and Pys CLIENT SCHEDULES</b>						
Senior Alarm 10/6/97	(2,410)					-2,410
Platform Skirting	(190)					-190
Sidewalk Construction 4/12/99	(2,000)					-2,000
Senior Center heating 4/14/97	(600)					-600
Public ways Art 15,16,17 10/4/04	3					3
<b>TOTAL OTHER GG</b>	<b>(5,197)</b>					<b>-5,197</b>
rounding	(1)					-1
<b>Total special article (Fund 02)</b>	<b>1,099,309</b>	<b>1,198,201</b>	<b>1,052,348</b>	<b>0</b>	<b>348,737</b>	<b>896,425</b>
	s/b Spec Art					
	bal at 6/08					

LUDLOW  
SRF ACTIVITY SCHEDULE  
6/30/09

	Beg Bal 6/30/2008	Federal	State	Other	Total Revenue	Transfers in	Expended	Trans out	Balance 6/30/2009
	(includes py non timing ajes)								
<b>Fund 21</b>									
Sale of Cemetery Lots	253,285			3,213	3,213				256,498
Sale of Real Estate	1,011			101,760	101,760		2,112		100,659
Wetland Filing Fees Revolving	61,318			3,768	3,768		1,062		64,024
Public Bldg. Comp. for Damage	9,349			3,515	3,515		6,924		5,940
Police Dept. Comp. for Damage	3,178			2,114	2,114		-		5,292
Fire Dept. Comp. for Damages	477			11,095	11,095		7,392		4,180
State - Reg. Hazmat Training	(7,975)			25,316	25,316		26,021		(8,680)
Hazard. Matl. Comp. for Dam.	4,887			-	-		-		4,887
DPW Comp. for HWY. Damages	25,896			9,311	9,311		34,378		829
DPW Comp. Sewer Div/Landfill	-			-	-		-		-
DPW Comp. for Cemetery Dam.	845			-	-		-		845
Insurance comp - Park dept	2,413			-	-		-		2,413
Health Dept.-Septic Insp.	8,849			13,699	13,699		14,478		8,070
C.O. Aging - Comp. for Damages	2,912			3,271	3,271		4,621		1,562
Hubbard Memorial Library Ins Comp	268			403	403		773		(102)
rounding	(278)			-	-		-		(278)
<b>Total Fund 21</b>	<b>366,435</b>	<b>-</b>	<b>-</b>	<b>177,465</b>	<b>177,465</b>	<b>-</b>	<b>97,761</b>	<b>-</b>	<b>446,139</b>
<b>Fund 23</b>									
Memorial Park Project-Fed Funds	3,990			-	-		-		3,990
Celebrate Ludlow	23,837			7,085	7,085	3,000	24,765		9,157
State Funds for Elections	4,438		5,204	-	5,204		4,040		5,602
Steven's Memorial Underground Tank	5,385			-	-		-		5,385
Jail Impact Funds	71,209			1,403	1,403		-		72,612
State Tourism grant	-			-	-		-		-
Law Enforcement Trust Fd.	21,230		5,395	-	5,395		1,848		24,777
DARE Program	938			-	-		-		938
Community Policing Grant	11,161		28,956	100	29,056		23,130		17,087
Car Gift for Police Auction	30			-	-		-		30
Fed. Cops More - Technical Equip	104			-	-		-		104
Fed Grant Bullet proof vest	16,550			-	-		3,714		12,836
COPS Homeland Securitiy	(8,931)			7,982	7,982		-		(949)
Fed. School Resource Officer	29,654			-	-		-		29,654
Violence Against Women Grant	579			-	-		-		579
Police Dept-K-9 Unit	143			18,412	18,412		13,864		4,691
Police Dept-Gift/Donation Account	780			-	-		-		780
Police Safety Equipment	500			-	-		-		500
Police Special Response Team (2009)				8,500	8,500		-		8,500
F'97 Law Enforcement Drug Task Force	116			-	-		-		116
F'98 Law Enforcement Block Grant	1,524			-	-		-		1,524
F'99 Law Enforcement Block Grant	(998)			-	-		-		(998)
F'00 Law Enforcement Block Grant	(1,193)			-	-		-		(1,193)
F'01 Law Enforcement Block Grant	361			-	-		-		361
F'02 Law Enforcement Block Grant	243			-	-		-		243
COPS - Secure our Schools	427			-	-		-		427
feds Cop Fast	(3,850)			-	-		-		(3,850)
Firefighter's Assistance grant	30			-	-		-		30
Fire Dept.-Gift Account	10,360			720	720		-		11,080
Fire Dept.-S.A.F.E. Grant	3,654		4,465	-	4,465		4,697		3,422
Fire Dept.- Safety Equipment Grant	5,616		8,542	-	8,542		10,996		3,162
Fire Dept.-Patches & Pumper	313			-	-		-		313
Fire Dept.-Thermal Imager	4			-	-		-		4
Fire Dept.-Homeland Secur FY'05	(7,687)			-	-		-		(7,687)
Fire Dept.-FEMA Grant	241			-	-		-		241
Reg. Hazmat Training Fund	11,971			-	-		-		11,971
Defib/Monitor/Pacemaker	725			-	-		-		725
Ambulance Subscription Fd.	132,378			55,538	55,538		30,480		157,436
Local Emergency Management	3,950			0	-		183		3,767
Emergency Management Grant	700			-	-		-		700
Highway Fund Ch.90	(32,962)		836,373	123,812	960,185		930,460		(3,237)
Sportsmans Road Reconstruction(PWEC)	(4,225)			-	-		-		(4,225)
Hubbard St. CSO Project	(20,250)			-	-		-		(20,250)
Curbside Recycling Grant	-		9,761	-	9,761		10,063		(302)
FY'07 - Dog officer gift account	244			-	-		-		244
PVPC State Street CSO Abatement	(1,417)			-	-		-		(1,417)
Health Nurses Donations	1,996			-	-		125		1,871
COA Donation Activity Account	119			-	-		-		119

LUDLOW  
SRF ACTIVITY SCHEDULE  
6/30/09

	Beg Bal 6/30/2008	Federal	State	Other	Total Revenue	Transfers in	Expended	Trans out	Balance 6/30/2009
Vets. Memorial - ATM 5/12/08 Art#8	306			40,245	40,245	10,000			50,551
State Grant - Sr. Pharmacy Prg.	677				-				677
F'99 Outreach Program Grant	39				-				39
Outreach Program Grnt/COA formula grn	(1,574)		26,637		26,637		25,063		-
COA - Title III Repair Program FY'06	(160)			248	248		84		4
State Library Aid	29,544		42,519		42,519		33,340		38,723
Library Memorial Fund	4,360			11,939	11,939		3,559		12,740
Art's Lottery Funds	8,594		9,300		9,300		9,535		8,359
Donations - Skate Park/Rec Purposes rounding	3,978 (189)			-	-		-		3,978 (189)
<b>Total Fund 23</b>	<b>329,561</b>	<b>-</b>	<b>977,152</b>	<b>275,984</b>	<b>1,253,136</b>	<b>13,000</b>	<b>1,129,946</b>	<b>-</b>	<b>465,751</b>
<b><u>Fund 231</u></b>									
Cable Access Local Programming	630,917			184,425	184,425		117,713		697,629
<b>Total Fund 231</b>	<b>630,917</b>	<b>-</b>	<b>-</b>	<b>184,425</b>	<b>184,425</b>	<b>-</b>	<b>117,713</b>	<b>-</b>	<b>697,629</b>
<b><u>Fund 232</u></b>									
East St Revitalization Phase I	(8,694)				-		-		(8,694)
East St Corridor Phase II	16,612				-		-		16,612
East St Corridor Phase III	-				-		-		-
East St Corridor Phase IV	822				-		-		822
<b>Total Fund 232</b>	<b>8,740</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,740</b>
<b><u>Fund 25</u></b>									
Childrens' Language Institute	(5,714)				-		-		(5,714)
School Comp.for Damages	118				-		-		118
School Damages Over \$20,000.	5,770				-		-		5,770
School Book Revolving Ch 44-53E1/2	15,689				-		-		15,689
Industrial Arts Matl.Fd.	136				-		-		136
<b>Total Fund 25</b>	<b>15,999</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,999</b>
<b><u>Fund 251</u></b>									
School Lunch Program	199,164	286,705	19,089	826,370	1,132,164		1,225,377		105,951
plug to balance	400				-		-		400
<b>Total Fund 251</b>	<b>199,564</b>	<b>286,705</b>	<b>19,089</b>	<b>826,370</b>	<b>1,132,164</b>	<b>-</b>	<b>1,225,377</b>	<b>-</b>	<b>106,351</b>
<b><u>Fund 252</u></b>									
H.S. Athletic Fields	30,732			35,095	35,095		23,045		42,782
School Athletic Fund unidentified	(26,419) 915			24,792	24,792		17,904		(19,531) 915
<b>Total Fund 252</b>	<b>5,228</b>	<b>-</b>	<b>-</b>	<b>59,887</b>	<b>59,887</b>	<b>-</b>	<b>40,949</b>	<b>-</b>	<b>24,166</b>
<b><u>Fund 253</u></b>									
School Book Revolving	(720)				-		-		(720)
H.S. Book Revolving	6,961			8,992	8,992		7,238		8,715
B.M.S. Book Revolving	(2,405)			531	531		2,394		(4,268)
Chapin St. Book Revolving	340			334	334		276		398
East St. Book Revolving	585			346	346		283		648
Vet's Park Book Revolving	633			347	347		238		742
<b>Total Fund 253</b>	<b>5,394</b>	<b>-</b>	<b>-</b>	<b>10,550</b>	<b>10,550</b>	<b>-</b>	<b>10,429</b>	<b>-</b>	<b>5,515</b>
<b><u>Fund 255</u></b>									
Adult Continuiung Education	123,300			204,734	204,734		184,236		143,798
Elementary Full Day Kindergarten	(6,902)				-		-		(6,902)
H.S. Summer Reading Program	3,613			17,915	17,915		17,119		4,409
Vet's Park Reading Program	(2,372)			2,678	2,678		4,861		(4,555)
<b>Total Fund 255</b>	<b>117,639</b>	<b>-</b>	<b>-</b>	<b>225,327</b>	<b>225,327</b>	<b>-</b>	<b>206,216</b>	<b>-</b>	<b>136,750</b>
<b><u>Fund 256</u></b>									
Early Childhood Revolving - rental	24,095			26,654	26,654		37,601		13,148
Early Childhood Revolving	60,317			89,249	89,249		70,607		78,959
<b>Total Fund 256</b>	<b>84,412</b>	<b>-</b>	<b>-</b>	<b>115,903</b>	<b>115,903</b>	<b>-</b>	<b>108,208</b>	<b>-</b>	<b>92,107</b>
<b><u>Fund 257</u></b>									
Student Transportation	15,352			65,198	65,198		75,801		4,749
<b>Total Fund 257</b>	<b>15,352</b>	<b>-</b>	<b>-</b>	<b>65,198</b>	<b>65,198</b>	<b>-</b>	<b>75,801</b>	<b>-</b>	<b>4,749</b>
<b><u>Fund 258</u></b>									
School Choice Tuition Revolving	228,466		696,584		696,584		626,571		298,479
<b>Total Fund 258</b>	<b>228,466</b>	<b>-</b>	<b>696,584</b>	<b>-</b>	<b>696,584</b>	<b>-</b>	<b>626,571</b>	<b>-</b>	<b>298,479</b>

LUDLOW  
SRF ACTIVITY SCHEDULE  
6/30/09

	Beg Bal 6/30/2008	Federal	State	Other	Total Revenue	Transfers in	Expended	Trans out	Balance 6/30/2009
<b>Fund 259</b>									
Insurance Damages	9,322			-	-		6,317		3,005
<b>Total Fund 259</b>	<b>9,322</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,317</b>	<b>-</b>	<b>3,005</b>
<b>Fund 260</b>									
H.S. School Gift Account	25,128			9,315	9,315		7,880		26,563
B.M.S. School Gift Account	(8,081)			1,096	1,096		4,826		(11,811)
Chapin St. School Gift Account	864			-	-		821		43
East St. School Gift Account	216			-	-		500		(284)
Vet's Park School Gift Account	767			340	340		-		1,107
Special Education Gift Account	523			-	-		-		523
Community Scholarship - FY'2007	680			600	600		1,000		280
<b>Total Fund 260</b>	<b>20,097</b>	<b>-</b>	<b>-</b>	<b>11,351</b>	<b>11,351</b>	<b>-</b>	<b>15,027</b>	<b>-</b>	<b>16,421</b>
<b>Fund 261</b>									
Special Ed Circuit Breaker	8,498		425,411		425,411		409,094		24,815
<b>Total Fund 261</b>	<b>8,498</b>	<b>-</b>	<b>425,411</b>	<b>-</b>	<b>425,411</b>	<b>-</b>	<b>409,094</b>	<b>-</b>	<b>24,815</b>
<b>Fund 27</b>									
F'00 Sped PL94-142	616				-				616
F'01 Sped PL94-142	51				-				51
Ludlow High School Gift	293				-				293
F'00 Community Partnerships	(2,678)				-				(2,678)
F'01 Smoking Cessation Grant	(542)				-				(542)
F'01 Teacher Training Math/Science	1,478				-				1,478
F'01 Learning Together	248				-				248
Academic Support Services	(2,361)				-				(2,361)
FY00 Class Size Reduction Program	1,909				-				1,909
IEP Training	357				-				357
FY'06 SPED Corrective Action					-				-
H.S. Improvement	636				-				636
Davis Foundation - FY'2008	15,000				-		13,000		2,000
Education Alliance Gift/Grant	1,800				-				1,800
plug to balance	(1,695)				-				(1,695)
<b>Total Fund 27</b>	<b>15,112</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,000</b>	<b>-</b>	<b>2,112</b>
<b>Fund 271</b>									
Title V innovation Programs FY2007	-				-				-
Title V Innovation Programs FY2008	246				-		246		-
<b>Total Fund 271</b>	<b>246</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>246</b>	<b>-</b>	<b>-</b>
<b>Fund 272</b>									
School Health Grant FY2002/03/06/07	(431)				-				(431)
School Health Grant FY2008	953		103,000		103,000		87,616		16,337
Improve Child Mental Health FY'2008			112,838		112,838		111,725		1,113
<b>Total Fund 272</b>	<b>522</b>	<b>-</b>	<b>215,838</b>	<b>-</b>	<b>215,838</b>	<b>-</b>	<b>199,341</b>	<b>-</b>	<b>17,019</b>
<b>Fund 273</b>									
Academic Support Grant Prev Years	2,360				-				2,360
Academic Support Grant FY2007	(2,150)				-				(2,150)
Academic Support Grant FY2008	2,411				-		211		2,200
Academic Support Grant FY2009			20,755		20,755		21,412		(657)
<b>Total Fund 273</b>	<b>2,621</b>	<b>-</b>	<b>20,755</b>	<b>-</b>	<b>20,755</b>	<b>-</b>	<b>21,623</b>	<b>-</b>	<b>1,753</b>
<b>Fund 274</b>									
Early Literacy Program FY'2008	(3,671)			8,290	8,290		1,675		2,944
Early Literacy Program FY'2009				15,938	15,938		16,207		(269)
H.S. Improvement FY2002	521				-				521
SAFE Environment FY'2009	-		10,778		10,778		16,141		(5,363)
SAFE Environment FY'2008	(3,108)		3,764		3,764		3,081		(2,425)
<b>Total Fund 274</b>	<b>(6,258)</b>	<b>-</b>	<b>14,542</b>	<b>24,228</b>	<b>38,770</b>	<b>-</b>	<b>37,104</b>	<b>-</b>	<b>(4,592)</b>
<b>Fund 276</b>									
Foundation Reserve FY'2007/2008	109,281				-		107,437		1,844
Federal ARRA Support FY'2009	-	1,334,399			1,334,399		1,334,399		-
<b>Total Fund 276</b>	<b>109,281</b>	<b>1,334,399</b>	<b>-</b>	<b>-</b>	<b>1,334,399</b>	<b>-</b>	<b>1,441,836</b>	<b>-</b>	<b>1,844</b>
<b>Fund 277</b>									
Drug Free Schools-FY2002	1,884				-				1,884
Drug Free Schools-FY2007	-				-				-

LUDLOW  
SRF ACTIVITY SCHEDULE  
6/30/09

	Beg Bal 6/30/2008	Federal	State	Other	Total Revenue	Transfers in	Expended	Trans out	Balance 6/30/2009
Drug Free Schools-FY'2008	(5,166)		-	7,721	7,721		6,605		(4,050)
Drug Free Schools-FY'2009				11,115	11,115		10,597		518
<b>Total Fund 277</b>	<b>(3,282)</b>	<b>-</b>	<b>-</b>	<b>18,836</b>	<b>18,836</b>	<b>-</b>	<b>17,202</b>	<b>-</b>	<b>(1,648)</b>
<b><u>Fund 279</u></b>									
Title I FY2009	-	342,796			342,796		372,679		(29,883)
Title I FY2008	(21,905)	84,124			84,124		62,219		-
<b>Total Fund 279</b>	<b>(21,905)</b>	<b>426,920</b>	<b>-</b>	<b>-</b>	<b>426,920</b>	<b>-</b>	<b>434,898</b>	<b>-</b>	<b>(29,883)</b>
<b><u>Fund 280</u></b>									
SPED Early Child Alloc FY2007	(102)	-			-		-		(102)
SPED Early Child Alloc FY2008	(6,655)	7,204			7,204		549		-
SPED Early Child Alloc FY'2009		32,616			32,616		31,459		1,157
Pre-Kinder Classroom FY'2008	6,971	32,112			32,112		40,308		(1,225)
<b>Total Fund 280</b>	<b>214</b>	<b>71,932</b>	<b>-</b>	<b>-</b>	<b>71,932</b>	<b>-</b>	<b>72,316</b>	<b>-</b>	<b>(170)</b>
<b><u>Fund 281</u></b>									
PL94-142 SPED FY2002	(9,387)				-		-		(9,387)
PL94-142 SPED FY2007	(376)				-		-		(376)
PL94-142 SPED FY2006	(73,420)	843,978			843,978		760,792		9,766
<b>Total Fund 281</b>	<b>(83,183)</b>	<b>843,978</b>	<b>-</b>	<b>-</b>	<b>843,978</b>	<b>-</b>	<b>760,792</b>	<b>-</b>	<b>3</b>
<b><u>Fund 282</u></b>									
Community Partnerships FY2008	23,099		-		-		24,152		(1,053)
Community Partnerships FY2009	-		286,246		286,246		277,611		8,635
<b>Total Fund 282</b>	<b>23,099</b>	<b>-</b>	<b>286,246</b>	<b>-</b>	<b>286,246</b>	<b>-</b>	<b>301,763</b>	<b>-</b>	<b>7,582</b>
<b><u>Fund 283</u></b>									
SPED Program Improv - FY2009	-		9,960		9,960		9,200		760
SPED Program Improv - FY2008	(7,532)		7,590		7,590		58		-
<b>Total Fund 283</b>	<b>(7,532)</b>	<b>-</b>	<b>17,550</b>	<b>-</b>	<b>17,550</b>	<b>-</b>	<b>9,258</b>	<b>-</b>	<b>760</b>
<b><u>Fund 284</u></b>									
Class Size Reduction FY2002	213				-		-		213
Teache Quality Grant Part A FY2009	-	80,346			80,346		81,982		(1,636)
Enhanced Educ Tech Part B FY2009	-	5,051			5,051		5,311		(260)
Teache Quality Grant Part A FY2008	(14,812)	25,927			25,927		11,115		-
Enhanced Educ Tech Part B FY2008	3,302	-			-		3,302		-
<b>Total Fund 284</b>	<b>(11,297)</b>	<b>111,324</b>	<b>-</b>	<b>-</b>	<b>111,324</b>	<b>-</b>	<b>101,710</b>	<b>-</b>	<b>(1,683)</b>
<b><u>Fund 290</u></b>									
SPED Electronic Portfolio FY06	-	-	-	-	-	-	-	-	-
<b>Total Fund 290</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total All Special Revenue Funds</b>	<b>2,063,262</b>	<b>3,075,258</b>	<b>2,673,167</b>	<b>1,995,524</b>	<b>7,743,949</b>	<b>13,000</b>	<b>7,480,498</b>	<b>-</b>	<b>2,339,713</b> ties to B/S

## TOWN TREASURER

The Town Treasurer is pleased to report that over five million dollars of General Fund monies remain invested in term investments with good interest yields. This is over and above the investments, which occur during tax payment receipts. This excellent cash flow remains possible due to the cooperation of both Assessors and Tax Collector's offices. The Treasurer has collected as of December 31, 2009 the total of \$186,268.00 on Tax Titles.

### TOWN OF LUDLOW TREASURER GENERAL FUND AS OF DECEMBER 31, 2009 WERE AS FOLLOWS:

<b>Bank</b>	<b>Account</b>	<b>Balance</b>
TDBankNorth	Master	1,576,730.57
	Sewer	7,508.29
	Golf Course	823,605.83
	Golf Course Merchant	41,104.90
	Money Market	1,947,043.46
	Cafeteria	262,362.57
Citizens	Master	3,017,661.60
	Guaranty Deposits	1,111,746.00
BWM	County Jail	72,763.14
	Water/Cops	234,827.59
M.M.D.T.	Money Market	102,015.83
Berkshire Bank	Money Market	2,010,305.36
Unibank	Money Market	411,843.07
		11,619,518.21
	<b>Payroll Distribution</b>	
	Gross Payroll	26,971,486.06
	Fica	375,120.61
	Federal Withholding	2,686,270.77
	State Withholding	1,373,217.92
	Retirement	2,714,242.54
	United Fund	5,612.76
	Annuities	472,269.92
	Health Insurance	1,108,345.32
	Life Insurance	56,580.79
	Credit Union & Banks	17,087,330.08
	Union Dues	276,256.81
	Deferred Compensation	598,527.10
	Dental	119,777.79
	Aflac	8,252.47
	Other Withholdings	89,681.18

### TRUST FUNDS AS OF DECEMBER 31, 2009

All trust funds are invested and receiving maximum interest:

Citizens Stabilization Fund	\$ 859,975.35
Bartholomew(Comm. Financial)	924,687.72
Paine Webber Cemetery	103,287.00
Morgan Stanley-Cemetery	976,413.60
	\$ 2,864,363.67

## HEALTH AND LIFE INSURANCE

The Town of Ludlow, through the Board of Selectmen, entered into a contract with Boston Mutual Life Insurance Company for One more Year and Blue Cross HMO Blue, HMO Care Elect-PPO, HMO Medicare, Managed Blue for Senior and Medex III contracts were signed with effective dates running from July 1, 2009, to June 30, 2010. The following rates prevail:

### Monthly Premiums

#### Town's share employees share total

	Town's share	Employee's share	Total
<b>HMO Blue</b>			
Individual	455.05	106.75	561.80
2 Person	910.10	213.49	1,123.59
Family	1,246.84	292.47	1,539.31
<b>HMO Care Elect-PPO</b>			
Individual	523.31	122.76	646.07
2 Person	1,046.62	245.51	1,292.13
Family	1,433.87	336.35	1,770.22
<b>Senior Plans</b>			
Medex III	269.14	269.15	538.29
Medicare HMO Blue	286.78	67.27	354.05
Managed Blue for Seniors	385.09	90.33	475.42
<b>Boston Mutual Life Insurance</b>			
\$10,000.00 coverage for active employees		3.30	6.60
\$ 2,000.00 coverage for retirees		.66	1.32

Respectfully submitted,  
Candida Batista  
Treasurer

## TOWN CLERK

### ELECTION AND REGISTRATION

Nomination papers and petitions were certified by the Registrars in the year 2009. The breakdown of registered voters per precinct as of December 31, 2009 is as follows:

Precinct	A	D	E	G	J	L	Q	R	T	U	Grand Totals
01	-	1052	-	2	3	6	-	246	1	1079	2389
02	1	1002	-	1	4	6	-	217	2	863	2096
03	-	1113	-	1	-	18	-	430	-	1337	2899
04	-	1175	-	1	4	13	-	223	-	983	2399
05	-	520	1	-	2	5	-	174	-	602	1304
06	-	1221	-	-	-	5	1	317	-	1237	2781
Grand Totals	1	6083	1	5	13	53	1	1607	3	6101	13868

### TOWN ELECTION MARCH 23, 2009

A total of 2,479 (18% of 13,682 registered voters) ballots were cast. Precinct 1-380, Precinct 2-314, Precinct 3-549, Precinct 4-478, Precinct 5-246, Precinct 6-512.

### **PROCEEDINGS SPRING ANNUAL TOWN MEETING MAY 11, 2009**

**ARTICLE 1:** Voted that the Town accept the reports of the town officers as printed in the Annual Town Report for the calendar year 2008.

**ARTICLE 2:** Voted that the Town accept the progress on part of the following committees and to have said committees continue. Agriculture Commission, Audit Committee, Capital Planning Improvement Committee, Celebrate Ludlow Committee, Computer Advisory Committee, Fair Housing Committee, Havilland Beach Study Committee, Industrial Finance Authority, Mobile Home Rent Control Board, Open Space Planning Committee, Personnel Board, Pond Management, Westover Metropolitan Development, Westover Advisory Commission and Historic District Study Committee.

**ARTICLE 3:** Voted to raise and appropriate the sum of \$5,000.00 for the printing of the Annual Town Report for the Calendar year 2009 and the printing of the Town Meeting Warrants and Recommendations.

**ARTICLE 4:** Voted to raise and appropriate the sum of \$35,000 for the purpose of conducting an annual audit for the Fiscal Year ending June 30, 2009.

**\*\*article 5 see end of proceedings**

**ARTICLE 6:** Voted to postpone action on Article 6 of the May 11, 2009 Annual Town Meeting Warrant.

#### **POSTPONED**

**ARTICLE 7:** Voted to amend Chapter II, Section 31 of the Town General Bylaws: Enumeration – Fees to be charged by the Town Clerks office pursuant to the authority of Chapter 262, Sec 34 of the Massachusetts General Laws, by deleting the present fees as printed in the warrant and by inserting the new fees as printed in the warrant.

**ARTICLE 8:** Voted to raise and appropriate the sum of \$3,000.00 to be deposited in a previously established Special Revenue Fund, to be expended by the Celebrate Ludlow Committee, with the approval of the Board of Selectmen, for fireworks and general expenses related to the event. I further move that all gifts and donations be deposited in this Special Revenue Fund to cover expenses related to this celebration.

**ARTICLE 9:** Voted to amend the language in the Senior Abatement Citizen Property Abatement Program by changing the number of volunteer slots from 75 (seventy-five) to 35 (thirty-five) slots. I further move that the allocation of these 35 slots be as printed in the warrant.

#### **DEFEATED**

**ARTICLE 10:** Voted to charge for each written demand issued by the Collector a fee of \$10.00 to be added to and collected as part of the tax, as authorized by Massachusetts General laws Chapter 60, Section 15, effective July 1, 2009.

**Moved and seconded to proceed to the Special Town meeting within the Annual Town Meeting of May 11, 2009 at 8:00 p.m.**

### **PROCEEDINGS SPECIAL TOWN MEETING WITHIN THE ANNUAL MAY 11, 2009**

**ARTICLE 1:** Voted to raise and appropriate the sum of \$1,467.72 for unpaid bills and/or overexpended accounts of previous years as follows:

\$1,159.03 WMECO-Unpaid portion of an electric bill from FY07 which is shared between the Town and the Ludlow Housing Authority. The town paid the Housing Authority's portion and the discrepancy was overlooked by WMECO. The difference in the amount of the error is \$1,159.03.

\$175.96 Office Depot – Westover Golf never received the bill

\$117.98 Office Depot-Westover Golf never received the bill

\$148.75 H.L. Dempsey – submitted by Westover Golf Course, accounting error. The bill was deleted and never paid.

\$1,467.72 Total

**ARTICLE 2:** Voted to amend the Compensation Plan of the Personnel Policy Bylaw of the Town of Ludlow as authorized under Chapter 41, Sec 108A and 108C of the Massachusetts General Laws by deleting the current minimums and maximums and increment steps for Library, Schedule VI, and replacing them with a new Schedule as printed in Article 2 of the May 11, 2009 Special Town Meeting Warrant.

**ARTICLE 3:** Voted to amend the General Bylaws of the Town of Ludlow by adding a new section, 40, to Chapter II, regulating the conduct of Town Business, which shall be titled "Right to Farm By-Law" and which will read as printed in Article 3 of the May 11, 2009 Special Town Meeting Warrant.

**ARTICLE 4:** Voted to postpone action on Article 4 of the May 11, 2009 Special Town Meeting Warrant.

#### **POSTPONED**

**ARTICLE 5:** Voted to postpone action on Article 5 of the May 11, 2009 Special Town Meeting Warrant.

#### **POSTPONED**

**ARTICLE 6:** Voted to transfer from Article 12 of the October 6, 2008 Special Town Meeting Warrant the sum of \$15,000.00 to account 2327265-497100, East Street Reconstruction Project.

**ARTICLE 7:** Voted to accept Massachusetts General Laws Chapter 32B, Section 9D, which will provide Health Insurance Benefits for the surviving spouses of deceased insured employees or deceased retirees of the Town, with the Town paying no less than half of the costs of the insurance.

**DEFEATED**

**Moved and seconded to adjourn the Special within the Annual Town Meeting at 8:35 p.m.**

## **CONTINUATION OF THE 1<sup>ST</sup> SESSION OF THE SPRING ANNUAL TOWN MEETING OF MAY 11, 2009**

**ARTICLE 11:** Voted to lift the moratorium on new permitting and construction of outdoor wood burning boilers.

**ARTICLE 12:** Voted that the Town, acting through its Board of Health, re-establish a revolving fund, separate from the General Fund, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending on-site sewage disposal fees, said funds to be deposited with the Town Treasurer, and with payments from the fund to be expended by the Board of Health to pay sewage system inspectors and other expenses of the inspection program, said fund not to exceed \$24,000 for the fiscal year 2010.

**ARTICLE 13:** Voted to amend the General Town Bylaws of the Town of Ludlow, by adding a new Section 4, to Chapter III, Regulating Certain Occupations, which shall be titled, "Licensing of Door to Door Solicitors and Canvassers" which will read as printed in Article 13 of the May 11, 2009 Town Meeting Warrant. **\*\*see exception and deletions per attorney general\*\***

**ARTICLE 14:** Voted to amend the General Bylaws of the Town of Ludlow, by adding a new Section 33, to be titled "Public Consumption of Marihuana or Tetrahydrocannabinol" which will read as printed in Article 14 of the May 11, 2009 Town meeting Warrant.

**ARTICLE 15:** Voted to postpone action on Article 15 of the May 11, 2009 Annual Town Warrant.

**POSTPONED**

**ARTICLE 16:** Voted to amend the Classification Plan of the Personnel Policy Bylaw of the Town of Ludlow as authorized under Chapter 41, Sections 108, 108A, 108C to change the number assigned for MP-1 Personnel (Maintenance Man-Temp) from the current number of 12 to 18 and to change the number assigned for MP-1 Personnel (Head Starter/Starter/Ranger-Temp) from 7 to (Starter/Rangers-Temp)12.

**\*\*art 17 – 6/17/09 \*\* art 18 -6/17/09**

**ARTICLE 19:** Voted to accept for no monetary consideration the fee simple interest in the parcel of land known as lot 20 owned by Edward J and Jacqueline M Cislak, in accordance with the legal description as printed in Article 19 of the May 11, 2009 Annual Town Meeting Warrant.

**ARTICLE 20:** Voted to amend the General Bylaws of the Town of Ludlow by adding a new Section 34, to Chapter IV, Regulating the Conduct of Citizens, which shall be titled "Solicitations" and which will read as follows: "No Person, Group or Organization May Solicit Donations or Conduct any Fundraising Activities in a Public Way."

**AMENDMENT – ARTICLE 20:** Voted that Article 20 be amended by inserting at the end "without a permit provided by the Board of Selectmen at a regularly scheduled meeting".

**\*\*Attorney General Disapproved this article \*\***

**ARTICLE 21:** Voted to establish a revolving fund for the Conservation Commission, pursuant to Massachusetts General Laws Chapter 44, 53E ½, said fund to receive wetland fees collected by the Ludlow Conservation Commission per Chapter XV, sec 6, of the Town of Ludlow Bylaws. Said fees to be submitted to the Town Treasurer for deposit and expended by the Conservation Commission in an amount not to exceed \$12,500.00, only for expenses attributable to the Administration and Enforcement of the Wetlands Protection Act and Ludlow Conservation Commission Bylaws and Maintenance of Conservation Land.

**ARTICLE 22:** Voted to establish a revolving fund for the Conservation Commission, pursuant to Massachusetts General Laws Chapter 44, Sec 53E ½, said fund to receive consultant fees collected by the Ludlow Conservation Commission per Chapter XV, Sec 6, of the Town of Ludlow Bylaws. Said fees to be submitted to the Town Treasurer for deposit and expended by the Conservation Commission in an amount not to exceed \$50,000.00, only to pay independent consultants for services related to the specific project for which they were collected.

**ARTICLE 23:** Voted to postpone action on Article 23 of the May 11, 2009 Annual Town Meeting Warrant.

**POSTPONED**

**ARTICLE 24:** Voted to appropriate \$535,008.00 in State Chapter 90 Highway Aid Funds for Engineering, construction, reconstruction and or repairs to town roads and bridges and to authorize the Select Board, if necessary, to borrow in anticipation of the receipt of such State Aid.

**ARTICLE 25:** Voted to ratify the ten year contract entered into by the Board of Public Works in 2008 with the Massachusetts Highway Department.

**\*\*art 26, 27, 28, 29, 30 and 31 6/17/09**

**Moved and seconded to adjourn the 1<sup>st</sup> session of the Spring Annual Town Meeting of May 11, 2009. The second session of the Spring Annual Town Meeting will be held on Wednesday, June 17<sup>th</sup> 2009 starting at 7:30 p.m. Moved and seconded to adjourn at 9:30 pm.**

**The first adjourned session of the Spring Annual Town Meeting of May 11, 2009, the continuation thereof will be held on Wednesday, June 17, 2009 at 7:30 p.m. at the Ludlow High School.**

**PROCEEDINGS SPRING ANNUAL TOWN MEETING CONTINUATION ON JUNE 17, 2009**

**ARTICLE 5:** Voted to appropriate \$51,385,370 for Town purposes and charges during the Fiscal Year ending June 30, 2010, and that said sum include the following salaries for elected officials:

Moderator (1) \$453.00 – Chairman, Bd of Selectmen (1) \$4,276.00 – Members, Bd of Selectmen (4) \$3,354.00 – Town Treasurer (1) \$51,905.00 – Town Collector (1) \$60,101.00 – Chairman, Bd of Assessors (1) \$4,276.00 – Members, Bd of Assessors (2) \$3,354.00 – Town Clerk (1) \$60,101.00 – Chairman, Bd of Health (1) \$3,300.00 – Members, Bd of Health (2) \$3,300.00 – Chairman, Bd of Public Works (1) \$3,546.00 – Members, Bd of Public Works (4) \$2,801.00 – Chairman, School Committee (1) \$3,000.00 – Members, School Committee (4) \$2,500.00 – Chairman, Planning Bd (1) \$3,000.00 – Members, Planning Board (4) \$2,500.00. I further move that the Total appropriations be allocated to the various Town Departments in accordance with numbered 1 through 48 of the attached Budget Listing entitled “Town of Ludlow Departmental Budgets”, and using the column headed “Fiscal Year 2010 Recommended”. I further move, \$683,625 to be applied from “Fiscal Year 2010 Golf Course Revenues” to fund the Westover Municipal Golf Course Budget item 47, \$132,000, to be transferred from Fiscal 2010 Golf Course Revenues to fund Fiscal 2010 Indirect Golf Course costs appropriated in the General Fund, \$1,088,648 to be applied from “Fiscal year 2010 Sewer Fund Revenues:” to Fund the Sanitary Sewer Budget item 48, \$266,000 to be transferred from Fiscal 2010 Sewer Fund Revenues to fund Fiscal 2010 Indirect Sewer Fund costs appropriated in the General Fund and the balance of \$49,215,097 is to be raised and appropriated.

(amendment) on Article 5: voted to amend the School Budget of the Town of Ludlow as follows: By reducing the School Budget by \$400,000.00, from \$24,605,477.00 to \$24,205,477.00.

**AMENDMENT DEFEATED**

**ARTICLE 17:** Voted that the Town authorize the Board of Assessors to negotiate and enter into a four year contract for contractual services to perform a State Mandated Revaluation Program for real and personal property to commence in Fiscal Year 2010 which is to include performing the field work related to commercial and industrial building permits and, performing the Town’s Fiscal year 2011 update and to raise and appropriate the sum of \$306,400 to fund this contract.

**ARTICLE 18:** Voted to postpone action on Article 18.

**POSTPONED**

**ARTICLE 26:** Voted to appropriate \$10,000 for the Landfill Closure Enterprise Fund for Inspection and Testing for air and water quality, general maintenance, vents and mowing and that the \$10,000 be raised from investment earnings on the Enterprise Fund Balance.

**ARTICLE 27:** Voted to transfer from available funds the sum of \$202,200.00 to fund the Fiscal Year 2010 Capital Improvements Program. I further move that the list entitled “Capital Improvements and Equipment” that was distributed to all Town Meeting Members be made part of this motion, and that each item listed be voted as a separate appropriation and under the jurisdiction of the Department, Board or Committee indicated. I further move that said sum be raised as follows: the sum of \$100,830.00 be transferred from the Capital Reserve Account, the sum of \$46,000.00 be transferred from the Golf Enterprise Fund and the sum of \$55,370.00 be transferred from the Ambulance Fund. The Capital Planning Improvement Committee makes the following recommendations for the FY2010 Capital Planning Budget Article.

<b>Department</b>	<b>Description</b>	<b>Amount</b>
Council on Aging	14 Passenger Mini Bus 3 yr lease - \$21,000 p.y	\$63,000
DPW	Aerial bucket Truck 3 yr lease - \$54,830 p.y.	\$164,490
School	Replace A/C Units – LHS	\$25,000
Fire	Ambulance Software Program	\$55,370
Golf course	Grounds Improvement	\$29,000
	Golf Cart Replacements (10)	\$17,000
	Town Total	\$353,860

The funding sources are as follows:

Capital Planning Stabilization Fund \$100,830 – Golf Course Enterprise Fund \$46,000 – Fire/Ambulance Subscription Fund \$55,370 - FY2010 Funding Sources \$202,200.00

**ARTICLE 28:** Voted to raise and appropriate the sum of \$175,000.00 for the Fiscal Year 2010 Reserve Fund. I further move that the Town vote to transfer from Golf Course Retained Earnings the sum \$20,000.00 for the Fiscal Year 2010 Golf Course Reserve Fund.

**ARTICLE 29:** Voted to postpone action on Article 29 of the May 11, 2009 Annual Town Meeting Warrant.

**ARTICLE 30:** Voted to transfer the sum of \$875,000 from the unreserved fund balance to be used by the Board of Assessors in determining the Fiscal Year 2010 Tax Levy.

**ARTICLE 31:** Voted to transfer the sum of \$500,000 from the Stabilization Fund Balance to be used by the Board of Assessors in determining the Fiscal year 2010 Tax Levy.

### **PROCEEDINGS FALL SPECIAL TOWN MEETING OCTOBER 5, 2009**

**ARTICLE 1:** Voted to raise and appropriate the sum of \$3,748.50 for unpaid bills and/or overexpended accounts of previous years as follows: \$1,000.00 O'Reilly, Talbot & Okun Associates, Inc.-invoice received after end of FY09 invoice dated June 30, 2009. \$2,070.00 Kiel Landscaping – invoice included dates of 5/14, 6/28, 29 and 8/10 – two of the costs were from last fiscal year and invoiced with this years invoice. \$678.50 Holyoke Medical Center – bill never received. \$3,748.50 Total.

**ARTICLE 2:** Voted to amend the Personnel Policy Bylaw of the Town of Ludlow by deleting section 5 as printed in the warrant of the October 5, 2009 Special Town Meeting Warrant.

**ARTICLE 3:** Voted to amend the General Bylaws of the Town of Ludlow by adding a new Section seven (7) to Chapter IV, Section 25, dealing with Fire Notification and hiring of a Fire Watch for large public gatherings which will read as printed in Article 3 of the October 5, 2009 Special Town Meeting Warrant.

**ARTICLE 4:** Voted to raise and appropriate the sum of \$6,798 to be added to Department 220, Fire Department. I further move that said sum be expended as follows: that \$4,300 be added to General Expenses and that \$2,498 be added to Capital Outlay.

#### **DEFEATED**

**ARTICLE 5:** Voted to accept Massachusetts General Laws Chapter 64L, Section 2 (a) which would allow the Town to impose a Local Meals Excise of .75% on the Sales or Restaurant Meals.

#### **DEFEATED**

**ARTICLE 6:** Voted to amend the Local Room Occupancy Excise under Massachusetts General Laws, Chapter 64G, Section 3A by increasing the current rate of four (4) percent to six (6) percent.

**ARTICLE 7:** Voted to amend the Personnel Policy Bylaws of the Town of Ludlow by deleting Section 16 “Family and Medical leave” in its entirety and replacing it with a new Section 16, which will read as printed in Article 7 of the October 5, 2009 Special Town Meeting Warrant.

**ARTICLE 8:** Voted to amend the Personnel Policy Bylaws of the Town of Ludlow by adding a new Section 20.9, which shall be titled “Cell Phone Use Policy; and which will read as printed in Article 8 of the October 5, 2009 Special Town Meeting Warrant.

**ARTICLE 9:** Voted to postpone action on Article 9 of the October 5, 2009 Special Town Meeting Warrant.

#### **POSTPONED**

**ARTICLE 10:** Voted to transfer the sum of \$17,000 from Board of Selectmen’s Personal Services account 011221-511156 to the Board of Assessors Personal Services account 011411-511256.

**ARTICLE 11:** Voted to transfer the sum of \$9,000 from the Community Center Building Supplies account 01192333-543021, the sum of \$5,000 from the Safety Complex Building Supplies account 01192321-543021 and the sum of \$1,000 from the Council on Aging Building Supplies account 01192335-543021; and total sum of \$15,000 to be added to the Board of Selectmen’s Building Supplies account 01192307-543021 for the purposes of centralized supply purchasing.

**ARTICLE 12:** Voted to amend the action taken with respect to Article 5 of the May 11, 2009 Annual Town meeting by reducing the Board of Health Personal Services account 015101-511256 by \$9,312 and transferring said amount to the Treasurer’s Personal Services account 0114514-511156 and by reducing the Police Department Personal Services account 012101-511256 by \$16,913 and returning the sum of \$16,913 to the General Fund.

**ARTICLE 13:** Voted to amend the Zoning Bylaws of the Town of Ludlow, Section III: General Use Regulations, Section 3.3.1 General Accessory Regulations, to add f. Storage Trailers, Storage Boxes (with attached or unattached wheels), and all other Temporary Storage Accessory Structures including Office Trailers as printed in the warrant except as follows: by deleting from the first paragraph the words, Portable on Demand Storage Units (PODS) and inserting in its place Portable Storage Containers. On condition 4. delete the word PODS and replace it with Portable Storage containers and insert the word storage/before the word moving. Amended condition 4. should read as, Portable Storage Containers are allowed for storage/moving purposes for 90 consecutive days. No permit required, and must be removed after occupancy is complete.

**ARTICLE 14:** Voted to amend the Zoning Bylaws of the Town of Ludlow, Section X, Definitions, by adding the following two definitions, Storage Trailer and Office Trailer, and amending the Storage Trailer definition by deleting the last letter “e” from steele and deleting in its current place, “made of steel, aluminum or both,” and inserting “made of steel, aluminum or both,” after “lengths,.” Amended Storage Trailer definition will read as: a box unit, or various “lengths, made of steel, aluminum or both, with attached or unattached wheels, usually flat roofed with rear double doors, overhead doors and in some cases side doors.

**ARTICLE 15:** Voted to amend the Zoning Bylaws of the Town of Ludlow, by changing from Agricultural to Business A, a parcel of land owned by Normand W. & Susan M LeClaire located at 1240 Center Street (Assessor’s Map 33, Parcel 70), as described in the warrant.

**DEFEATED**

**ARTICLE 16:** Voted to raise and appropriate the sum of \$50,000 to be added to Department 231, Ambulance EMT Services, account 513023, overtime.

**ARTICLE 17:** Voted to raise and appropriate the sum of \$70,000 to be added to Department 210, Police Overtime, account 513021.

**DEFEATED**

**SPECIAL STATE PRIMARY DECEMBER 8, 2009**

A total of 1845 (13% of 13,861 ballots were cast). Precinct 1: 282, Precinct 2: 254, Precinct 3: 350, Precinct 4: 318, Precinct 5: 215, Precinct 6: 426.

**VITAL STATISTICS \*\*NOTES INCOMPLETE**

Deaths .....	171**	Births.....	135**	Marriages.....	207**	
Year	2004	2005	2006	2007	2008	209
Deaths	164	180	171	182	164	171**
Births	153	173	164	168	168	135**
Marriages	219	220	257	226	231	207**

**RECEIPTS**

Coloring Books	\$0.00	Burial Perm.	\$180.00	Business Cert.	\$1,385.00
By Laws	\$160.00	Gas Renewal	\$1,537.50	History Book	\$109.00
Fisheries (Town)	\$895.70	Images Book	\$126.00	Maps	\$64.00
Marriage Int.	\$2,400.00	Misc.	\$916.96	UCC	\$20.00
Parking Viol.	\$6,370.00	Passport	\$9,875.00	Photos	\$3,755.00
Pole Location	\$0.00	Raffle Permit	\$50.00	St. List	\$730.00
Vitals (death)	\$1,450.00	Vitals (Birth)	\$4,570.00	Vitals (Mrg)	\$1,430.00
Vitals (sf)	\$0.00	World War II	\$25.20	Marijuana	\$900.00
Dogs Not N/S	\$6,815.00	Dogs N/S	\$8,995.00	Cremation	\$30.00
Dog Board	\$220.00	Kennel	\$960.00	Stray Dogs	\$300.00
Late Fees	\$730.00	Interest	\$17.48	Total	\$55,016.84

The Town Clerk’s office hours are 8:30 am until 4:30 pm, if any individual needs to come into the clerk’s office and cannot make it during regularly scheduled hours, please feel free to call the office and I will make arrangements for you to come in after hours. I would like to thank all the employees of the Town of Ludlow and to all the poll workers, police, fire and DPW for their help in the elections process. Many thanks to my Assistant Christine Szlosek, for her outstanding work ethics and support, and to Maria McSwain for all her hard work and assistance. And most importantly to the residents of Ludlow. Thank you for all your words of encouragement.

Respectfully submitted,  
Laurie Gibbons  
Town Clerk CMMC

## **SUPERINTENDENT OF SCHOOLS**

**FY2009 budget approved at the annual Town Meeting: \$25,877,888.**

Student Enrollment:

K-12 3,023

High School (9-12) 1,019 including 76 “school choice” students

Middle School (6-8) 739 including 16 “school choice” students

Chapin Elementary (K-5) 388 including 3 “school choice” students

East Street Elementary (K-5) 431 including 5 “school choice” students

Veterans Park Elementary (K-5) 446 including 7 “school choice” students

## **SCHOOL COMMITTEE CHANGES**

In March, the School Committee reorganized and elected Joseph A. Santos, Chairman; Susan D. Gove, Vice-Chair; and Natalina J. Tulik, Secretary. They were joined by James P. Harrington, and newly-elected member Jacob R. Oliveira.

## **PERSONNEL CHANGES**

On or before the end of the 2008-2009 school year, the following employees retired after many years of service to the School Department. Their years of dedication to the students of Ludlow are greatly appreciated.

The District said farewell to the following retirees: Kathleen Abdow, Harold Clancy, Maureen Cotti, Carl Ericksberg, Maria Fagundes, Bernadette Fillion, Janet Foy, Patricia Gelinas, Darlene Goncalves, Elizabeth Haluch, Donna Hogan, William Innocent, Robert Klaum, Cynthia Koch, Betsy Marino, Sharon Moge, Joan Pszeniczny, Patricia Robert, Lucilia Sanches, Jose Santos.

The following faculty were employed for the 2009-2010 school year: Kristin Guillen, Grade 1 Teacher at East; Emily Herring, Guidance Counselor at the middle school; Sean Kane, Student Adjustment Counselor for the District; Maria Kites, ELL Teacher at the high school; Paulo Mendonca, ELL Teacher for the District; James Painchaud, Instructional Technology Teacher at the middle school; Pamela Parker, SSS Primary Teacher at East; Keisha Powell, SSS Autism Teacher at the high school; Nicole Sousa, Music Teacher at Vets; Deborah Ziembra, Grade 5 teacher at Vets.

## **STAFF RECOGNITION 2009**

John Batista, Ann Cote, Renee Dufresne, Kathleen Dvorchak, Margaret Leits, Marybeth Lewison, Elena Marion, John O'Connor, Antonio Sanches, Susan Santos

## **PIONEER VALLEY EXCELLENCE IN TEACHING AWARD RECIPIENTS**

Jamison Hedin, Ludlow High School; Beth Jarzabek, Paul R. Baird Middle School; Ellen Mislak, East Street Elementary School; and Lynn Pollard, Veterans Park Elementary School

## **PIONEER VALLEY EXCELLENCE IN TEACHING AWARD NOMINEES**

Jacqueline Boidleau, Paul R. Baird Middle School; Cindy Bourgelas, East Street Elementary School; Maria Fagundes, Ludlow High School; Janet Jolivet, Chapin Street Elementary School; Nancy Kowalczyk, Paul R. Baird Middle School; Irene Pereira, Paul R. Baird Middle School; Amy Walsh, Paul R. Baird Middle School

Respectfully Submitted,  
Theresa M. Kane, Ed.D  
Superintendent of Schools

## MEETING OUTCOMES

### LUDLOW PUBLIC SCHOOLS

#### EXPECT SUCCESS EVERY CHILD EVERY DAY

The mission of the Ludlow Public Schools is to provide a quality education for every student by working in partnership with parents and community to assist each student in reaching his/her full potential.

### STATE OF THE DISTRICT REPORT - JUNE 2009: **Important Facts**

Approximately 71% of students entering kindergarten in September 2009 attended preschool.  
Approximately 82.6% of students entering kindergarten in September 2008 attended preschool.

#### ELEMENTARY BAS RESULTS

GRADE	% STUDENTS AT PROFICIENCY LEVEL	
	2008	2009
Kindergarten	88%	89%
Grade 1	74%	74%
Grade 2	83%	90%
Grade 3	77%	79%
Grade 4	71%	78%
Grade 5	62%	82%

#### ELEMENTARY MATH RESULTS (JUNE 2009)

GRADE	PERCENTAGE OF STUDENTS SCORING ABOVE 80%	
	2008	2009
Kindergarten	95%	98%
Grade 1	76%	84%
Grade 2	86%	90%
Grade 3	52%	60%
Grade 4	47%	52%
Grade 5	40%	52%

- In 2007-2008, 2% of Middle School students were enrolled in Remedial Math; in 2008-2009, 3% of Middle School students were enrolled in Remedial Math; in 2009-2010, 1% of Middle School students will be enrolled in Remedial Math..
- In 2007-2008, 56% of 8<sup>th</sup> graders were enrolled in Algebra; In 2008-2009, 92% of 8<sup>th</sup> Graders were enrolled in Algebra; in 2009-2010, 92% of 8<sup>th</sup> Graders will be enrolled in Algebra.
- 45% of Ludlow High School graduates are attending a 4-year college (Class of 2007); 40% of graduates are attending a 4-year college(Class of 2008); 34% of graduates are attending a 4-year college (Class of 2009).
- In 2007, 65% of AP students scored a 3 or above; in 2008, 63% of AP students scored a 3 or above; in 2009, 55.7% of AP students scored a 3 or above.
- Ludlow High School SAT scores – 478 (2008), 476 (2009) – Verbal Mean; 496 (2008), 500 (2009) Mathematics Mean
- National SAT Scores – 502 (2008), 502 (2009) – Verbal Mean; 515 (2008), 515 (2009) - Mathematics Mean

## STRATEGIC PLAN

June 2009

### GOAL #1

#### Academic Performance

Each school will establish an instructional focus designed to motivate and engage all students. This will be supported by: clear ways of measuring progress; teachers sharing best practices; curricula that is delivered creatively; and development of sensitive assessment modalities.

#### STUDENT LEARNING OUTCOMES

2009-2010

1. Ludlow Public Schools will meet (or exceed) the state average on all MCAS assessments in the Spring 2009 assessment and meet Adequate Yearly Growth in all areas.
2. For kindergarteners enrolled for the 2009-2010 school year, 90% will be able to demonstrate the Pre-K skills on the Ludlow Public Schools Pre-K assessment.
3. For June 2010, 100% of students will show improvement in reading as measured by the Benchmark Reading Assessment or Scholastic Reading Inventory; no less than 90% will reach proficiency in grades K-12.
4. For June 2010, 100% of students will show improvement in math as measured by the District Math Assessment; no less than 90% will reach proficiency in grades K-8.
5. By 2010 the district will match (or exceed) the state average for entry into a four-year college.
6. All 8<sup>th</sup> grade students will be enrolled in algebra.

<b>GOAL #2</b>
<b>Professional Development</b>
The district will utilize professional development to improve student achievement through each school's instructional focus and improve operational efficiency

<b>GOAL #4</b>
<b>Community Development</b>
The district will promote activities which foster a sense of community amongst students, parents, staff and the community at-large

<b>GOAL #3</b>
<b>Technology</b>
The district will utilize technology to support each school's instructional focus and improve operational efficiency

<b>GOAL #5</b>
<b>Communications</b>
The district will improve effective communication within each building, within the district, and within the community

Goals/Tasks/Milestones (all tasks and milestones will be discussed/negotiated with the LEA prior to implementation)	Sept. 2009	Oct.	Nov.	Dec.	Jan. 2010
Continue to determine a way to share student data with all stakeholders – students, parents, staff, and community.					
Continue to revise curriculum maps at all levels in all areas; Use maps to examine curriculum instructional and assessment practices.					
Communicate and implement intervention methods with the district's attendance policy for staff.		*TBN			
Expand enrichment and co-curricular activities to increase student engagement.					
Ensure resources support curriculum maps and instructional focus.					
Create and establish instructional maxims (core beliefs) for all levels.					
Continue to educate all staff regarding network capabilities.					
Follow-up on professional development activities to ensure integration in the classroom.					
Maintain and expand structures that provide opportunities for staff to give and receive feedback re: classroom practices, i.e. peer observation.					
Review all curriculum areas systematically to incorporate the MA Technology Literacy Standards. (via curriculum maps)					
Continue to design and offer mini-courses that feature staff members instructing other staff members on how to incorporate existing technology resources into the curriculum.					
Support a long-term financial plan for funding district technology.					
Expand the utilization of technology to support instructional focus.					
Expand the website to include curriculum document.					
Continue Community Service Programs.					
Enlist school and community stakeholders to support service to community.					
Publicize community service efforts by the Ludlow Public Schools.					
Create a link on the Ludlow Public Schools website to highlight community service work.					
Curriculum Revision Calendar is disseminated to the staff.					
Utilize technology to further paperless communication with the school district and community at large.					
Survey the availability of family internet access. Explore the possibility of universal access.					
Establish a process for posting homework online.		*TBN			
Continue to improve effective communication between Ludlow Town Departments through ongoing collaboration.					
Expand teacher/administration/personnel exchanges between grades, schools and buildings.					
Utilize Ludlow Public Television LPTV (using students) to inform the community of upcoming events, accomplishment of milestones, etc.					
Continue the coordination between Town Departments regarding technology needs throughout the Town of Ludlow.					
Investigate the use of one of the local cable channels for educational programming.					
Provide consistent and uniform stakeholder (students, parents, staff, community) communication among the three campuses of the Ludlow Elementary School					

\*TBN = To Be Negotiated

**OCTOBER 2009 - RE-ASSESS STATE OF THE DISTRICT, STRATEGIC PLAN, AND STUDENT LEARNING OUTCOMES TO INSURE CONTINUED STUDENT PROGRESS.**

## **DIRECTOR OF CURRICULUM**

### **INSTRUCTIONAL FOCUS**

Ludlow Public Schools' improvement in spring 2009 Massachusetts Comprehensive Assessment System test results demonstrated the impact of the hard work being done by staff district-wide around each school's instructional focus. All Ludlow Public Schools have an instructional leadership team that has been implementing a targeted professional development plan related to selected best practices. Teachers have met grade level, cross grade level, and department meetings to improve teaching and learning.

Internal assessments have been in place district wide. All the elementary schools have administered the Benchmark Assessment System which is aligned with the Readers Workshop. Baird Middle School and Ludlow High School are administering the Scholastic Reading Inventory to students in grades 6-12.

### **CURRICULUM**

District-wide curriculum is being reviewed in a five year cycle. During 2008, a district-wide science and technology/engineering committee met to review the district wide science and technology/engineering curriculum, develop and review curriculum maps, identify where the Massachusetts Technology Literacy Standards and Expectations are being met, and make recommendations for needed resources. English Language Arts and History/Social Science committees also met meeting during the 2008-2009 school year although the work of the committees will need to continue into the next academic year.

Respectfully submitted,  
Christine DeBarge,  
Director of Student Support Services and Curriculum

## **STUDENT SUPPORT SERVICES**

The Student Support Services department was part of the Department of Elementary and Secondary Education Coordinated Program Review for the district. The results were extremely positive with very few areas of need and the vast majority of areas evaluated were in compliance with regulations as noted by the Department of Education. The district received a commendation for the wide variety of programs available to students with special needs. This commendation reflects the hard work of all district staff from administration to every teacher, related service provider and paraeducator in the district. It also recognizes that our specialized programs continue to successfully support students with a wide variety of special needs and allow them to remain in their home schools or district. We also continued to provide related services including occupational therapy, speech and language therapy, physical therapy etc... We continued to support the expanding variety of special education supports at Ludlow High School with more inclusive services. The Parent Advisory Council is expanding and we continue to encourage parents to attend. The entire Student Support Services department continued to provide quality services in a very challenging field.

Respectfully Submitted,  
Christine DeBarge  
Director of Student Support Services  
and Curriculum

## **DEPARTMENT OF TECHNOLOGY**

Administration and management, state and federal reporting, and of course our teachers and students all rely on technology. It is the goal of the Ludlow Public Schools to use current and future technologies to increase student achievement and develop true 21<sup>st</sup> Century literacy.

### **ACCESS-SUPPORT-PROFESSIONAL DEVELOPMENT**

The use of technology is not a goal or an entity onto itself. These are the tools that our children need to learn to use wisely as information technology fills an ever greater roll in our everyday lives and workplace productivity. We need all three: 1.) access to current and reliable hardware, 2.) technical support and 3.) professional development to make this possible. In school year 2008-2009, the District Instructional Technology Specialist made a significant impact towards providing that necessary and ever evolving professional development. Her duties also include consultative work in the area of assistive technology for Student Support Services, an additional cost savings to the district. Over 1500 hours of direct collaboration with classroom teachers took place. Twenty-six teachers took part in a six day course that offered two days of SMART Board training, two days of Web 2.0 Applications and Tools and two days of instruction on the design and use of wikis and blogs. Please note that each of these sessions took place on a Saturday. Another seven teachers successfully completed a two day work SMART Board workshop offered during spring vacation. To quote the Massachusetts Department of Elementary and Secondary Education the district's goal should be "to provide students the skills they need to be able to determine and use the appropriate technology for the task at hand, to be able to locate and evaluate information that targets the purpose of their task, and to be able to communicate effectively both the process and content of their research to a specific audience." To that end, teachers must develop the same level of expertise.

Our teachers are masters of their particular discipline. Those that have engaged in technology integration professional develop- either through the courses offered or through consultations, demonstrations and help with technology rich lesson plans- appreciate the support to help them incorporate these tools to enhance learning. Teachers and students need access to current and reliable equipment. The sixteen SMART Boards across the district, laptop carts at LHS, Baird, Veterans Park and Chapin Street are all well used and we see future needs quickly appearing. While we still cannot budget effectively for computer replacement, we introduced N-Computing devices in two key areas at LHS- the Library Media Center and the Writing Center. With the purchase of eight robust "host" computers, LMC lab has twenty-four individual workstations installed. With the purchase of a single robust "host" computer, the Writing Center has four individual workstations installed. In both locations, standard educational software will still run (unlike some thin client solutions), and web tools are still accessible. Not only are our hardware dollars stretched further, there is also a significant savings in power consumption, making those classrooms "greener."

To view the DESE approved technology plan, please visit:  
<http://www.ludlowps.org/pdf/LudlowTechnologyPlanSY10-12.pdf>

This is the plan reviewed by the MA Department of Elementary and Secondary Education. Approval of this plan is required for E-Rate funding and NEASC accreditation. The technology plan is always a work in progress. Proposed expenditures are carefully reviewed and are intended to accurately show need. Obviously, these projects would only be undertaken when and if they are funded.

Respectfully submitted,  
Lorraine M. Boucher  
Director of Technology

## **LUDLOW HIGH SCHOOL**

### **FOCUSED ON READING COMPREHENSION AND WRITTEN RESPONSE**

The calendar year of 2009 at Ludlow High School was one of continued success in focusing students on reading comprehension and written response. These two skill sets are the building blocks for success in all academic areas and for future success beyond high school. The high school began using Scholastic Reading Inventory as a computer-based assessment tool for all students allowing each student to attain his/her reading comprehension level. This program allows each student to select categories of literature that interest him/her and proceed through a reading assessment that adjusts

to the reading comprehension level of each student. The whole process takes about twenty-five minutes to complete. Students took the assessment in the computer labs at the high school with their English or social studies class. Directly at the end of the session, each student received a reading lexile score for reading comprehension and a list of recommended books matching this lexile. This was a groundbreaking initiative as this type of information had never been received for every student in the school in such a timely way.

Ludlow High School students took the assessment three times during the school year of 2008-2009, and the information was shared with all of the high school students, the students' families, and their classroom teachers to allow everyone to become involved in the valuable and needed discussion of fostering skill growth and goal setting. We hope to keep these discussions going in 2010.

By the year's end on December 31, 2009, the class of 2009 had earned some impressive results. In a class totaling 270 students, the class had 260 earning a diploma with six additional students earning a certificate of attainment. Eighty-two percent of these seniors have gone onto higher education. These achievements continue the recent success with graduating classes where one of the main goals for the high school has been to ensure that every student has the opportunity to take the course work and build the skills needed for entry into a four-year college.

Ludlow High School in 2009 remained active in the community. Many students volunteered with local organizations or tutored at the elementary schools in town. The high school remained involved in popular charitable activities such as the Mayflower Marathon Thanksgiving food drive, adopting a homeless family for the holiday season, and Pennies for Patients as well as becoming involved in smaller charitable ventures. The peer leaders at the high school and the students from the Interact Club continued to volunteer at the Ludlow Senior Center. The high school's instrumental music students and vocal music students also performed in smaller groups, providing entertainment at local functions. All of these activities merge extremely well with the high school's mission to help all students reach their fullest potential. Finally, as school opened this fall, the high school welcomed one new staff member. Ms. Keisha Powell joined the high school in the special education department. Ms. Powell joined LHS after working in the New Britain Public Schools in Connecticut. Ms. Powell worked in a similar role in New Britain. The LHS school community is excited to welcome Ms. Powell to the faculty.

*The mission of Ludlow High School is to provide quality and varied educational opportunities that support all students in realizing their fullest potential in a learning community and that facilitate the ongoing development of responsible adults for success in a dynamic and diverse world.*

Respectfully submitted,  
Gordon Smith  
Principal

## **PAUL R. BAIRD MIDDLE SCHOOL**

Through the hard work and dedication of staff, parents, and community members, Baird Middle School students participate in a variety of learning opportunities in a community that is supportive and welcoming. Our current enrollment is 705 students: 220 sixth graders, 222 seventh graders, and 263 eighth graders. We have welcomed 16 students into the Baird community from surrounding towns through our school choice program. It is our goal to engage Baird students in developmentally appropriate and diverse learning activities that will encourage them to develop strategies that promote life-long learning.

Our instructional focus continues to emphasize reading, writing, and math skills. While we continue under the state designation of Restructuring, our students have made significant improvement in every area of MCAS testing. We are very proud of the hard work everyone has put forth in the Baird community and we continue our efforts at meeting our student performance goals.

In addition to our academic core subjects taught by grade level teams of teachers, the instructional program known as specials supports the development of a wide range of skills and knowledge for students. Through foreign language, computer technology, health and physical education, visual and performance arts, and music, Baird students experience a wide-range of learning opportunities that lead to becoming well-rounded students. Our after school programs enrich and extend the learning opportunities of students in such diverse areas as drama, band, jazz band, journalism, stock market, Junior National Honor Society, student council, talent show, art, technology and engineering, and community service. We believe that these experiences are essential in connecting classroom learning with real-world experiences that allow students to develop and apply life-long learning strategies.

We continue our partnership with Ludlow Boys and Girls Club. The Club's after school program provides extra homework help and recreational activities from 2:30-5:30. Over 100 Baird students participate in this on-site program. This partnership expresses our commitment to providing the students of Baird Middle School a safe after school program designed to support their unique needs.

After serving 26 years as an English Language Arts teacher and 9 years as building principal, Donna Hogan announced her retirement. Her contributions to the Baird community were tireless and she is missed. The 2009-2010 school year also included the retirements of Carl Ericksberg, Darlene Goncalves, Kathleen Abdow and Donna Nietupski. To Ludlow Public Schools and the Baird Community we welcomed Emily Herring to our Guidance department, James Painchaud, Technology, and Paulo Mendonca, ELE.

I am thankful for the opportunity to work in such a dynamic school whose focus continues to be on the growth of our students. On behalf of everyone at Baird, I thank the Ludlow community for your continued support.

Respectfully submitted,  
Sheryl Stanton, Principal  
Paul R. Baird Middle School

## **ELEMENTARY SCHOOLS**

Our MCAS results at the elementary level indicate the need to address high level thinking skills and skills mastery across the subject areas. The elementary schools in Ludlow continue to move forward with our efforts to improve comprehension across all areas of the curriculum through our instructional focus work. We adopted a new reading assessment—the Benchmark Assessment System—which provides a wealth of information to teachers for planning and delivering reading instruction. This assessment is administered to all students in grades 1-5 three times each year—in the fall, mid-year and end of the year. The BAS is administered to all Kindergarten students in January and at the end of the year. The District Math Assessment is administered in the fall, mid-year and end of the year to students in all grades K-5. Students continue to actively participate in setting their own academic goals and are aware of their progress throughout the year. Our math and literacy coaches work to support teachers in strengthening the delivery of core instruction. They support teachers by providing professional development workshops outside the school day as well as embedding professional development during the school day. Coaches and teachers collaborate to plan, implement, and reflect on instruction around our best instructional practices on an ongoing basis.

A substantial federal grant awarded to the district allowed for the establishment of Service Teams at the three elementary schools. These teams have met weekly to problem solve for students around academic, health, and social/emotional issues. The process is designed to involve school, district and community partners in problem solving efforts. In addition, each school has established a Trauma Sensitive Resource Team to identify and implement procedures and practices that create a supportive school environment in which all children, including those who may have been traumatized by exposure to family violence, succeed in school.

This year several long time elementary faculty members and staff retired. They are: Janet Foye, first grade teacher, and Joan Pszeniczny, secretary, at Chapin Street School; Betsy Marino, Student Support Services at Veterans Park, Patricia Gelinas, first grade teacher, Sharon Moge, second grade teacher, at East Street School. We wish them well and thank them for their years of service.

We also mourned the passing of two dedicated school employees who devoted many years to Ludlow Public Schools-- Lenore Paul, fifth grade teacher at Veterans Park School and Donald Los, Chapin Street School custodian for 38 years.

In the spring of 2009 we welcomed Sean Kane as the new elementary School Adjustment Counselor and Beth Foye, secretary at Chapin Street School.

Respectfully Submitted,  
Brett Bishop, Principal, East Street School  
Lisa Dakin, Principal, Chapin Street School  
Susan Dukeshire, Veteran's Park School.

**LUDLOW PUBLIC SCHOOLS  
LUDLOW INTEGRATED PRESCHOOL  
2008-2009**

The Integrated Preschool Program is located at the Early Childhood Center at 54 Winsor Street. The program has been in existence since January of 1989. Currently, two classrooms are at the Early Childhood Center and two classrooms at East Street School. The Integrated Preschool has a small staff to student ratio which allows children with disabilities and without disabilities to interact and to learn in a variety of structured and guided academic play activities.

The Integrated Preschool enrollment is 94 children. Enrollment continues to grow in direct relation to our ability to meet various family needs in the Ludlow community. Therefore, the program has offered limited full day programming and pay to ride transportation for some of our students. Our program supports 6.7 professional staff members and 7.5 paraprofessional staff members.

Strategic plan goals include increasing preschool enrollment and improving student performance. We are working with community members and the elementary school principals to coordinate outreach efforts in the community to help raise awareness of the importance of early childhood education. In the past Kindergarten helped students get ready for elementary school. Currently, the research shows that children who attend preschool are better prepared for Kindergarten and elementary school. We have been working on a public awareness campaign that has involved meeting with local pediatricians, church pastors, and local business owners, advertising in the register and on the local cable access station.

Our Instructional Focus is a targeted whole school effort to improve comprehension in all areas of the social and academic curriculum through the use of a common set of best teaching practices. These teaching practices are used with every student in a state of secure readiness every day in every school setting. Student growth is measured by internal assessments both formative and summative, written and oral expressions of understanding, student work at each grade level, and performance in all areas of the Massachusetts Comprehensive Assessment System.

The preschool program has adopted a literacy based curriculum called Opening the World of Learning. The preschool is part of the district work to improve student performance by fine tuning instruction and using assessment data to inform instruction. The preschool uses Work Sampling System as their formative assessment and is developing a curriculum based assessment as well.

The Ludlow Public Schools' Integrated Preschool Program successfully achieved ongoing national accreditation through the National Association for the Education of Young Children.

Respectfully submitted,  
Irene H. Ryan  
Early Childhood Director

**HEALTH SERVICES**

**BOARD OF HEALTH**

The Board of Health reorganized in 2009 with Bruce Dziura, M.D., Chairman; Carol A. Szczebak, Secretary; Neil D. Paquette, Member.

On March 23<sup>rd</sup>, Neil D. Paquette was elected to the Board. Mr. Paquette has been a Ludlow resident for the past ten (10) years. He has a degree in Architectural Engineering from Vermont Technical College. In his first year, Mr. Paquette has earned his certification in food safety and is working to help further our emergency preparedness plan.

Due to Budgets cuts in the Town, our Clerical part time person Joan Methot was let go, which has caused an impact on the workload. We wish her well.

On July 1<sup>st</sup>, Michael C. Pietras, P.E. was appointed as the On-Site Sewage Disposal Inspector. John Kopinsky, P.E. was appointed as the Alternate On-Site Sewage Disposal Inspector. Mr. Pietras witnessed forty four (44) percolation tests, reviewed forty six (46) septic plans and conducted forty five (45) final inspections of septic systems when installed. Mr. Kopinsky witnessed two (2) percolation tests and reviewed two (2) septic plans.

New sub-surface disposal system permits issued in 2009 totaled four (4). Repairs to existing systems totaled forty two (42).

A total of seven (7) Beaver permits were issued in our Town to remove beavers from where dams were built. Once again, our Annual Rabies Clinic was held at the Town Garage located at the Department of Public Works on Saturday, April 25<sup>th</sup>. Dr. Dorsie Kovacs from the Monson Small Animal Clinic was the veterinarian again this year. Our rabies clinic was a success with seventy (70) dogs and twenty (20) cats being vaccinated. Veterinarians suggest that dogs and cats be vaccinated regularly, since both are exposed to wild animals.

Due to Budget cuts of the Tobacco Control Grant funded by the State of Massachusetts, we had to say good-bye to our Tobacco Control Agent Gregory Boyce.

We say good-bye to Andrew DaCruz who resigned from the position of Health Inspector in August and we welcome Paula Vieira. During 2009, Health Inspectors Andrew DaCruz, Timothy Fontaine and Paula Vieira responded to and investigated forty seven (47) citizen complaints concerning housing violations, debris, rodents, etc. One hundred twenty three (123) food establishment inspections and ninety six (96) catering inspections were carried out in 2009.

Animal Inspector Sheila Andre responded to twenty two (22) animal bites.

**MONEY COLLECTED BY THE BOARD OF HEALTH**

Nursing services	\$19,423.00
Clinic pedicures	10,505.00
Senior Center pedicures	3,130.00
Keystone Commons pedicures	590.00
Immunizations	940.00
2008 Flu clinic reimbursement	22,853.40
TB Clinic reimbursement	933.00
Photocopies	406.00
Trailer park assessments	18,420.00
Food service licenses	3,800.00
Retail food permits	3,950.00
Trailer park licenses	225.00
Mobile food server permits	75.00
Bakery licenses	800.00
Smokehouse licenses	300.00
Piggery licenses	15.00
Frozen dessert licenses	270.00
Funeral director licenses	300.00
Non-alcoholic beverage license	37.50
Milk & Cream licenses	660.00
Tobacco permits	3,250.00
Tanning facility licenses	60.00
Catering permits	990.00
Removal of garbage permits	300.00
Dumpster permits	1,820.00
Well construction permits	225.00
Disposal Works Construction permits	300.00
Septic tank repair permits	3,225.00
Septic installer's permits	3,200.00
Septic tank pumping license	640.00
Permit/License late fees	215.00
Percolation test fees	13,425.00*
Site plan fees	3,910.00*
Septic inspection fees	3,825.00*
<b>Total money collected</b>	<b>\$123,017.90</b>

(Increase of \$16,845.53 from 2008)

\*Town's share of these fees \$3,830.00

Respectfully submitted,  
Bruce Dziura, M.D.  
Chairman

# BOARD OF HEALTH

## PUBLIC HEALTH NURSES

Director of Nurses: Francine Rusiecki, RN  
Staff Part Time: Madeline LeBeau, RN  
Linda Maiuri, RN  
Marianne Moura, RN BSN  
Christine Pietrowski, RN  
Lorraine Ney, LPN

In 2009, six thousand nine hundred and fifty-nine (6,959) residents were clients at the Board of Health. Ludlow Nurses continue to make home visits, assist residents with their care, manage medication, do pedicures, provide wound care and administer injections as ordered by a physician. Pedicure clinics are held at the Health Department, Senior Center, and at Keystone Commons. Blood pressure clinics continue at the Senior Center, Wilson Housing Authority, and each afternoon at the Board of Health clinic. We have great participation from Ludlow residents at all our clinics, and we have had an increase in new clients. TB skin testing and administration of State regulated vaccines is also available at the Board of Health. The following numbers of vaccines have been administered in 2009: Vaccine for Children (VFC), nine (9); Children, two (2) and Adults, thirty-two (32). One hundred twenty-four (124) TB skin tests have also been done at the Board of Health. There is a fee of ten dollars (\$10.00) for each service provided by the Board of Health.



The H1N1 or Swine Flu was identified in the spring and became pandemic in the summer. Flu prevention has been our main focus this year. The Massachusetts Department of Public Health had an excellent campaign to educate the public with printed materials in many different languages. They also had many conference calls and webinars to keep communities abreast with the reports from the State Lab and the number of confirmed cases with the H1N1 virus. Guidelines were developed to address increases in absenteeism of students and when schools should be closed. We had good communication with the schools and statistics were given regularly to the State.

This year the seasonal flu vaccine was produced before the H1N1 virus was identified, therefore the H1N1 vaccine was needed along with the seasonal vaccine. The great demand to produce two vaccines created limited supplies. We received part of the seasonal vaccine in September and started vaccinating our residents: eighty-two (82) were homebound; three hundred forty-four (344) at the Senior Center; two hundred fifteen (215) at Wilson Housing Authority; and fifty-six (56) plus one hundred sixty-seven (167) at the Town Hall. Nine hundred forty-nine (949) doses of seasonal flu vaccine were given in the fall.

State Lab statistics showed that children were the most at risk for the H1N1 virus therefore; Public Health recommended that children six months of age to eighteen years be vaccinated. I attended a meeting with Dr. Dziura, Chairman of the Board of Health; Dr. Willis, School Physician; Wendy Gage, Health Care Coordinator Ludlow Public Schools; and Soloe Dennis, Emergency Planner for Hampden County. The decision was made to have school based H1N1 clinics. This process consisted of doing a survey, distributing consents to the schools and planning the dynamics of the clinics. School clinics were held from December 10<sup>th</sup> through December 18<sup>th</sup> with the following number of students vaccinated: ninety-five (95) at East Street School; eighty-five (85) at Chapin Street School; eighty-nine (89) at Veterans' Park; eighty (80) at Baird; ninety-three (93) at the High School and forty-six (46) at St. John the Baptist School. A total of four hundred eighty-eight (488) students were vaccinated by the Board of Health. This undertaking would not be possible without the help of our volunteers, Dr. Dziura and the school personnel.



The Board of Health conducts investigations and surveillance of communicable disease after being notified by the Department of Public Health State Lab. This year three hundred three (303) cases have been documented. The following diseases have been reported: Hepatitis A, Hepatitis B, Hepatitis C, Salmonella, Viral Meningitis, TB, Latent TB, Lyme Disease, Streptococcus Infection, Pertussis, Norovirus, Babesiosis, and Clostridium perfringens. Two hundred forty (240)

of the documented cases originated from the Hampden County Correctional Facility (HCCF) which is included in the Ludlow census.

Our lending closet of durable medical equipment consists of donations from Ludlow residents for Ludlow residents and continues to be very successful. It is a pleasure to know that we can make someone's day easier and safer. Thank you to all who have given us equipment, your generosity is greatly appreciated.

In 2009 the Ludlow Nurses have participated in several programs: 2009 Immunization Update, 13<sup>th</sup> Annual Massachusetts



Association of Public Health Nurses Conference, MAVEN, a computer program for surveillance investigation, Ludlow High School Health Fair, and The Mechanics of an EDS with Barbara Coughlin RN, Health Educator MDPH. Once again, Stephanie Bozigian-Merrick, RN spoke to those at the Senior Center about H1N1 and how it relates to the seniors and why they would be last to be vaccinated.

It is evident to me that our residents are dedicated to make Ludlow a safe and healthy community. We advertised for volunteers to be part of our emergency preparedness team and had a wonderful response. Many volunteers worked at our flu clinics; they helped vaccinate, provided clerical work for the nurses, directed the flow of people through each station and were there to monitor the safety of those vaccinated. I cannot express my gratitude enough to them all. I will continue to work with our community partners, residents, and exceptional nurses at the Board of Health to continue our programs and maintain goals for healthy living in Ludlow. Last but not least, I especially want to thank the Board of Health Staff and Commissioners for their support in me as Director of Nurses.

Respectfully submitted,  
Francine Rusiecki, RN  
Director of Nurses

## COMMISSION ON DISABILITY

### MEMBERS

Beverly Barry, Chairman

Joanne Odat-Staeb, Vice Chairman

John Ollson, Secretary

Lizbeth Boulanger

Andrew Bristol

Donald Couture,  
*ADA Coordinator*

Federal law defines a disability as “any physical or mental impairment that substantially limits one or more of the major life activities of an individual”. The 2000 Ludlow census revealed that many Ludlow residents are disabled. The figures showed that among those ages 5 – 20, 9.3% are disabled, among those ages 21 – 64, the rate increases to 19.2% and then further rises to 39.8% in those ages 65 and over. These numbers are staggering and are gradually increasing every year.

The Ludlow Commission on Disability was established by the Board of Selectmen, in accordance with the Americans with Disabilities Act, to help ensure that those individuals with disabilities are considered and included in all aspects of community life, including access to all municipal services, programs, meetings and employment opportunities.

In addition to receiving complaints and suggestions regarding accessibility throughout the Town, the Commission remains busy throughout the year reviewing plans submitted to the Planning Board for new construction or additions to determine accessibility for all new public buildings by all patrons. Working closely with the Building Commissioner, compliance issues are reviewed with suggestions for possible improvements. We also investigate grievances regarding the access to public buildings and services and can help facilitate problem resolution to achieve reasonable accommodations.

Two major goals of the Commission on Disability are education and increasing public awareness. We have produced an informational brochure available at town hall. This past year we have been busy working with the Architectural Access Board in Boston following up on suggestions to local business access. We continue our relationship with the Celebrate Ludlow committee in ensuring festivities are accessible to all and to increase parking for the disabled in closer proximity

to the celebration and the addition of accessible shuttle transportation to the site. Commission members met with HAP, Inc. to discuss accessibility in the renovation of the Stevens Memorial building into senior housing. Guidance was given in handicapped parking, drop off points, and unit access. We look forward to working with HAP, Inc. in creating more accessible, affordable housing. Members also continue to work in "getting the word out" regarding the Commission on Disability and how we can help the citizens of Ludlow in accessing programs, services and buildings. Access to recreational activities sponsored in the Town or by the Town is a key priority for the commission. As you can see, it's been a busy year for the Commission on Disability!

As we serve our community, we welcome, and encourage you, the citizens, to enlighten us on possible physical or service related barriers in Town. We are here to assist wherever we can in making Ludlow's services available to all. We also invite you to attend our monthly meetings which are held every third Thursday of the month at Town Hall, first floor. If you would like to join us as a member, please contact the Selectmen's office at 583-5600.

In closing, I would personally like to thank those on the Commission who share their time, knowledge and dedication in helping Ludlow grow to be a community that is equally accessible to all.

Respectfully submitted,  
Beverly Barry  
Chairman

# LULOW COUNCIL ON AGING/SENIOR CENTER

## THE LUDLOW SENIOR CENTER

...Struggling but “caring” on...

The Ludlow Senior Center continues to be a very busy place despite budget cuts and loss of staff; we are doing our best to keep up.....

Over the past year, our on-going programs have increasingly flourished and grown. Some new programs such as *Zumba and Belly Dancing* had helped to attract younger seniors looking to keep healthy and fit while having fun. *Yoga, Tai Chi*, continued to offer a wide variety of room was still heavily utilized to keep fit. Computer Training had



*Weight Training and Aerobics* exercise challenges. The exercise daily by dedicated seniors walking also expanded.

One on One computer training has seniors. More and more folks mail to family and friends. The important component at the Senior pressure and flu shots. Evening activities had shown an increase that surprised us with many active seniors taking advantage of the programs offered. We continued to see new faces daily taking advantage of the Senior Center and the programs we offered.

been extremely beneficial to area logged on, visited sites and sent e-Board of Health remained a very Center providing pedicures, blood

**Total Recreation/Social Duplicated: 25,102**

**Total Unduplicated: 3449**

The Outreach Department continued to be busier than ever. With utility and fuel costs still high, more seniors had inquired about assistance and programs available to them. Changes in Prescription Advantage and medical insurances have contributed to the increased need for social services at the Senior Center although with a greater demand for SHINE counseling as well. As always we are here to help with a variety of information and resources and if we do not know the answer to your question, we usually know where to find it! There are so many programs and resources available to seniors...all you have to do and stop in and ask.

**Total Outreach Visits: 1843**

**Unduplicated: 580**

The Transportation Program had its own challenges over the last year. Ailing vans, loss of staff and increase rider ship made transportation services a roller coaster over the last year. Some rides needed to be cut back or rescheduled and it seemed like there was always one van in the shop at all times. Thankfully the Town granted the Senior Center a new van so hopefully many of our issues are a thing of the past....at least for now. What we found over the last year is that many new people have begun to utilize our service. The total number of rides had decreased mainly due to a staff shortage and rescheduling but unduplicated numbers have risen. We are excited that more and more seniors are discovering this service!



**Total Rides: 14,945**

**Unduplicated: 520**

*“Esther’s Eatery”* was still one of the busiest spots in the Senior Center. We have spiced things up with new menu items, guest chefs and celebrations. There is always a waiting list for holidays! We continued to see new faces and make new friends daily at lunch. Where else can you have a delicious meal and entertainment for \$2.00? We hope that many more Ludlow seniors will come on down and give us a try!

**Total Meals Served: 24,117**

**Unduplicated Count: 783**

*Struggling but “caring” on.....*we continually try to remain upbeat and to provide service with a smile but some days are more difficult than others. Many do not see the loss that we deal with on a daily basis. We have come to expect loss with the population we work with but it is never easy. This last year we have lost so many of our friends to death and nursing home placement....many were expected, many were not. We try very hard to maintain a happy atmosphere and at the same time not to forget those that have left us. This past year also brought the loss of a staff member through Town lay-offs. There is now one less person to help out and everyone else has to pitch in to make things run smoothly...some days that is easier said than done. But we continue to persevere and do the best we can! You will catch us job sharing and multitasking...but usually with a smile on our faces!!

***VOLUNTEERS.....***we can’t live without you! Our Senior Center would not be the beautiful, active and vibrant place that it is without amazing volunteers and dedicated staff! Thank you to all who make a difference each and every day at the Ludlow Senior Center!



**Total Volunteer Hours: 15,891+**

**Total Volunteers: 126+**

**All Agency calls: 15,000+**

**Data Entries: 65,861**

Respectfully submitted,  
Jocelyn Ahern, Director  
Staff of the Ludlow Senior Center

Council on Aging Members:  
Francis Bissaillon, Chairman  
Frederick Lafayette, Vice Chairman  
Nancy Pauze, Treasurer  
Lucille Carneiro, Secretary  
Philip Tierney  
Diane Goncalves  
Albert LeMay  
Wanda Karczmarczyk  
Richard Belisle  
Eileen Frink  
Walter Sheaff

# FIRST MEETING HOUSE COMMITTEE

## First Meeting House Committee Report



The First Meeting House Committee appointed by the Board of Selectmen for the purpose of overseeing the maintenance of the Meeting House building and premises, continues its mandate to keep the building and grounds available for meetings and other reserved functions.

At present the Meeting House is being used for meetings of the Historical Commission and the Ludlow Grange in the non winter months. The committee welcomes and invites other interested organizations to consider scheduling their meetings at the First Meeting House, a centrally located historic town property.

Through the Selectman's office the DPW maintains the building and the grounds. The town has installed a security system. A grant of \$30,000.00 from the Massachusetts Historical Commission was awarded to the town through the DPW. Matching funds were allocated by the town. The first project will be the replacement of all windows. As required by the Mass. Historical Commission, an official sign has been erected in front of the building.

Members of the committee are Jerry Kavka, Marilyn Paul-Lewis, Thomas Haluch, Elsie Hiersche, Donald Kibbe, Karen Cuthbert, and Bert Ramage. The Committee welcomes new volunteers who would like to help with restoration and preservation activities. The Committee also thanks Betty Kibbe and the Historical Commission for their continued interest in, and promotion of, the preservation and utilization of the Meeting House.

The Friends of the First Meeting House continue to welcome gifts and thank those who have so kindly donated in the past to the preservation fund. The Committee will continue to work to promote, maintain, and improve our Town's Historic Meeting House.

Respectfully submitted,  
Jerry Kavka  
Chairman



## HUBBARD MEMORIAL LIBRARY

**“WHAT IS MORE IMPORTANT IN A LIBRARY THAN ANYTHING ELSE—THAN EVERYTHING ELSE—IS THE FACT THAT IT EXISTS.” ARCHIBALD MACLEISH.**

Libraries were being written off as dinosaurs just a few years ago. Didn't everybody have a computer and Internet access? Wasn't everyone downloading movies or signed up with Netflix? Libraries across the country are reporting jumps in both circulation and attendance. In an average week in 2009, the Hubbard Memorial Library circulated over 2700 items, added 150 new items to the library's collections, provided over 300 public computer sessions, attracted 116 patrons to a library program, recorded 56 hours of volunteer service, and logged 18,172 hits to the library's website. In the past year, libraries have seen dramatic increases in the use of their services. The recession weary are coming to the library to attend a job fair, to research job listings (online and in the newspaper), and to apply for jobs online because there is free Internet access. Resume writing, information on career changes or starting a business are just some of the ways public libraries are helping residents get back to work. Recessions drive library usage as more people borrow materials or attend a library program. Circulation and visits to libraries have increased by the millions since 1997, and every day close to 30,000 people in Massachusetts use the Internet at their public library. Circulation of DVDs, CDs, and books on CD is up 32% over 2008. Circulation of all materials has seen a 6% increase over 2008. In 2009, the Summer Reading Program registered 795 children, an increase of 46% over 2008's registrations. The collection grew to 63,912 in 2009; a 5 % increase over 2008 as we continue to develop the collection in keeping with patron growth and demand. That should put to rest the 'dinosaur' theories! Public libraries are a necessary resource for every community.

Because of the library's participation in the State Aid to Public Libraries Grant Program, funding was available for several needed projects. With the library's drainage problems resolved, we could finally replace the 20 year-old carpeting on the main level and in the adult stacks. New carpeting was installed over the summer. Amherst Woodworking built and installed a new CD fixture for the expanding CD collection. Volunteers assembled a new weather resistant picnic table to be placed on the library's lawn. State Aid to Public Libraries paid for a new compressor for the 20 year-old rooftop air-conditioning system. In 2009, the library received broadband access through the town. We now have 10 adult Internet stations and 4 new Internet stations in the Children's Room. All these stations have new equipment, and new printers attached. Gary Blanchard (IT Department) has worked closely with C/W MARS on configuring our new equipment. All of the new machines are on the PC Reservation system and we plan to add the print function available in PC Reservation early in 2010. As a further effort to save paper, postage and staff time, C/W MARS has established e-mail notification of reserve item availability and a reminder when items are coming due. The library has made collecting more patron e-mail addresses a priority.

Libraries can be wonderful places where young people are inspired to explore and discover their world through reading. Reading habits develop a young age, and in these challenging economic times, the library provides all families access to programs and a collection that can help cultivate the joy of reading. Over 300 programs for children and young adults brought 4721 young patrons and their families to the library in 2009. During June and July, the library celebrated the beginning of summer reading with kickoff events for *Starship Adventure @ Your Library*, the 2009 Statewide Summer Reading Program. This popular summer program had 795 inspired and motivated participants, and many young teen volunteers helped with the nuts and bolts of the program. 50 young volunteers attended the end-of-summer Pizza Party, celebrating a busy, well-spent summer at the library.

The Friends of the Library continued to provide vital support to the library in 2009. Because the Friends provide funding for museum passes, over 1550 patrons have visited numerous cultural and entertainment destinations in our region. Mystic Aquarium, The Eric Carle Museum of the Picture Book, Magic Wings, and Historic Deerfield are just a few of the destinations available to patrons. The availability of museum passes provides a nice enhancement to regular library offerings. Susan Pecora's watercolor presentation, sponsored by the Friends, drew enthusiastic artists and would-be artists. The resulting portrait of the library was presented to the Friends as a gift to the library. The Friends support the library's Summer Reading Program, and other programs throughout the library year. They also contribute to the Library Legislative

Breakfasts held annually in each state senatorial district of Western Massachusetts. Several Friends have attended to thank legislators for their support, and let them know what challenges face their local library.

The library has a great collection and interesting programs to offer, but that's not enough. Service is the difference. Commitment to improvement, recognizing changing patrons' needs, and flexibility in difficult economic times will be the key to the library's success. Shrinking budgets and growing demands—those have been the focus of many newspaper and journal articles in the past year. We thank the Library Staff for their commitment to excellent service, the Library's Board of Trustees for their advocacy efforts, and our many volunteers for their hours of service on behalf of the library.

“The richest person in the world—in fact all the riches in the world—couldn't provide you with anything like the endless, incredible loot available at your local library.” Malcolm Forbes  
Come visit the library and explore our riches.

Respectfully submitted,  
Christine Davis  
Chairman, Board of Library Trustees

## **INFORMATION TECHNOLOGY DEPARTMENT & COMPUTER ADVISORY COMMITTEE**

### **OVERVIEW**

The purpose of the Computer Advisory Committee is to use the collective technical knowledge of its members to make decisions regarding all things technology-related within the town. Such decisions are directed to the Information Technology Department to be executed.

The purpose of the Information Technology Department is to support and manage the town's computer systems and technical equipment including the network infrastructure, servers, personal computers, peripherals, photocopiers, phone systems, web sites and any new technology that may be required. It is the goal of the IT Department to create and maintain a dependable, efficient and secure network environment which allows for accurate and efficient processing of the town's data.

### **THIS PAST YEAR**

Over the past several years, the majority of the computer equipment within the town's network has been replaced to insure reliable computers for all staff. This meant that this year more effort could be focused on finding better, more cost effective ways of doing things. One project which is most visible to the general public is the newly rebuilt computer labs at the Public Library. With the increasing demand for internet usage by the general public, new energy-efficient computers have been installed at the library for use by the general public in addition to the existing WiFi “Hotspot.” Connecting these computers to the town's high-speed internet connection insured faster, more reliable internet access while saving money over the existing solution.

Within the town buildings, many of the existing printers have been replaced with newer, more efficient equipment. These new printers are faster, able to print on both sides of the page automatically and use less toner while using less energy to run and cost less to repair if the need arises.

At the Police and Fire departments, new computer equipment installed in the ambulances and in the police booking area allow for faster, more accurate and more efficient processing of patients and prisoners. Although most people hope to never come in contact with any of this equipment, rest assured that your safety and the safety of our staff is of the utmost importance. With the help of this new technology, the IT department is doing its best to keep everyone safe.

In 2010, the state of Massachusetts will begin to enforce new laws which are designed to protect everyone's personal information from hackers and identity thieves. With the expectation of being 100% compliant before the March 2010 deadline, a complete audit of the network's security equipment and procedures has been performed and changes are being made where necessary. The result of these projects, as well as the regular maintenance and repairs that are done to the equipment, is an information technology infrastructure that nearly mirrors the department's goal of obtaining an easy-to-use, efficient, reliable network that is able to perform all of the functions required of it.

### **FUTURE GOALS**

Like any Information Technology Department, the goal is to maintain the network in a way that creates little to no down-time during the working hours. This needs to be accomplished while simultaneously keeping up with the ever changing world of technology and the requirements of our software vendors. Since most of the technology is "up to date" the next year will be focused on routine maintenance, and the implementation of newer security practices to ensure the continued safety of everyone's private information.

### **CONCLUSION**

With limited manpower and budget, it is impossible to upgrade the entire network and all of its peripherals at one time. The existing goal of keeping the network and all of its peripherals running reliably so that the employees can complete their daily duties without interruption while carefully phasing in new technology has worked quite well. Therefore, this goal has not changed, even as the technology being implemented changes on a regular basis. In the ever-changing world of technology, there is always something new and exciting coming around the corner, hopefully we can implement as many of these new technologies as possible to make everyone's experience a good one.

Respectfully submitted,  
Jose Alves  
Chairman, Computer Advisory Committee

Gary J. Blanchard  
IT Manager

## **LUDLOW COMMUNITY TELEVISION**

### **OVERVIEW**

Ludlow Community Television is a non-profit, community access television station that serves the public, education, and government needs of the Ludlow community. This past year was highlighted by a major LCTV facility renovation, which was funded by grants from Charter Communications.

### **YEAR IN REVIEW**

We were able to accomplish many of our goals this year because of the hard work and dedication by LCTV staff and volunteers. Much of the focus in 2009 was spent on the renovation and construction of a new facility at our current location in Ludlow High School. The renovation includes the construction of a 325 sq. ft. studio, 2 video editing rooms, a meeting/conference room, an office area, and a storage room. The heating/cooling system was replaced with a more efficient system which allows each room to be temperature controlled. The studio is outfitted with a light grid and professional lighting system, as well as a green screen wall for chromakey capabilities. Along with the new construction, a new High Definition

video production system was cannot currently broadcast in to shoot and edit in HD.

While our studio shows were renovation, we were still very local programming and government and school volunteers, students, and operation by volunteering filming of these productions the new LCTV facility has sparked much interest in the schools and community and many people are anxious about the prospect of producing professional looking shows with our state of the art equipment.



installed. Although LCTV HD, we now have the ability

somewhat limited due to the active in our efforts to develop provide coverage of meetings. Our group of interns has been crucial to our their time and efforts in the and events. Construction of

### THE FUTURE

With the renovation complete and the installation of a fully functional HD production complex, we are anxious to add new programming, as well as improve upon our current programs. There are many new show ideas that are in the general sense of excitement in over the new facility. In the integrate the high school TV studio. The students will have state of the art studios in the production courses and be available to anyone in the also looking into the production van to our and remote productions.



works and there has been a the school and community near future we plan to fully production classes into our full access to one of the most area. There are plans to begin training sessions, which would Ludlow Community. We are possibility of adding a department to use for travel

Respectfully submitted,  
Michael Hill  
Cable Operations Manager

## LUDLOW HOUSING AUTHORITY

### LUDLOW HOUSING AUTHORITY

The Ludlow Housing Authority, formed in 1959, provides affordable housing to eligible seniors, disabled and families. The Ludlow Housing Authority has a total of one hundred forty (150) units of state-aided elderly/handicapped housing that includes two congregate living units, Colonial Sunshine Manor located on Wilson Street, State Street Development, and Chestnut Street Development. Rental for these apartments is based on thirty percent (30%) of the tenant's net income and includes heat, water, and electricity. The Ludlow Housing Authority also owns ten (10) single family houses located on scattered sites within the Town and six (6) units called the John Thompson Manor located on Benton/Butler Streets. Rental for these units is based on twenty-seven percent (27%) of the tenant's net income with the tenants responsible for their own utilities.

Funding for these programs is made possible through the Commonwealth of Massachusetts, Department of Housing and Community Development. In addition, that office establishes eligibility guidelines. Anyone

meeting the requirements is placed on the appropriate waiting list for their household composition and admitted in accordance with those guidelines.

Net income limits are established through the Department of Housing & Urban Development (HUD) with a review of the limits every two years. The Commonwealth of Massachusetts adopts the HUD income limits for elderly/handicapped and family housing. Net income limits are as follows:

One person in the family:	\$41,450
Two people in the family:	\$47,350
Three people in the family:	\$53,300
Four people in the family:	\$59,200
Five people in the family:	\$63,950
Six people in the family:	\$68,650
Seven people in the family:	\$73,400
Eight people in the family:	\$78,150

A household occupying a unit in elderly/handicapped housing shall remain eligible for continued occupancy until such time as 30% of their monthly net household income equals or exceeds the fair market rent then in effect for a unit of appropriate size for their household. In family housing it is 32%. The fair market rents as established by the Commonwealth are as follows:

One Bedroom	\$ 644
Two Bedrooms	\$ 844
Three Bedrooms	\$1,010
Four Bedrooms	\$1,172



Left to Right: Former Director, Mary Ann Meacham, 1988-2003; Former Director, Helen Garrow, 1978-1987; Director, Sidney Chevalier, 2004-Present; Former Director, Rita Podadowski, 1959-1977.

The Ludlow Housing Authority gives local preference housing applicants residing in Ludlow before applicants residing elsewhere. Local veterans are also given a preference status in elderly/disabled housing. In addition, Chapter 179 of the Acts of 1995 allowed for the lowering of the eligibility age in elderly housing to sixty (60); a preference for veterans in the community in which they reside; and a placement rate of eighty-six and one half percent (86.5%) for elderly persons and thirteen and one half percent (13.5%) for non-elderly handicapped persons in public housing.

The waiting list for the elderly/handicapped developments as of December 31, 2009 - (1-bedroom) consists of (83) applicants; (2-bedroom) consists of (0) applicants; (2) congregate applicants, while the waiting list for the family developments consists of (57) applicants. During 2009 there were (28) vacancies in the elderly/handicapped units and (1) vacancy in the family units. Based on the number of elderly/handicapped units within the Ludlow Housing Authority, the average age of a unit occupant is 77. The average monthly rent is \$381 per unit which includes heat, hot water and electricity.

A 50<sup>th</sup> Anniversary Celebration took place at the Wilson Street Development on September 17<sup>th</sup>. Close to 135 people gathered at the LHA for the Celebration. The four Executive Directors during the span of 50 years were present to be honored during the celebration. Carol Romaniak, Board Chair offered those in attendance a brief account of the last 50 years. Former State Senator Brian Lees, along with State Representative Thomas

Petrolati and State Senator Gail Candaras attended the Celebration. The LHA was presented with certificates on behalf of the Massachusetts Senate and House of Representatives commending them for 50 years of service to the community.



The Board of Health utilized the Wilson Street Community room for weekly blood pressure clinics on Wednesday mornings at 10:00 a.m. A Flu Clinic offering flu shots to Ludlow resident seniors was held in November and proved to be very successful. Many thanks go out to the Town of Ludlow Nursing Staff who came out to meet with the tenants to discuss health issues and perform free monitoring of vital signs of our seniors and handicapped population. Their continued support of the elderly and disabled within the Town of Ludlow is greatly appreciated.

After four years of planning and nearly one year of construction, the window wall replacement project at the State Street Development is complete. Forty units within (5) buildings and the community building received new double-hung vinyl windows placed within new insulated walls. The development, completed in early 1963 previously had aluminum windows with very little insulation within the walls. The cost to complete this project, \$597,000.

A boiler has been replaced within the Wilson Street Development at a cost of \$23,500.

The Chestnut Street Elderly Housing Development's roof is slated to be replaced in the spring of 2010 at a cost of \$131,000.

As in previous years, the State Street Community room is currently used for a drop off station for the home delivered meals. We feel fortunate to assist WestMass Elder Care to continue efforts to provide meals to our elders within the community.

The Ludlow Housing Authority would like to thank the Ludlow Fire Department, the Ambulance crew, and the Ludlow Police Department for their caring concern, support, and dedicated response to the needs of our residents at all hours and under all conditions and circumstances.

The Board of Commissioners would like to thank all of our gardening tenants who work so tirelessly to plant flowers to make our developments look so beautiful during the spring, summer and fall months.

A special thank you goes out to the Hampden County Correctional Center. Through an integrative program, the Hampden County Correctional Center has been able to place pre-release individuals on a one-on-one work situation with maintenance crew personnel of the Ludlow Housing Authority. This program has been a huge success, especially during these hard economic times for the Ludlow Housing Authority. The Ludlow Housing Authority would also like to thank Sheriff Michael Ashe, Jr., Kevin Crowley and Jeff DiMaio without whose assistance; we would not be able to complete some of the larger projects within the Authority. Without the assistance of this agency, the Housing Authority would not have been able to accomplish on-going necessary grounds-keeping and maintenance especially during these hard economic times.



When the Ludlow Fire Department Social Club was informed that the Kiwanis Club, after 36 years of sponsoring the LHA yearly picnic, no longer had the membership to sponsor the event, the Ludlow Fire Department Social Club graciously stepped up to the plate to give of their time and effort to put on the first,

of hopefully many, successful picnics for the elderly within the Ludlow Community. We were so pleased to have the Ludlow Fire Department's Social Club within our community and send out our heartfelt best wishes to each and every member who made this year a very special event.

The Senior Center Director and staff working at the Senior Center located in the Chestnut Street building deserve a special thank you from the Ludlow Housing Authority for their on-going efforts in the programs continually evolving at the Senior Center. We thank them for their generous van service to and from our Developments on a daily basis to ensure socialization. The Senior Center serving our elderly population in Ludlow offers excellent programs as well as a meal service program on site. The tenants and staff within the Ludlow Housing Authority are grateful for the services offered through the Senior Center. It is only through the support of the townspeople of Ludlow that these services continue to be an integral part of the daily life of so many elderly individuals.

The Board of Commissioners, the Executive Director, staff members and residents of the Ludlow Housing Authority thank our list of volunteers, town departments, organizations, and churches that support and care for our elderly/handicapped tenant population. Your caring is as endless as your generosity and cooperation. Thank you for your caring support of the elderly/disabled population as well as families in need of decent, safe, affordable housing within the Town of Ludlow.

Respectfully submitted,  
Carol A. Romaniak, Chairperson  
Betty K. Socha, Vice-Chairperson  
Arthur Augusto, Treasurer  
Dana Cormier, Asst. Treasurer, State Appointee  
Paul Chrzan, Commissioner

**LUDLOW HOUSING AUTHORITY STAFF**

Sidney J. Chevalier, Executive Director  
Barbara Carcione, Tenant Selector  
Marie R. Manchester, Admin. Assistant  
Ray Anderson, Maintenance Supervisor  
Thomas Landry, Maintenance Crew Person  
Patrick O'Donnell, Maintenance Crew Person

**RECREATION COMMISSION**

The Recreation Department ran a Summer Program from June to August, Campership Fund, hired Lifeguards for Haviland Beach, supported the Ludlow Boy's and Girl's Club Triathlon in June, scheduled the use of all parks/athletic fields and the sign at the Town Gazebo.

**GAZEBO**

The Gazebo is utilized for prom photos, wedding ceremonies/photos, family portrait sittings, preschool graduations, Christmas Caroling, Tree Lighting, church services, and Concerts in the Park. This facility must be booked through our office to eliminate any obstacles on that special day.

The Recreation Department wishes to express their appreciation to the Parks Department and their employees: Mark Jurga and the rest of the park employees for their excellent up-keep of all the town fields and parks. Thanks also go out to the Rotary Club for their illuminating display during the Christmas season at the Gazebo. This year they also added the Chapin Street and Ludlow High School Choirs who provided musical entertainment for the evening. And the Friends of the Senior Center provided luminary bags that lined the pathway and displayed names of people that were being honored. All in all it was a very festive night.

## **SUMMER RECREATION PROGRAM**

The 2009 Whitney Park Summer Program continued with both the All Day and Preschool Programs being combined. Meaning that the 4-6 year olds had the option of signing up for all day or the ½ day program. Those parents who still wished to only send their 4-6 year old ½ day had the choice of sending their child from 9:00am – 12:00pm or 12:00pm – 3:00pm. In any event both programs had participated in a variety of fun and recreational activities. The all day program operated from 9:00 a.m. to 3:00 p.m., Monday through Friday, June 29<sup>th</sup> to August 14<sup>th</sup>, 2009. Both the preschool and all day programs were very productive and successful. The all day program was under the direct supervision of Tiffany Coehlo & Lisa Turner. The counselor staff for this program included: Nicholas Bamford, Brian Barros, Steven Bates, Joao Bernardo, Brett Bohl, Brian Borowiec, Kyle Borowiec, Anthony Catarino, Angelica Coelho, Shawn Czerniak, Robert Dalby, Thomas Dalmolin Jr, Stephanie DeFeo, Melanie Dias, Marissa DosSantos, Casey Gomes, Lucas Graffum, William Greene, Brittany Kowalski, Amber LaMontagne, Monique LaPierre, Matthew Lavoie, Christie LeDuc, Joseph Leonard, Stephanie Lustofin, Monica Maagero, Amanda Martins, Kristin Mikulski, Andrew Mill, Paige Mullins, Jonathan Paixao, Mathew Palatino, Catherine Pangiarella, Angela Pereira, Jessice Pinto, Sarah Potter, Brandon Quitaro, Nicholas Repko, Jeffrey Richards, Vanessa Roxo, Rebecca Siminoko, Derek Simpson, Joseph Underkofler, Ann Villano & Britney Zarakas.

The extra staff consisted of junior counselors (children unable by age to qualify for the program or a paid position) ages 13-15, Henry Bates, Steven Cassesse, Michael Czupryna, Ryan Dias, Chanelle Kareta & Ryan LaFromboise acted as subs when needed.

The enrollment for the 2009 program was 210 children with an average daily attendance of 146 (Ludlow residents only). The daily activities included arts and crafts, outdoor sports, co-operative games, and walking field trips to McDonalds, Burger King and Friendly's. Unfortunately, the Thompson Memorial State Pool was closed again this year, so the campers walked to Haviland Pond twice a week for swimming.

The following special events also passed the summer at Whitney: World Cup, Christmas in July, Field Day, Wacky Week, Halloween Day, Talent Show & a BBQ. Both programs enjoyed the BBQ. This year it was a summer time theme, there was a speed pitch, wild rapids slide & a bounce house for the children's entertainment. Popcorn and cotton candy were available for snacks and hot dogs were available for lunch. The outside entertainment at the Summer Camp this year was The Suitcase Science & a drum demo. Field trips included: AMF Bowling, Roller-skating at Interstate 91, Big Adventure, 202 Entertainment and Showcase Cinemas on rain days.

The closing ceremony began with the lowering of the flag and ended with a summary of the events of the day.

## **PRESCHOOL SUMMER PROGRAM**

The summer of 2009 was the 11<sup>th</sup> year for the Preschool Program at Whitney Park, it served children ages 4 to 6, with a daily average of 20 children.

The program ran June 29<sup>th</sup> to August 14<sup>th</sup>, Monday-Friday, from 9:00 a.m.-12:00 p.m. & 12:00pm-3:00pm This year the Preschool program was under the direct supervision of Kristen Asselin.

The young age of the children usually require the need for special attention, having its own Director is necessary for this reason. The ratio of 1 counselor for every 5 children is also imperative to the success of the program (not to mention the fact that the State sets these ratios) which also made it easier to provide the extra attention needed for the younger children.

The Health Care Provider position was held by EMT certified Shaun Foley & Scott Labrie.

The intent of the Preschool Program is to provide recreation for children ages 4-6 that normally would not have a program to attend until the age of 6. The program combined recreational activities with academic games, arts and crafts, swimming & physical education. Some special events held were Beach Day, Halloween Day, Wild West Day, Pirate Day, Fairy Tale Day, Multicultural Week, Fire Safety Day, Christmas in July, Wacky Week, Field Day, Talent Show, BBQ and Birthday Party Day which ended with

pizza and cake & ice cream. Field trips included Big Adventure, Holyoke Childrens Museum, Showcase Cinemas (on rain days) & Interskate 91.

### **CAMPERSHIP FUND**

The Campership Fund is a program in need of donations. These donations allow children of low-income families to attend the program even though they are unable to pay the one time registration fee.

### **WHITNEY PARK AFTERSCHOOL PROGRAM**

The Ludlow Recreation Department's after school program at Whitney Park is growing slowly. Our first year we started with 9 and grew to 15, this year with the economy crashing and the change in the school system our program enrollment was only 12. Our program is licensed for 40 children through the Department of Early Education and Care. This program is offered to Ludlow Residents with children in grades K-5 with busing available through the Ludlow Public Schools Business Office. The hours of operation are Monday-Friday, from 3:00pm-6:00pm, with the exception of school vacations when the times of operation are 9:00am-5:00pm. or early release days.

The program Director is Tiffany Coelho, Kristen Asselin & Lisa Turner are sub Directors with Sarah Potter and Tony Catarino as Group Leaders. Being our third year we feel that this program is a great success and are confident that in the future our 40 slots will be filled. We offer homework help, have computers, do arts & crafts, play games, watch movies, and encourage out door play as much and whenever possible. The children are also provided with a daily snack. Some special events were as follows: Birthday Day (we have pizza and cake for children who have birthdays during the month), we decorated pumpkins for Halloween, the children painted plastic plates for Thanksgiving and were given a Christmas Party with Santa.

### **WHITNEY PARK EASTER EGG HUNT**

For the past 7 years the Recreation Department has been putting on an Easter Egg Hunt at Whitney Park for Ludlow children ages 2-8. This event is free and scheduled the Saturday before Easter at 11:30 am. The children are asked to bring a basket, bag, bucket etc. to collect their eggs which are hidden around the playscape areas of the Park. When the children arrive at the Park they are asked to sign in with their name and phone number where they will be entered into a drawing for an Easter Basket. After the hunt the children and parents are then offered a snack in the clubhouse while the Easter Basket prizes are drawn. This has been a successful and fun event with about 100 children in attendance every year.

### **HAVILAND BEACH**

The summer of 2009 estimated serving 6,037 bathers (3489 Residents and 2548 Non-Residents). The Pond hours of operation were Monday-Friday from 10:00 a.m.-8:00 p.m. and Saturday-Sunday from 9:00 a.m.-8:00 p.m.

This year the Recreation Commission's two Head Lifeguards were: Courtney Gomez & Christine James, the five Lifeguards were: Peyton Fish, Nicole Fuller, John Hangasky, Breonna Harrington & Sean Palatino. Brian Boudreau, Thomas Cummings, Sarah Fuller, Kathryn Kozlik, Paige Mullins, Rebecca Simonoko & Lauren Yelinek worked as subs. The pond was closed a few times (due to high water counts) by the Board of Health until the water could be retested.

The lifeguard responsibilities are for the safety of the swimmers, but also, for the upkeep of the beach area and bathhouse. In addition to these duties, they are required to give a daily report, which includes such information as weather conditions, approximate number of bathers, accidents and incident reports, and any other comments that they feel should be brought to the attention of the Recreation Commission.

Our swim program at the pond grew this year to 6 children. For a small fee a parent could set up dates and times with one of the Headguards and she would teach the children how to swim. She would go through the different levels with each child making sure they followed the correct procedures to be safe in the water. She also taught them different strokes to use while swimming. We hope to continue with this program.

The 2009 total revenue from this department is \$53,560.00 consisting of \$4,620.00 from pond fees, \$390.00 miscellaneous, \$11,130.00 collected from January – June and \$4,980.00 collected from August - December for After School Program tuition, and \$32,440.00 collected from camp fees.

Respectfully submitted,  
Sean McBride, Chairman  
Chairman, Recreation Commission

## **VETERANS SERVICES**

The Office of Veterans' Services has had a very productive and rewarding 2009. As a result of the tough financial times, the work load has increased drastically. The Department of Veterans Services, having forecasted this upswing in benefits, has recently upgraded its on-line database, thus eliminating the wait time for authorization of CH. 115 Benefits.

The responsibility of Veterans' Services is to aid and assist Veterans, widows and their dependents who qualify for benefits, and to insure their life sustaining needs are met. Chapter 115 of the Massachusetts General Laws, as amended governs these benefits.

This office is not the Department of Veterans Affairs, commonly called the VA, but we do have the knowledge and the resources to help in filing for a VA claim or any other benefits with all other State and Federal agencies.

Listed below are the activities of this Office for the period of January 2009 through January 2010

Office Visits – 1053	Request for Medals – 52
Telephone Calls -2350	Request for bonus application – 27
Request for Discharge – 300	Burials - 8

The Office hours are Monday through Friday 8:30 a.m. to 4:30 p.m. or by appointment.

At this time I would like to thank Debbie Johnson, Outreach Coordinator/ Senior Center, for her invaluable assistance in helping with the fuel and food stamp programs, without her vast knowledge of these valuable programs the Widows and Veterans of the Town of Ludlow might not get the assistance they deserve.

In closing, I would like to take this opportunity to commend the Veterans Memorial Committee for their tireless efforts in making the new Veterans Memorial a step closer to reality.

Respectfully submitted,  
Donald J. Couture  
Director of Veterans' Services

## **WESTOVER MUNICIPAL GOLF COURSE COMMISSION**

The Westover Golf Commission would like to take the opportunity to thank Marc Gauvin, Golf Course Superintendent and his staff, Bill Kubinski, Head Golf Professional and his staff and all the Town of Ludlow departments for their continued dedication in providing a quality recreational facility for the residents of the Town of Ludlow and surrounding communities.

The Golf Commission continues to move forward with many projects to improve and enhance the golf experience for our many patrons. These projects include numerous ground improvement projects that will provide our patrons with the best quality product available. This past season also saw yet another successful youth golf clinic that provided golf instruction to 150 kids aged 6 to 16 and focused on basic golf skills and etiquette. This program has been hugely successful and has been expanded to include two weeks of instruction. The continued success of this program can be attributed to PGA Pro Bill Kubinski and his dedicated staff of instructors. The commission is also pleased to announce that the golf course has been selected as a host site for the MGA 2010 Mass. Senior Open. This honor is a direct result of the quality of the golf course, as well as its staff and professional personnel.

The Commission would like to thank all of its employees for their commitment and dedication over the past year and every year. Their hard work and dedication does not go unnoticed. Finally, the Commission would like to thank our patrons and the citizens of the Town of Ludlow for their continued support. We look forward to continuing to serve you in 2009 and beyond.

Respectfully submitted,  
Sean McBride  
Chairman

## **OUR HERITAGE**

### **HISTORICAL COMMISSION**

The Historical Commission's powers and duties are primarily to preserve, protect, and develop the historical and archeological assets of the town. The Commission shall conduct researches for places of historic and archeological value, shall cooperate with the state archaeologist, and shall seek to coordinate the activities of unofficial bodies organized for similar purposes. The Commission works very closely with the Massachusetts Historic Commission.

Tom Rossmassler of HAP met with Historical Commission members in March to update us on the proposed adaption and reuse of the Stevens Memorial Building for affordable senior housing. The plan is to make 28 units using the footprint of the building with little changes to the outside. The inside will be made usable by installing an elevator, proper floor changes, proper doorways for entrance and for egress. We understand funding may be an issue with this project but never the less, members of the Ludlow Historical Commission support this endeavor.

Also in March, Historical Commission members attended a public presentation of the proposed redevelopment of the Ludlow Mill complex. This program was put on by Westmass Area Development Corporation which is a nonprofit real estate development corporation. This was the second installment in a series of community forums for Ludlow residents and business owners.

In June, members were interviewed about their thoughts and ideas on what they liked, disliked, what the town needs or not needs, how to perhaps preserve or not preserve open spaces, farmland, forestry, etc. in preparation for the 20-year Master Plan. U Mass students working on this project also interviewed Historical Commission members. There will be public forums open to Ludlow residents asking for their individual input.

In September, an inquiry had been received from someone in Michigan about finding information on family ancestors. They came to Massachusetts and on Friday the 18th, Chairperson, Betty Kibbe, graciously accompanied them on a tour of Ludlow's cemeteries and a visit to town hall to research birth and death records. They found a wealth of information in their quest and returned to Michigan with intentions of returning back to Ludlow to do further research.

On October 14th, a celebration occurred at the Ludlow Senior Center in honor of the 100th birthday of the building which originally was known as the Ludlow High School. Betty Kibbe, Chairperson, was a

featured speaker. Information presented was on the usage of the building, when additions and changes were made, the renovation to the Exit 7 Theatre, and other interesting tidbits. Historical Commission members donated a copy of each of Ludlow's books to be included in a time capsule along with other donated items from many different people. The time capsule will be buried in the secret garden so that future residents of Ludlow will be able to peek into past history.

In November, members attended a very extensive presentation at the Ludlow High School sponsored by the Master Plan committee and everyone involved in this venture.

The Ludlow Historical Commission books on Ludlow's history are available for sale in the town clerk's office at Ludlow Town Hall. The books are as follows: A HISTORY OF LUDLOW, MASSACHUSETTS 1774-1974, IMAGES OF AMERICA: LUDLOW, REMEMBERING WORLD WAR 11, and COLOR THE ABC'S OF LUDLOW. The Commission holds meetings the last Wednesday of the month, at the First Meetinghouse and we are proud to do so in this very historic building. We also support the efforts of the town departments working to preserve and renovate this building and are thankful for all involved in this effort.

Respectfully submitted,  
Agnes E. Kibbe, Chairperson  
Karen E. Pilon, Secretary  
Elsie Hiersche  
Craig D. Spice

## **PUBLIC SAFETY**

### **AMBULANCE ABATEMENT COMMITTEE**

The Ambulance Abatement Committee met once during fiscal year 2009. We received 4 hardship abatement requests from individual taxpayers throughout the year. Two of those requests were recommended for approval to the Board of Selectmen and two were denied.

Denied abatement requests are referred back to the Town Collector for him to set up an affordable payment schedule with the individual taxpayer.

As always, we strongly recommend that all residents of the Town of Ludlow invest in the Ambulance Subscription Service. For the annual cost of \$20.00, when you use the ambulance, your insurance is billed and the balance, after insurance payment, is paid from the town subscription fund. This covers all members of your household.

Respectfully submitted,  
Fred Pereira,  
Chairman

Members:  
Mark Babineau, Fire Chief  
James McGowan, Police Chief  
Anthony Jarvis, Resident  
Lori Barbeau, Resident

## AMINAL CONTROL

There were over 1,450 dogs registered in the Town of Ludlow for the year of 2009. We urge the residents of Ludlow to keep their animals updated with their rabies vaccinations and their dogs licensed per state law every year. In the spring, there is a town held vaccination clinic offering the rabies shots at a reasonable price. Check the town notices in the local newspapers for the time and dates of the clinic.

Many complaints have been received concerning dogs left out in the cold without a proper shelter, please be considerate of your pet's health and welfare by providing such a shelter for them. Before registering complaints against other animals, please make sure your own animals are updated on their rabies vaccinations and are currently licensed with the town. When registering complaints with the dog officer, please state your name, address, phone number. This information is held in strict confidence with this office.

During the year 2009, we received over 625 calls regarding animals being a nuisance by barking, running free at large, tearing up trash etc. lost dogs and cats. Try being a good neighbor and care for your animals by keeping them under control at all times.

Many animals, both domesticated and wild, were kicked in the roadway in 2009. Please watch your animals so they don't become one of the statistics. Please secure your trash barrels so that wild animals will not be allowed easy access to them.

If you have any problems or questions, please call Anne or Gill Turcotte ACO's at 596-5484

Respectfully submitted,  
Gilles and Anne Turcotte  
Animal Control Officers

## DEPARTMENT OF WEIGHTS AND MEASURERS

The purpose of the Weights & Measures Department is to test, adjust, seal or condemn all weighing and Measuring devices used for buying or selling. The Department is also involved in consumer protection and presently checks all scanners in retail establishments.

### Devices checked:

Scales Over 10,000 lbs.	2
Scales 10 – 5,000 lbs.	67
Metric Weights.	34
Apothecary Weights	29
Gasoline Pumps	118
Reverse Vending Machines	4
Scanners	22
Oil Trucks	6
<b>Total</b>	<b>282</b>
<b>Amount of fees billed \$4,711.00</b>	

Respectfully submitted,  
Douglas J. Wilk  
Sealer of Weights & Measures

## **FIRE DEPARTMENT**

2009 was a year of transition and change at the Fire Department. On January 16th, Fire Chief Charles Chaconas retired after 34 years of dedicated service to the Town of Ludlow, serving ten of those years as Fire Chief and Emergency Management Director.

January also saw the retirement of Firefighter Alberto "Betu" Crisostomo. Betu served the Town of Ludlow for 31 years, retiring as badge #1, the most senior firefighter on the Department. In keeping with a Fire Department tradition, upon his retirement Firefighter Crisostomo presented senior Firefighter Fred Gamache with Ludlow Fire Department badge #1.

In March the Department lost another senior member to retirement. Captain William DiCarlo retired after 31 years of service, the last fifteen years as an officer. Captain DiCarlo was responsible for vehicle and equipment repair and maintenance and also served on the Town's Safety Committee.

These three individuals, and their combined 96 years of experience, will be missed by the Department. I want to thank them for their dedicated service and wish them a long, happy, and well-deserved retirement.

Captain Mark Babineau was appointed to the position of Fire Chief/Emergency Management Director by the Board of Selectmen effective January 17<sup>th</sup>, 2009, taking over the duties of Chief Chaconas. Chief Babineau is a 24 year veteran of the Department.

The Department took delivery of a 2009 Pierce/Mack tanker truck in late January. This apparatus, with its 3,000 gallon tank, effectively doubles the amount of water the Fire Department can carry to a fire scene. This is especially important considering that the majority of development has and will, occur in areas outside the municipal water system.

In March, Firefighters James Machado and Joseph Crowley were promoted to Captain. Captain Machado is a 21 year veteran of the Department and has been assigned as a shift officer; he also assumed the duties of the vehicle and equipment repair and maintenance officer formerly held by Captain DiCarlo. Captain Crowley has served the Town as a permanent member of the Department since 1995. He has been assigned as the Fire Prevention Officer, taking over the duties previously performed by Captain Babineau.

Firefighter/paramedic Richard Machado, who was hired in December 2007 then called to active duty and served in Iraq, completed the 12 week Massachusetts Firefighting Academy recruit program and graduated in March with the Firefighter I and II level certification.

The Department took delivery of its newest ambulance, Ambulance 3, a 2009 GMC Horton, in early May. This vehicle was placed into service on May 15<sup>th</sup>. It was originally intended to replace our oldest ambulance, a 2002 Ford Horton. Due to an increased demand for emergency medical services, a decision was made to retain and operate this vehicle as a third transport ambulance. A review of department records for 2007 and 2008 showed that an engine responded as the first arriving EMS unit 178 times. While care was provided, there was a delay in transport, either having to wait for an outside ambulance service or for one of our ambulances to clear from a previous call. The Department now operates three transport ambulances licensed at the EMT paramedic level and one non-transport vehicle, Engine 1, licensed at the EMT intermediate level.

On November 1, 2009, the Department started documenting ambulance patient care reports electronically. The system, which consists of portable notebook computers and printers in each ambulance, computer workstations at the Department, and a central server with backup, was purchased with funds appropriated from the Ambulance Subscription Fund at the 2009 Annual Town Meeting. This system, which will improve efficiency, will also bring us into compliance with new Massachusetts patient care reporting requirements.

In 2009 the Department’s ambulances responded to 2,234 medical emergencies, an increase of 214 runs, or 11%, from the previous year, making last year our busiest year ever. Ambulance billing for the year amounted to \$1,173,874.60, also an 11% increase from the previous year.

The Department responded to 886 fire/rescue calls in 2009. Below is a breakdown of these calls:

Structure Fires.....	31
Other Fires ( <i>vehicle, brush, rubbish etc.</i> ).....	29
Rescue, Vehicle Accidents, Assist Ambulance.....	318
Alarm Activations.....	172
Hazardous Materials Responses.....	69
Mutual Aid Given.....	14
All Other Responses:	
<i>(Carbon Monoxide Incidents, lockouts, flooded</i>	
<i>basements, investigations, burning complaints, etc.)..</i>	253

## FIRE PREVENTION REPORT

2009 was a transition year for the Fire Prevention Office. Joseph Crowley was promoted to Captain and took over the office in March of 2009. Throughout the year, Fire Prevention Officer Captain Crowley conducted fire drills at schools, businesses and institutions, performed fire and life safety inspections, reviewed building and site plans, performed 21-E site assessments, investigated complaints of fire hazards, conducted fire origin and cause investigations, and assisted local residents and businesses with fire code compliance issues.

The Student Awareness of Fire Education Program (S.A.F.E.) program was delivered in all the Town schools to children in kindergarten through grade five. Firefighters Ryan Pease and Jan Thornton coordinated the program and presented it with the assistance of many members of the fire department. Despite reduced state funding, a successful program was provided to students due to the cooperative effort of the Fire Department, School Department, Parent Teacher Organizations, and the Ludlow Rotary Club. Since the inception of the program statewide in 1995, fire deaths of children under the age of 18 has fallen 92%. In 1994, 25 children ages 18 and under died in fires in Massachusetts. In 2006 that number dropped to 1. Also, there were 35 civilian fire deaths in Massachusetts in 2009, which is the lowest number since World War II. These numbers are indicators that education and prevention efforts have been working in Massachusetts.

In addition to the S.A.F.E. program, additional public fire education efforts continued throughout the year. Fire extinguisher training and fire and life safety education programs were provided to various schools, business, and civic organizations.

Captain Prokop and firefighters Walter Peacey and Steve Johnson serve as the Juvenile Fire Setter Intervention officers.

The following is a list of permits issued by the Fire Prevention Office:

Smoke Detector .....	254
Oil Burners & Tanks .....	86
LP Gas Permits.....	62
Flammables Permits .....	11
Tank Truck Permits .....	19
Black Powder Permits .....	2
Blasting Permits .....	4
Tank Removal Permits .....	17
Sprinkler System Permits .....	5
Storage Tank Permits .....	16

Fire Alarm Permits .....	8
Cannon Permits .....	1
Fire Suppression Permits .....	5
Fireworks Permits.....	1
Vent Free Gas Heater Permits .....	1
Miscellaneous Permits.....	1

A total of 493 permits were issued. Permit fees collected totaled \$13,745.00

Remember, one of the most important steps you can take to keep you and your family safe at home is to install and maintain working smoke detectors and carbon monoxide alarms.

The Department remitted an additional \$42,143.50 to the Town Treasurer for fees collected for services, fire reports and permits issued.

I would like this opportunity to thank the Officers, Firefighters and Staff of the Department for their hard work, dedication and understanding during what has been a challenging year.

Respectfully submitted,  
Mark H. Babineau  
Fire Chief

## DEPARTMENT OF INSPECTIONAL SERVICES

This is my fourth and final report for the Department of Inspectional Services.

It has been my honor and privilege to have given you almost four years of service and it has been a wonderful and exciting time working with and for such a wonderful staff, fellow employees, boards and residents of Ludlow. I thank you all for your understanding and support.

Calendar year 2009 was a financially tough year for all and the worst is behind us now. 2010 should be a fairly good rebound year.

Permits overall increased even though Single Family permits decreased; all other categories did very well. For 2010, the Atwater Investors condominiums are moving right along with ten units under construction. Paradise Creek on Miller Street is in full swing as well as Pondview Estates. The sub-divisions are not moving as fast as expected, but additions, alterations, remodeling and renovations are very strong, typical for this economy.

As the economy improves, so will the single family market and it soon will be joining the rest of the categories.

I hope your new commissioner will serve you well and will perform the tasks at hand with diligence, care and expertise.

The following is a breakdown of the permit activity for the calendar year 2009, including public safety certificates.

# OF PERMITS	TYPE OF PERMIT	ESTIMATED VALUE
11	SINGLE FAMILY DWELLINGS .....	2,430,972
19	CONDOMINIUM DWELLINGS .....	3,674,000
1	TWO-FAMILY DWELLING .....	83,500
1	DWELLING CONVERSION .....	30,000
24	DWELLING, ADDITIONS .....	1,040,885
58	DWELLING, ALTERATIONS .....	854,565
1	COMMERCIAL-NEW CONSTRUCTION .....	600,000
20	COMMERCIAL RENOVATIONS/ADDITIONS .....	1,539,665
3	COMMERCIAL-NEW ROOF.....	363,000
10	REPAIR OF FIRE-DAMAGED STRUCTURES.....	981,350
6	SUNROOM ADDITIONS .....	147,760

3	KITCHEN REMODEL.....	24,400
13	PORCHES.....	89,274
31	DECKS.....	114,865
23	SWIMMING POOLS.....	173,263
42	FENCES.....	89,633
126	RESHINGLE.....	776,758
56	SIDING.....	490,242
85	WINDOW & DOOR REPLACEMENT.....	389,127
1	RETAINING WALLS.....	30,000
12	DETACHED GARAGES/CARPORTS.....	198,215
2	BARNs.....	112,000
40	STORAGE SHEDS.....	104,270
2	POOL SHEDS.....	11,000
1	GAZEBOS.....	9,862
9	TEMPORARY STRUCTURES.....	4,700
19	CHIMNEYS, WOOD-BURNING, COAL STOVES, ETC.....	45,049
36	PELLET STOVES, FURNACES.....	106,912
42	SIGNS.....	51,204
2	HANDICAP RAMPS.....	1,500
3	CELL TOWER EQUIP CABINETS/ANTENNAS.....	49,000
14	INSULATION.....	25,413
19	MISCELLANEOUS.....	124,376
20	PERMITS TO DEMOLISH.....	0
56	CERTIFICATES OF INSPECTION.....	0
15	CERTIFICATES OF INSPECTION – MULTI-FAMILY.....	0

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**826 PERMITS ISSUED at an estimated value of..... \$14,766,760**  
**FEES COLLECTED..... \$117,058**

The following is a listing of **ELECTRICAL PERMITS** issued.

SINGLE FAMILY DWELLINGS.....	26
TWO-FAMILY DWELLINGS.....	1
ADDITIONS TO DWELLINGS.....	27
ALTERATIONS TO DWELLINGS.....	73
BUSINESS/INDUSTRIAL, NEW.....	3
ADDITIONS/ALTERATIONS TO BUSINESS BLDGS.....	31
REPAIRS TO FIRE DAMAGED STRUCTURES.....	10
GARAGES.....	9
CENTRAL AIR CONDITIONING.....	6
PORCHES.....	3
SECURITY SYSTEMS.....	53
BOILERS/FURNACES/WATER HEATERS.....	35
HOT TUBS.....	4
BARNs.....	3
SHEDS.....	5
SIGNS.....	4
LOW VOLTAGE SYSTEMS.....	18
SWIMMING POOLS.....	19
SERVICE.....	163
MISCELLANEOUS.....	21
<b>Total Number of ELECTRICAL Permits Issued:.....</b>	<b>514</b>
<b>FEES COLLECTED.....</b>	<b>\$28,530</b>

The following is a listing of **PLUMBING & GAS-FITTING PERMITS** issued.

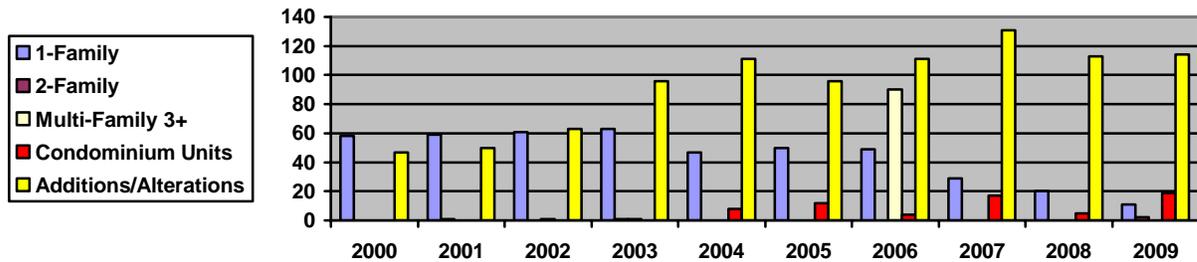
SINGLE FAMILY DWELLINGS .....	35
SINGLE FAMILY DWELLING, GAS .....	28
TWO-FAMILY DWELLINGS .....	1
TWO-FAMILY DWELLINGS, GAS .....	1
NEW CONSTRUCTION, COMMERCIAL .....	3
NEW CONSTRUCTION, COMMERCIAL, GAS .....	2
ADDITIONS DWELLINGS .....	14
ADDITIONS DWELLINGS, GAS .....	5
ADDITIONS, COMMERCIAL .....	1
ALTERATIONS TO DWELLINGS .....	38
ALTERATIONS TO DWELLINGS, GAS .....	21
ALTERATIONS TO COMMERCIAL .....	10
ALTERATIONS TO COMMERCIAL, GAS .....	2
REPAIRS TO FIRE DAMAGED STRUCTURES .....	9
REPAIRS TO FIRE DAMAGED STRUCTURES, GAS .....	5
HOT WATER TANKS .....	74
FURNACES, GAS .....	26
GAS FIREPLACES/LOGS .....	10
BOILERS .....	24
TANKLESS .....	6
BACKFLOW PREVENTERS .....	29
SWIMMING POOL HEATERS, GAS .....	4
COOKING RANGE, GAS .....	6
DISHWASHERS .....	10
HOUSE LINES/TEST, GAS .....	103
MISCELLANEOUS PLUMBING .....	41
MISCELLANEOUS GAS .....	13
<b>Total Number of PLUMBING &amp; GAS-FITTING Permits Issued: .....</b>	<b>521</b>
<b>FEES COLLECTED.....</b>	<b>\$25,865</b>

The following is a listing of **TRENCH PERMITS** issued:

<b>Total Number of TRENCH Permits Issued: .....</b>	<b>97</b>
<b>FEES COLLECTED.....</b>	<b>\$3,823</b>

**TOTAL FEES COLLECTED FOR 2009..... \$175,276**

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
1-Family	58	59	61	63	47	50	49	29	20	11
2-Family	0	1	0	1	0	0	0	0	0	2
Multi-Family 3+	0	0	1	1	0	0	90	0	0	0
Condominium Units	0	0	0	0	8	12	4	17	5	19
Additions/Alterations	47	50	63	96	111	96	111	131	113	114



I want to thank my staff, Mr. Antonio Portelada, Inspector of Wires, Mr. Joseph Kozicki, Plumbing/Gas Inspector, Mr. Justin Larivee, Local Building Inspector and Mrs. Lorraine Czapienski, Office Assistant, for all their extra hard work and extreme dedication. I also want to extend my thanks to Kevin Douville, Assistant Plumbing/Gas Inspector, and Stephen Trembley, Interim Assistant Inspector of Wires.

Respectfully submitted,  
 Brien E. Laporte, C.B.O.  
 Building Commissioner

## POLICE DEPARTMENT

The police department ended the 2009 year with 1573 offenses committed, 525 motor vehicle accidents, 412 arrests, 1176 incidents, and 10,643 total calls requiring police services. Logged in to the department were 185 destruction of property offenses, 138 larcenies, 65 burglary/breaking and entering offenses, 68 simple assaults, 60 intimidation offenses, 28 driving under the influence, 20 drug/narcotic violations, 8 liquor law violations, 19 swindling crimes, 70 thefts from a motor vehicle, 21 disorderly conduct violations, 20 motor vehicle thefts, 6 counterfeiting/forgery crimes, and 9 trespassing violations.

## PERSONNEL

Lieutenant Robert Rodrigues retired on July 30, 2009, after thirty-three years with the Police Department. Lieutenant Rodrigues had a distinguished career, serving as a member of the Eastern Hampden County Drug Task Force and as a member of the Detective Bureau. It is hard for the staff at the police department to explain what the Lieutenant meant to our department and the Town; his expertise, reliability, and commitment to the department was beyond measure.

Officer Eugene Winkler retired on August 12, 2009, with twenty-three years of service as a patrolman. Officer Winkler, while always professional, maintained a sense of humor and was well liked by the community and coworkers. We commend him for his dedicated service to the Town of Ludlow.

Congratulations go out to Lieutenant Rodrigues and Officer Winkler on their retirements and we thank them for their long and distinguished service to the department and community. We wish them happiness and luck in all their future endeavors.

Due to the retirement of Lt. Rodrigues, Sergeant Paul Madera was appointed Provisional Lieutenant on August 9, 2009, and Detective David Kornacki was appointed Provisional Sergeant on the midnight shift. Officer Alison Metcalfe was assigned to the Detective Bureau and Officer Stephen Ricardi was assigned to the Law Enforcement Task Force. Due to severe budget cuts this year, we had to eliminate Officer Paul

Dobek's position as School Resource Officer. Officer Dobek returned to his duties as patrolman on the first shift. We congratulate and wish them well in their new positions.

### K-9

K-9 Cito was laid to rest in front of the police department on August 8, 2009, with donations from Heavenly Inspirations and Ludlow Memorial. After the loss of Cito in 2008, K-9 Rocky was purchased with donated funds from various private citizens groups in the Town of Ludlow. The Polish American Citizen's Club was very instrumental in the purchase of Rocky with a donation of \$5,000.00. Rocky, who was imported from Hungary, at approximately one year old, is a black and tan German Shepard.

Officer Michael Whitney and K-9 Rocky have completed a six week narcotic detection school and a fourteen week service dog patrol school under Mass State Police trainers. They were certified through NESAPAC, graduated and began their service work in August 2009, assisting patrol units in the Town with various law enforcement tasks.

The Rotary Club held its annual K-9 Motorcycle Poker Run in 2009, raising over \$3,000.00 for the K-9 fund. Due to the continued generosity of the citizens of Ludlow, The Ludlow Police K-9 Unit is entering its eighth year in existence. Hopefully, we will be able to continue the long standing practice of assisting in keeping schools safe and providing support to the rest of the community.

### DEPARTMENT

The Special Response Team (SRT) led by Sergeant Thomas Foye is entering its fifth year and continues to pursue high standards of performance through intensive training sessions. As this group is privately funded, the SRT would like to thank the community for their donations and recognizing the importance of a highly trained tactical team. This past year we would like to thank Baltazar Construction, Hose Tech and Baystate Blasting for their generous donations.

Currently, the Special Police Organization, under the direction of Officer Mark Witowski and Special Police Lieutenant Fernando Pina has 22 officers who donated over 3705 hours of training and volunteer hours of service to the community.

Due to the diligent preparation and monitoring of our department's grants, Lieutenant Paul Madera secured \$64,285.73 in grant money for the Ludlow Police Department. The 2009 Grant Awards received by the Police Department are as follows:

Recovery Act Edward Byrne Memorial Justice Assistance Grant	13,233.00	Department overtime
Executive Office of Public Safety Traffic Enforcement Grant	7,000.00	Traffic overtime
Executive Office of Public Safety Equipment Grant	3,000.00	5 Tire deflation devices/message board
Com of MA Emergency 911 incentive Grant	34,901.73	Dispatch personnel cost
Com of MA Emergency 911 SETB Training	<u>6,151.00</u>	Dispatch training
	\$ 64,285.73	TOTAL AWARDS

Fees collected by the Police Department during the 2009 year are as follows:

Photocopies	3,622.36	
Administrative fees	21,164.13	
Firearm permits	6,615.00	
Court Fines	5,905.00	
RMV violations	<u>34,177.00</u>	
	\$ 71,483.49	TOTAL FEES

I'd like to acknowledge and thank all other staff members, officers, dispatchers, custodian and clerical, for their dedicated service and team work in providing the community of Ludlow a proficient and well organized police department.

Respectfully submitted,  
James J. McGowan  
Chief of Police

## **SAFETY COMMITTEE**

The committee meets on the second Thursday of the month, at Town Hall, to review requests for Class I, II, and III licenses, sites plans, and special permits. This committee also reviews requests submitted by residents for signs, traffic lights and other traffic issues which they feel are of concern. The Safety Committee in turn makes a recommendation to the Board of Selectmen for further action. Members will sometimes make a request that those applicants applying for licenses, special permits, and/or site plan approvals, appear before the Safety Committee in order to address any issues that may be pertinent for review. This is done in the hope of clarifying any issues that cannot be ascertained by a review of any submitted plans.

2009 was another busy but constructive year for the committee. Decisions and recommendations were made that would help to insure safety to the residents and motorists alike. Some of the recommendations to the Board of Selectmen included, but was not limited to, placing numerous "Stop" signs throughout the town to slow down the flow of traffic, recommendations that traffic studies be done in key areas throughout the town and before new construction sites were allowed to progress.

The Safety Committee wishes to thank the Board of Selectmen and the Board of Public Works for their cooperation in implementing our recommendations, and all Town Departments for their assistance in these matters. The Committee also wishes to thank retired Fire Captain William DiCarlo for his many years of service. To the citizens of the Town of Ludlow, we continue to request your input and suggestions.

### **MEMBERS**

SGT Francis J. Nowak	Chairman	Police Department
Penny Lebel	Vice-Chair	Community
CPT Joe Crowley	Member	Fire Department
Barry Linton	Member	Department of Public Works
Brien E. Laporte	Member	Building Commissioner
Phillip McBride	Member	Community
Edgar R. Minnie, II	Member	Planning Board

Respectfully submitted,  
Sgt. Frank J. Nowak, Chairman  
Safety Committee

## **BOARD OF PUBLIC WORKS**

The Board of Public Works is pleased to present this Annual Report to the Town of Ludlow which summarizes and describes the activities performed by the Department of Public Works during the 2009 calendar year.

### **HIGHWAY DIVISION**

The DPW provides services to maintain the town's public ways and streets in a safe, passable condition for the convenience of the community. The administration office utilizes a computerized Work Order Program to electronically record and log all inquiries from the public to systematically respond and address street and infrastructure deficiencies and problems in the public way and or on public properties. The Board appreciates and encourages the community to report public infrastructure concerns to the Department of Public Works' Administration Office.

Road maintenance, rehabilitation and reconstruction projects continued throughout the year with funds appropriated by the Town through the annual budget process and with funds received through the Commonwealth Chapter 90 Highway Program. The Chapter 90 funds are generated from gasoline taxes and are distributed to towns annually for the maintenance of accepted public ways. The Town has approximately 130 public road miles.

During the 2009 calendar year, the road reconstruction projects included Fuller Street from Chapin Street to Cardinal Circle. The Fuller Street project consisted of paving, sidewalks and storm drainage improvements.

In addition to the street paving projects the DPW provides routine maintenance and improvements to the infrastructure. For example, the DPW maintains roadway markings, cross walks and line striping, replace and install street signs, and street sweeping. The department has continued with a preventative maintenance program including pavement crack sealing to extend the life of the asphalt pavement.

The Department was proactive with the cleaning of storm drain catch basins with the new vacuum cleaning vehicle.

During the 2009 construction season, approximately 221 Construction within the Public Way Permits for projects within the public way were issued, resulting in \$7,150 in fees and \$2,500 in bonds collected typically for the construction of new driveways and installation of utility services.

### **SANITARY SEWER DIVISION**

The DPW, through the Sewer Enterprise Fund, is responsible for the operation, inspection and maintenance of the sanitary sewer collection system including two (2) sanitary sewer lift stations located at Chapin Street and Moody Street. The DPW has developed a sanitary sewer line maintenance program to flush and clean the sewer collection lines. The division responds on a 24-hour basis for sewer line obstructions and/or other problems with the system.

The Hubbard Street Sewer Separation Project is ongoing and is anticipated to be completed by June 2010. The project is funded through the State Revolving Fund Program providing a loan for the construction and inspection services. In addition the project included the installation of new water main and gas lines. Springfield Water and Sewer Commission and Bay State Gas Company participated in the project to provide reliable service to the neighborhood.

The DPW issued or renewed 13 Drain Layer Licenses which generated \$650 in fees and issued 35 Sewer Service Connection Permits. The division collected a total \$58,760 in fees during 2009.

## **TREE DIVISION**

The DPW provides forestry maintenance for the town shade trees located within the public ways and on select public properties. The division is responsible for the planting, trimming, pruning and/or removal of damaged, diseased or dangerous town trees. The trees and branches are chipped and stockpiled for use on town projects. Wood chips are available at the compost area for the residents as the supply allows.

## **PARK DIVISION**

The DPW is responsible for the maintenance of the town playgrounds, parks and athletic fields as well as providing routine maintenance to the School Department's athletic fields. The activities consist of lawn maintenance, athletic field striping for various sporting events and the restoration of the fields as funds allow.

The department is continuing with renovations to Whitney Park and is currently converting the DPW maintenance building into a multi-purpose use building for the community.

DPW personnel assisted at special events during the year which are sponsored by the town and/or organizations that included the Memorial Day Celebration, Sunday Concerts in the Park, Veteran's Day activities, Christmas Tree Lighting Ceremonies and other functions conducted throughout the town and special events at the Ludlow Fish and Game Club property.

## **CEMETERY DIVISION**

The DPW maintains and operates the five cemeteries within the town: the largest cemetery is the Island Pond Cemetery located on Center Street. The other town cemeteries include the Ludlow Center Cemetery, Sikes Cemetery, Fuller Street Cemetery and the East "Ould" Cemetery. Island Pond Cemetery has been expanded to provide approximately 1,200 additional grave sites.

The following is a summary of activities and fees collected during FY 2009.

Number of lots sold	263	Income from lots sold	\$131,950
Number of burials	75	Income from burials	\$36,650
Number of monument foundations	39	Income from foundations	\$ 5,175
Total Income			\$173,775

## **ENGINEERING DIVISION**

The DPW maintains the records for plans, plats and maps for the community. In addition, this division maintains plan files for the Planning Board and Assessors' Office, including the annual updates of the Town Street Map, Assessors' maps, zoning maps and Voter Precinct maps. This division provides engineering and survey assistance and information to other departments, boards and committees upon request. The engineering staff provides technical analyses and recommendations to the Planning Board for the various projects during the year including subdivisions and commercial developments. The division provides technical inspection of all public and private improvement projects.

The DPW was approved for 1 million dollars of ARRA funds to reconstruct the East and Chapin Street Intersection Improvements. The project is scheduled for work in the spring of 2010.

The sale of copies of record plans generated \$372 in fees.

## **SOLIDWASTECOLLECTION AND DISPOSAL, RECYCLE CENTER/TRANSFER STATION**

The DPW operates the Solid Waste Transfer Station and Recycling Center for the residential community at the DPW facility on Sportsmen's Road which provides the collection and disposal of trash and recycle material needs of the community. The DPW yard is accessed from Claudia Way for composting and brush disposal.

Residential curbside collection of trash and recyclables was provided by private vendor. Household trash is transferred and disposed at the Covanta Energy Resource Recovery Facility to generate electrical power. The recyclables are collected and transferred to the Municipal Recycling Facility (MRF) in Springfield. The combination of the curbside trash collection and drop-off at the Transfer Station accounted for 6,884 tons of trash transported to the Covanta Energy Resource Recovery Facility for incineration to generate electrical power, and 5 tons were disposed at an approved land fill. This recycling program generated 844 tons of paper, 451 tons of mixed containers (glass and cans) 88 tons of scrap metal and approximately 2,089 tons of grass, leaves and branches that were processed for compost. The grass and leaves are composted at the DPW facility creating loam for use on town projects and is available to town residents.

The Solid Waste Collection and Disposal operational costs were augmented by fees generated from the sale of residential permits for the use of the Transfer Station. The DPW issued 2,218 permits to the residents which generated \$11,890 in fees. Also, the DPW provided 777 recycle bins at no charge to encourage the recycling effort by the town. The DPW issued permits for the disposal of products identified as hazardous materials that generated \$5,680 in fees.

## **GRANTS**

The following is a listing of grant applications and awards made during the past year:  
ARRA Grant in the amount of 1.3 million dollars for East and Chapin Street Intersection.  
Massachusetts Historic Commission Grant in the amount of \$30,000 for First Meeting House wooden window repair and replacement.  
DEP Recycle Grants in the amount of \$25,387.

## **CAPITAL IMPROVEMENT PROJECTS**

The following is a description of the Capital Improvement Projects in the design phase at the time of this publication:  
Massachusetts Highway Transportation Project for improvements for Center Street from Sewall Street to Beachside Drive. The construction cost estimate is 4 million dollars.  
East Street Bridge for structural improvements.  
West Street Bridge for structural improvements.

## **ACKNOWLEDGEMENT**

The Board of Public works, Director of Public Works/Town Engineer Paul Dzubek and Operations Supervisor Kenneth Batista wish to take this opportunity to acknowledge and thank the staff of the Department of Public Works for their commendable efforts and performance during the year of 2009. On behalf of the Department of Public Works, this Annual Report is submitted to the Town of Ludlow by the Board of Public Works.

Respectfully submitted,  
Carlos Chaves  
Chairman  
Thomas Haluch, Vice Chairman  
Brian Martell  
Barry J. Linton  
William R. Ayers, Jr.

## PLANNING AND DEVELOPMENT

### BOARD OF APPEALS

The Board of Appeals consist of five (5) regular members and one (1) alternate members who are volunteers appointed by the Board of Selectmen. The Board of Appeals is charged with hearing appeals or petitions for variances according to Massachusetts General Law, Chapter 40A, and the Town of Ludlow Zoning Bylaws. The Board of Appeals meet at seven (7) PM at Town Hall conference room two (2) upon receipt of a request for a hearing/appeal or a variance. During the year 2009 there were twelve (12) request for Hearings/Appeals or a Variance, Nine (9) were granted, two (2) withdrawn, (1) denied.

We would like to thank Rick Coelho for his many years for service to the Board of Appeals, also congratulate Albert LeMay on becoming a permanent member to the Board. Also Thank you to the various boards and departments who assisted us in obtaining the information needed for the public hearings and a special thanks to the Building Department, Assessor Office and the Planning Board, without their help the task of obtaining the needed documents and information would be extremely difficult.

Respectfully submitted,  
Anthony W. Jarvis, Chairman  
Board of Appeals

Members:

Albert LeMay, Jr.  
Kathleen Bernardo  
Patricia Campagnari  
Paul Zielinski, Vice Chair

Alternate Members:

Frank Silva

## CONSERVATION COMMISSION

The Ludlow Conservation Commission is a State mandated board comprised of volunteers appointed by the Board of Selectmen for three year terms. The Conservation Commission works on the Town's behalf in administering the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131, § 40), Rivers Protection Act, and Town of Ludlow Conservation Commission Bylaws (Chapter XV). The Commission is dedicated to the preservation of Ludlow's wetland resources for the benefit of our present and future residents.

Regular meetings of the Conservation Commission were held on the first and third Wednesday evenings of each month at 6:30 P.M. in 2009 and no meeting schedule changes are planned for 2010. Site inspections were scheduled on the Saturday mornings prior to each meeting and attended by any/all members.

The Commission began 2009 with five (5) members and no vacancies on the Commission. The year ended with four (4) members and one (1) vacancy. Longtime Conservation Commissioner John Dryjowicz resigned from the Commission to pursue his dreams of world travel. The Commission also lost a member due to the passing of dedicated Commissioner and dear friend, Marcia Kida. The Commission was fortunate enough to fill one vacancy with the appointment of Ann Marie Visconti in July 2009.

During 2009, the Conservation Commission worked on eleven (11) Notices of Intent, one of which was withdrawn, leaving some of the others requiring multiple site inspections and Public Hearing continuances. Eleven (11) Requests for Determination of Applicability were filed with the Commission, ten (10) of which resulted in a negative determination, and one (1) positive. The Commission issued three (3) Certificates of

Compliance and (0) Enforcement Orders. We issued one (1) extension to an Order of Resource Area Delineation to allow the applicant additional time to commence the project. Emergency Certifications are requested when a project must take place immediately to prevent danger to individuals and/or damage to property. The Commission issued three (3) Emergency Certifications in 2009. Wetland Regulations do not require a Public Hearing prior to the issuance of emergency permits. Otherwise, all permits issued by the Commission require a Public Hearing process. Only specific permit requests, however, mandate under the MA Wetlands Protection Act that abutters are individually notified.

Projects under the Conservation Commission's purview in 2009 ranged from those as simple as shed installations to single family homes, subdivisions, several condominium projects, utility projects large and small such as sewer extensions and upgrades, and the WMECO Greater Springfield Reliability Project. Application Fees collected by the Conservation Commission in 2009 were \$8,618.60, which were deposited into a revolving account to be used for salaries, consulting fees and administration of the Wetlands Protection Act.

Commission members attended the MACC (Massachusetts Association of Conservation Commissions) annual conference in Worcester, MA, in March. These educational conferences assist Commissioners with staying informed about changes in regulations and/or policies. Additionally, we attend many other conferences and seminars that are pertinent to administering the Wetlands Protection Act and work with our local office of the Department of Environmental Protection when we need assistance with answering a complicated question or resolving difficult issues. The D.E.P. Circuit Rider Program allows us to have a personal contact at the Department and has provided us with guidance on many such occasions.

Members of the Conservation Commission continue to participate on committees such as the Master Plan Committee, the Energy Committee, and the Disaster Preparedness Committee. Additionally, we work in conjunction with other town departments to maintain consistency with permitting procedures. We also review all permit applications submitted to the Planning Board, Building Department and Board of Health, some of which require a sign-off from the Commission Office. G.I.S. continues to be a valuable asset to us in this review process.

Commissioners continue to enjoy attending M.A.C.C. Conferences twice each year as well as other training meetings that may be offered. These conferences are educational and provide us with the necessary training so that we can remain current in our knowledge of conservation/wetland regulations, allowing us to make informed decisions on projects that require our involvement.

Respectfully submitted,  
Jason Barroso  
Chairman

## PLANNING BOARD

There were three **SUBDIVISIONS** in 2009:

Old Farm Road	14 lots - Approved
Parker Lane Extension	12 lots - Approved
Timberidge Estate	26 lots - Withdrew

Six applications for **SITE PLANS** were approved by the Planning Board

1674 Center Street	William Zamora (Daniel White)
40 Ravenwood Drive	Lee Tool Co., Inc.
592 Holyoke Street	Caracas Construction Corporation, Inc.
433 Center Street	Big Y Foods, Inc.
3-5 Pell Street	Anthony Mateus & Theresa Carrington
353 Fuller Street	Southview Estates (At water Investors, Inc.)

Six applications for **SITE PLAN ADDENDUMS** were approved by the Planning Board:

145 Carmelinas Circle	Pocket Communications
31 Ravenwood Drive	Pocket Communications
199 West Avenue	Joaquim Mateus
0 Sportsmen Road	Ludlow Fish & Game Club
297-299 East Street	Granby Carpet
257-259 East Street	Primavera Restaurant

Eighteen applications for **SPECIAL PERMITS** were submitted to the Planning Board:

(All were approved except as noted)

11 Posner Circle	Home Office
190 Center Street	Home Office
183 Prospect Street	Hair Salon
193 Marion Circle	Home Office
302 Blisswood Village Drive	Home Office
204 West Street	Home Office
3-5 Pell Street	Withdrew
122 Old West Street	Home Office
44 Ridgeview Circle	Home Office (denied)
179 Stevens Street	Home Office
26 Raymond Street	Home Office
353 Fuller Street	Condo's
21 Stivens Drive	Accessory Apartment
308 Miller Street	Condo's – (special permit amendment)
22 Lyon Street	Home Office
18 Pond Drive	Accessory Apartment
110 Clearwater Circle	Home Office
361 West Street	Home Office

Twenty-seven **CHANGE(S) OF OCCUPANCY** were issued at the following business addresses:

7 Sewall Street	Family Services of Western MA
165 East Street	Modern Shoe Repair
322 West Avenue	Hair West Designs (booth rental)
477C Center Street	Hanson Jewelers
65 East Street	The Melting Pot
271 East Street	Expressions (booth rental)
271 East Street	Expressions (booth rental)
200 Center Street – Units 2 & 3	Ludlow Laundry
154 East Street	Spa East (booth rental)
246 East Street	Fish Frenzy
245 Holyoke Street	Hair Gallery & Day Spa
154 East Street	Full Service Hair Salon & Spa
79 East Street	DIY Brewing Supply
10 Perimeter Road	Machine Shop

116-118-120 East Street  
356 Sewall Street  
566 Holyoke Street  
613 West Street  
433 Center Street  
293 State Street  
36 East Street  
5 Pell Street  
321 Moody Street  
115 Sewall Street  
34 East Street  
433 Center Street  
733 Chapin Street – Suite 104

Toner Town  
One On One, Inc.  
Performance Diesel Services  
Monzi's Café  
Great Clips Hair Salon  
Lara's Destiny  
Trans Courier Systems, Inc.  
Patrick Kubala d/b/a Kubala Home Improvements  
Warehouse  
DaVinci, Inc. (booth rental)  
Malco Alvan Brazilian Jiu Jitsu Training Center  
Wireless Retailer  
Community Counseling Solutions

Four **APPROVALS NOT REQUIRED** were signed:

Piney Lane  
Roosevelt Avenue  
376 Miller Street  
933 Lyon Street

Michael DiCarlo & Julie Ferrari-DiCarlo  
The Estate of Irene St. Cyr  
Edward & Jacqueline Cislak  
Luis Gomes

**CHANGES TO THE SUBDIVISION RULES AND REGULATIONS INCLUDED (4/30/09):**

\* Amend the Subdivision Rules & Regulations Section II. Procedure for the Submission and Approval of Plans B. DEFINITIVE PLAN 2. Contents. By adding the following to this section x. No grade changes will be made to any portion of lots in the subdivision, unless the owners of said lots have previously obtained written approval for said grade changes from the following town Departments; Planning, Public Works, Conservation, and Building. The grade restriction shall run with the land. This statement needs to be on the plan and all relative deeds.

\* Amend the Subdivision Rules & Regulations Section III. Design Standards. A. Streets 1. Location and Alignment i. by deleting the following sentence, This requirement of two (2) entrances may be waived at the discretion of the Planning Board. The new sentence should read as, All subdivisions containing more than eight (8) lots shall provide no less than two (2) street entrances from an existing roadway.

\* Amend the Subdivision Rules & Regulations Section III. Design Standards. E. Utilities 4. a. 2. Electrical Transmission Lines.

\* Amend the Subdivision Rules & Regulations Section III. DESIGN STANDARDS. F. 1. SIDEWALKS. by replacing 4' with 5' so sentence should read, Sidewalks having not less than (5') feet width are required on one side of the street.

\* Amend Subdivision Rules & Regulations Section IV. Required Improvements in an Approved Subdivision. E.1.CURB CONSTRUCTION by deleting 1. and EXCEPT for the driveway openings, catch basins, and curb circles at street intersections, and inserting (cape cod berm) after All ways shall have their entire gutter lines curbed with bituminous concrete berm. New sentence will read as, All ways shall have their entire gutter lines curbed with bituminous concrete berm, (Cape Cod berm), as per Standard Specifications of the Department of Public Works of the Town of Ludlow.

\* Amend Subdivision Rules & Regulations. Section IV. Required Improvements in an Approved Subdivision. M. Supplemental Water Supply

**ZONE CHANGES:**

One **ZONE CHANGE** was submitted for the **October 5, 2009** Town Meeting:

Change zone from Agricultural to Business A - Map # 33, Parcel 70 - 1240 Center Street - Normand W. and Susan M. LeClaire  
Action Taken – Failed

#### **CHANGES TO THE ZONING BYLAWS INCLUDED (10/05/09):**

\* Amend the Zoning Bylaws of the Town of Ludlow, SECTION III: GENERAL USE REGULATIONS, SECTION 3.3.1 GENERAL ACCESSORY REGULATIONS, to add  
f. Storage Trailers, Storage Boxes (with attached or unattached wheels), and all other Temporary Storage Accessory Structures including Office Trailers.

\* Amend the Zoning Bylaws of the Town of Ludlow, **SECTION X, DEFINITIONS**, to add the following definitions:

**Storage Trailer:** A box unit, of various lengths, made of steel, aluminum or both, with attached or unattached wheels, usually flat roofed with rear double doors, overhead doors and in some cases side doors.  
**Office Trailer:** A trailer of various lengths, which will accommodate office furniture, heating, electricity, possible room separations, and optional toilet/sink room. The Office Trailer will not include facilities for cooking and sleeping.

#### **OTHER NEWS:**

In February 2009, the Town entered into a contract with the Pioneer Valley Planning Commission to be the consultants in developing a Master Plan for Ludlow. On April 16, 2009 the Master Plan Committee held its first meeting. The Master Plan Committee meets on the third Thursday of each month. The Master Plan Committee members are a diverse group of municipal officials, key stakeholders, students, and citizens whose main role is to oversee the development of the Master Plan for the Town of Ludlow. The Master Plan Committee will work with the Pioneer Valley Planning Commission and will be responsible for review of existing plans/visions/proposed actions; identify distinct populations and groups that have a vested interest in the town for stakeholder interviews; draft survey questions for a community-wide survey, attend public education events; review and comment on data analysis for Master Plan chapters; and assist in the drafting of goals/strategies/action steps (implementation) for each of the master plan chapters. The Master Plan will focus on the following areas: housing; economic development; natural, cultural, and historic resources; open space and recreation; transportation; public services and facilities; energy; and land use. In June 2009 the Pioneer Valley Planning Commission conducted stakeholder interviews with individuals that have a vested interest in Ludlow's development into the 21st century. During the summer the survey questions were prepared by the Master Plan Committee and the Pioneer Valley Planning Commission developed the survey questionnaire. In October 2009 the survey questionnaire went out to the public. The survey results were tabulated and made available for the Community Visioning Session held at the Ludlow High School in November 2009. In December 2009 the UMASS students presented their findings and offered the Master Plan Committee three design scenarios on how the town should develop in the future.

In April 2009, the town along with the Town of Southampton received \$71,714 in planning assistance from the Department of Housing and Community Development to pursue Chapter 40R Smart Growth Zoning Districts. The town will be working with the Pioneer Valley Planning Commission to identify Smart Growth Zoning Districts in the downtown area. This type of zoning district would encourage municipalities to create dense residential or mixed-use smart growth zoning districts near transit stations, in areas of concentrated development such as existing city and town centers, and in other highly suitable locations.

In July 2009, a grant application was sent to the Department of Conservation & Recreation for the Heritage Landscape Inventory Program's Connecticut River Valley Reconnaissance Survey. If chosen the community would receive free technical assistance from the staff at the Department of Conservation & Recreation, as well as from professional consultants. This survey would help the town gain valuable tools to help protect the places that contribute to the character of the town. Participation would raise public

awareness about landscape preservation; encourage coordination among the municipal government, local groups, regional organizations and state agencies; and provide practical strategies for landscape protection. Unfortunately the state lost funding for the program due to budget cuts. If the program is made available next year a grant application will be submitted again.

In August 2009 a grant application was submitted to the Department of Energy and Resources for the town to become a “Green Community.” The grant allows for planning assistance to help cities and towns meet the five criteria needed to be a “Green Community.” The five criteria are: 1. As-of-right zoning for renewable or alternative energy generation, research and development facilities or manufacturing facilities. 2. Expedited permitting. 3. Established energy baseline for all buildings, vehicles and streetlights and commits to reducing the baseline by 20% over five years. 4. Procure only fuel efficient vehicles for municipal use. 5. Requires all new construction to minimize the life-cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies. The town was awarded planning assistance and is working with the Pioneer Valley Planning Commission to meet all five of the criteria.

In December 2009, the towns Commonwealth Capital Application was sent to the Executive Office of Energy and Environmental Affairs. Commonwealth Capital allows the town to apply for certain grant and/or loan opportunities. Commonwealth Capital explicitly endorses planning and zoning measures that are consistent with Administration policy and encourages local implementation by linking state spending programs to municipal land use practices.

Total Fees Generated by the Planning Board were:  
**\$54,017.36**

Respectfully Submitted,  
Edgar R. Minnie II, Chairman  
Planning Board

Members:  
Edgar R. Minnie, II  
Joseph Queiroga  
Christopher Coelho  
Kathleen Houle  
Raymond E. Phoenix

## **LUDLOW AGRICULTURAL COMMISSION**

### **SCOPE AND MISSION STATEMENT**

The Ludlow Agricultural Commission is a board of 7 Ludlow residents and one alternate consisting partly of farmers and home and/or landowners interested in creating a productive and amiable environment conducive to solving problems. It is the goal of the board to be an aid to town residents in efficiently bringing together a network whereby the agricultural commission can be an informational resource to residents and farmers alike. We have the experience, expertise and resources available to offer creative solutions to issues between residents and farmers.

### **THE YEAR AT A GLANCE**

Unfortunately, this year the commission lost its Chairperson, Lenore Paul. Ms. Paul was a respected and well liked teacher, farmer and tireless supporter of all things living and growing. She has been greatly missed; however the commission has reorganized and as always is committed to preserving farmland and agriculture for the town. Karen Pilon was elected to serve as Chairperson with Mike Hogan taking over as Secretary. In May the Agricultural Commission successfully worked to pass the “Right to Farm” by-law which will better allow residents and existing farms to live in harmony side by side and will keep the spirit of Ludlow’s small town charm. The “Right to Farm” by-law will also be beneficial for the town as it will help Ludlow to qualify for points towards Commonwealth Capital, which will allow applications for any available grants pertaining to agriculture and the like.

We also continue to advise land owners as to where to get help and information on farming, livestock and land management.

We strive to be an “Engine of Harmony” for Ludlow.

Respectfully submitted,  
Karen Pilon, Chairperson  
Mike Hogan, Secretary  
William Ellison  
John Chenier  
Don Roberts  
Ann Whitworth  
Mark Casimiro  
Betty Kibbe

**Editors Note:**

**Gary Blanchard our IT Manager again photographed and designed the Town Report cover. His expertise shows no boundaries. Gary is the sole employee of his department which services the entire municipality with technical and computer support. His wealth of information and capabilities makes him a valuable asset to all of us. Thank you Gary for your assistance.**

**A sincere thank you is also extended to Judy Kelly and the entire staff of the Hubbard Memorial Library for the warm reception that Gary received while working with them to create an informative report and exceptional cover which compliment the appearance of the Hubbard Memorial Library.**

**Thank you again to all the departments who provided their reports in a very timely manner. To take the time out of your busy schedules to accommodate my timelines is greatly appreciated. Thank you again for your continued cooperation.**

**Beverly C. Tokarz**

## TELEPHONE NUMBERS

<b>TO REPORT AN EMERGENCY</b>		<b>911</b>
<b>Animal Control Officer (Gilles Turcotte)</b>		<b>596-5484</b>
<b>Appeals, Board of</b>		<b>589-9678</b>
<b>Community TV</b>		<b>583-5654</b>
<b>Department of Public Works</b>		<b>583-5625</b>
<b>Fire Department</b>		<b>583-8332</b>
<b>To Report a Fire</b>		<b>911</b>
<b>Hubbard Memorial Library</b>		<b>583-3408</b>
<b>Ludlow Community Center/Randall Boys &amp; Girls Club</b>		<b>583-2072</b>
<b>Ludlow Housing Authority</b>		<b>589-7272</b>
<b>Police Department</b>		<b>583-8305</b>
<b>Emergency Calls</b>		<b>911</b>
<b>Recreation Commission</b>		<b>583-8856</b>
<b>Senior Center</b>		<b>583-3564</b>
<b>Town Engineer</b>		<b>583-5607</b>
<b>TTY Phone</b>		<b>583-5668</b>
<b>Westover Golf Course</b>		<b>583-8456</b>
<b>Pro Shop</b>		<b>547-8610</b>
<b>School Department:</b>		
<b>Superintendent's Office</b>		<b>583-8372</b>
<b>Business Office</b>		<b>583-5663</b>
<b>Instructional Services</b>		<b>583-5665</b>
<b>High School</b>		<b>589-9001</b>
<b>Middle School</b>		<b>583-5685</b>
<b>Chapin Street School</b>		<b>583-5031</b>
<b>East Street School</b>		<b>589-9121</b>
<b>Veterans Park School</b>		<b>583-5695</b>
<b>Ludlow Town Hall</b>	<b>Main Number</b>	<b>583-5600</b>
<b>Assessors, Board of</b>	<b>Extensions</b>	<b>220</b>
<b>Building Department</b>		<b>210</b>
<b>Charter Commission</b>		<b>294</b>
<b>Conservation Commission</b>		<b>280</b>
<b>Health, Board of</b>	<b>Nurses</b>	<b>272</b>
	<b>Secretary</b>	<b>271</b>
<b>I T Manager</b>		<b>294</b>
<b>Planning Board</b>		<b>281</b>
<b>Selectmen, Board of</b>		<b>203</b>
	<b>Town Administrator</b>	<b>201</b>
<b>Town Accountant</b>		<b>240</b>
<b>Town Clerk</b>		<b>230</b>
<b>Town Collector</b>		<b>260</b>
<b>Town Planner</b>		<b>282</b>
<b>Town Treasurer</b>		<b>250</b>
<b>Veterans' Services/ADA Coordinator</b>		<b>290</b>
<b>Operator</b>		<b>0</b>

